

Juan de Fuca Emergency Planning Committee Meeting

4 January 2011

SAR Campus Classroom at 2028C Idlemore Road

Minutes (Corrected)

In Attendance: G. OBriain, S. Wright, J. Grant, D. Ray, B. Broster, S. Sorensen, T. Mehler, R. Dick, M. Hjine, K. Brehart, D. Court.

Also present: Linda OBriain – recorder

Call to Order: Meeting was called to order by G. OBriain at 19:00hrs.

A. Introductions: Matt Hjine

B. Regrets: D. Bernadet, M. Evans, F. Madill, B. Webb, B. Meikle,

Approval of Agenda: Motion for approval of Agenda as presented made by J. Grant, seconded by S. Wright; carried.

Adoption of Minutes: Motion for adoption of minutes of the 7 December 2010 minutes was made by D. Ray, seconded by J. Grant; carried. B. Broster noted that the ESS money noted in the minutes will be for running of the course not for those in attendance.

Presentations: None

Old Business:

- A. Volunteers for critical positions: Volunteer for the Medial Director, and Training Director are needed urgently. Please let friends and family know of this need so that these positions can be filled.
- B. Volunteer Appreciation Dinner: A few less people will be attending the Volunteer Appreciation Dinner this year so we will be located on the first floor of the restaurant, near the fire place. The time is 1830hrs for dinner at 1900hrs, place is 17 Mile Public House.
- C. Emergency Community Containers:
 - i) Shelving: There are two orders to be picked up at Slegg Lumber. One for East Sooke and one for Malahat. If CC's have a problem getting their order, please notify G. OBriain.
 - ii) Balancing of equipment in containers: The inventory of containers from East Sooke, Malahat, and Port Renfrew is needed.
 - iii) New Supplies for pick-up: For the CC's that are here, please pick-up your supplies that are in the back of G. OBriain's truck.
- D. ShakeOut BC:
 - i) Update: 190,000 + have registered so far, 80K from Vancouver Island. Activities that have been submitted: a) Activation of Port Renfrew Tsunami siren , b) Establish radio communications with schools in Sooke (in conjunction with District of Sooke), c) Activate EOC. D) Posters and handouts throughout the seven communities. What about Fire Departments: K. Brehart – no decision has been made yet. D. Ray – he will let G. OBriain know. S. Sorensen – A script will be provided to all responders to be used in the call-in situations. Fire engines will go up and down streets of Sooke. D. Court stated that all schools in Sooke are now to be involved. Since Nanaimo is in charge of the Sooke schools participation in this exercise this will need to be coordinated with them. CB radios will be coming from Dick Nimmo. The T'Sou-ke Nation wants to be involved as well. Gordon Planes has HAM radios and wants to be involved in any upcoming HAM radio course. B. Meikle and B. Webb will be informed of this. The T'Sou-ke Nation needs an antenna. Police, Fire, and Ambulance from Sooke will all participate; Ayer Manner will also participate. Maple Line Online already has the ShakeOut BC in their Online publication. Rod Sluggett of the Sooke News Mirror wants to interview someone regarding the ShakeOut BC; S. Sorensen suggested that someone should be Bonnie Sprinkling.

- ii) Handouts: The CC's now have the handouts.
- E. VI Emergency Preparedness Conference – 15 to 17 April 2011:
 - i) B. Broster spoke regarding the conference. Who the delegates will be for the conference needs to be decided, and who the volunteers will be. G. OBriain asked if one is a presenter at the conference does one need to register as a delegate. Specifically, if Steve Holland gives a presentation at the conference do we need to pay his registration or is that included in his presentation?
 - ii) Attendees: There are funds for four delegates. Need a motion to send attendees. In order to meet the early deadline please submit your wishes to G. OBriain now, or by the 14th January. J. Grant and T. Mehler would like to attend. The motion will need to come from the Executive.
 - iii) Manning of table at Trade Show: G. OBriain asked if we have volunteers to man the table. S. Sorensen said that it is possible to get 2 tables side by each. As he is on the committee he'll submit this for us. Volunteers manning the table will be G. OBriain, L. OBriain, and J. Grant.

New Business:

- A. Juan de Fuca Emergency Website: There will be a meeting on 11 January at 1900hrs to discuss the JdF website. K. Brehart has a website and it will be okay to link to it. J. Grant will send out an email reminder. All members are reminded to bring their computers to the meeting.
- B. Agenda Items for 1 February 2011 Meeting; Please give G. OBriain all agenda items for the 1 February 2011 meeting by 21 January 2011.

Reports:

- A. Commission Chair: In the last Commission meeting there was a request by G. OBriain to put out to tender the search for the SAR vehicle. Officers were elected: Chair – J. Grant; Vice Chair – B. Webb. G. OBriain will be clarification of the new Bylaw.
- B. Emergency Coordinator: The JdF Emergency Program had some activity at Otter Point as a result of the rain storm on 11 and 12 of December. Thanks to the Otter Point Fire Department and the JdF SAR we were able to sand bag three homes at Kemp Lake. It looks as though something is going to be done with the drainage at the bottom of Kemp Lake Road. Pep task number 110043. All CC's are asked to send G. OBriain their jacket size via email, ASAP, please. G. OBriain has some difficulty with his computer due to Telus. He thinks that things are now back to somewhat normal. Preparations continue for ShakeOut BC.
- C. Directors:
 - 1) ESS Director: B. Broster reported. JEPP Grant paid for the group lodging workshops will be offered. Instructor will be Bev Wilson; she will be doing this training. She is available for evenings. The Reception Center course will be offered. An overview will be done in about one hour. The 4th Tuesday of the month in perhaps February or March was suggested. B. Broster will receive the cost estimate by next Wednesday. At least 2 people from each community is suggested to be trained, more is okay. This will take 2 training sessions. B. Broster also needs the floor plans for each community's reception center.
 - 2) Training Director: No report
 - 3) EOC Director: No report
 - 4) Public Relations and Media Director: No report
 - 5) Telecommunications Director: No report
- D. T'Sou-ke Representative: No report
- E. Pacheedaht Representative: No report
- F. CRD Director/Alternative: No report
- G. CRD Manager Protective Services: No report
- H. Sooke Emergency Coordinator: S. Sorensen reported that Sooke is waiting for the signoff on the wiring plan for the generator at the Community Hall. There have been seven computers purchased for

the Sooke EOC and two new radios. He purchased four big hose reels to place on the docks in the area. He is going through all the containment booms around Sooke and East Sooke to see if any of it is usable. The plan is to put booms on the reels at the water for ease in use (these are the oil containment booms with a kit for each).

I. BCAS

- 1) Port Renfrew: There are serious staffing issues in Port Renfrew.
- 2) Sooke – no report

J. Fire Departments:

- 1) East Sooke – J. Grant stated that the only report she has is that the very decorated fire trucks made their way around East Sooke picking up food.
- 2) Port Renfrew – no report
- 3) Willis Point – no report
- 4) Otter Point – K. Brehart - Another successful year
- 5) Shirley – D. Ray – reported that Bernie Cormier has cancer and a fundraiser was able to raise \$15,000. There were 75 calls in 2010. They have bought a command vehicle from Sooke. During radio testing they were able to use portable out past China Beach. There is a subcommittee for new fire hall location in Shirley. The new Deputy Chief is Marty Cubertson.
- 6) Sooke – see previous report

K. RCMP – S. Wright reported that he has been out sick a lot in December. Sooke had a good year for crime reduction success. The performance plan development is progressing. There has been a reduction of injury collisions, but an increase in domestic violence which will be looked into; property thefts will also be looked into. Staffing in Sooke is at 100%; there will be a loss of two officers, but a new policy states that they can't leave until their replacement has been found.

L. SAR

- 1) Ground Search and Rescue: They were called out last night, the person was found successfully.
- 2) Marine Search and Rescue: no report

M. Community Coordinators:

- 1) East Sooke: J. Grant reported that the heavy rainfalls in December caused some problems; in the same locations as two years ago. Mainroad took quite a while to come and fix the roads. The road at Beecher Bay was down to one lane until a car stalled out and blocked that lane. K. Brehart suggested that a letter be sent to Mainroads suggesting that all their vehicles carry signs which stated "road flooded".
- 2) Otter Point: Sand bags were filled and downed trees were reported by M. Evans.
- 3) Port Renfrew: T. Mehler reported that the generator needs to be resolved. Director Hicks will talk with Larry Hutchins when Larry gets back and hopefully this issue will be resolved. A quorum for a meeting cannot be found so fuel for the generators in Port Renfrew Fire Hall still cannot be gotten.
- 4) Willis Point – no report
- 5) Shirley – no report
- 6) Jordan River – no report
- 7) Malahat – no report

N. Community Liaison – D. Court stated that the T'Sou-ke contact is no longer Marcella but Tara Jensen. Her phone number is 642-4261. Her email is health@_____.

Public Comments: none

Date of Next Meetings:

- A. Planning Committee – 1900hrs 1 February 2011
- B. Commission Meetings – at the call of the chair
- C. EOC Team – 11 January 1900hrs at SAR Campus

Adjournment: Motion by T. Mehler for adjournment at 20:35hrs.

