



Making a difference...together

**Minutes of a Meeting of the
Juan de Fuca Electoral Area Parks and Recreation Advisory Commission
Held Tuesday, October 24, 2023, at the Juan de Fuca Local Area Services Building,
3 – 7450 Butler Road, Otter Point, BC**

PRESENT: S. Jorna (Chair), V. Braunschweig, C. Lacroix (EP), S. McAndrews, S. McKay, P. Sloan, Director A. Wickheim
Staff: D. Closson, Manager, Juan de Fuca Community Parks and Recreation; D. Lucas, Planner; W. Miller, Recorder
PUBLIC: 0

EP – Electronic Participation

The meeting was called to order at 3:00 pm.

1. Territorial Acknowledgement

The Chair provided a Territorial Acknowledgement.

2. Approval of the Agenda

MOVED by Commissioner McAndrews, **SECONDED** by Commissioner Sloan that the agenda be approved. **CARRIED**

3. Adoption of Minutes from the Meeting of September 26, 2023

MOVED by Commissioner McKay, **SECONDED** by Director Wickheim that the minutes from the meeting of September 26, 2023, be adopted. **CARRIED**

4. Chair's Report

The Chair forwarded positive comment regarding recent improvements made to the trail network connecting Priest Cabin Park to the Matterhorn.

5. Director's Report

The Director forwarded positive comment regarding the beachfront that connects Jordan River hamlet to Sandcut Beach, Jordan River Regional Park.

6. Commissioner Reports

East Sooke – Seagirt Ponds

Comment was requested at the Seagirt Ponds Preservation Society's Annual General Meeting on October 17, 2023, regarding the Society's plans for installing a bench on the new bench pad as well plans for the information kiosk.

A mushroom walk and talk will be hosted by the Society on October 30. Attendance is by registration.

A site inspection was held with staff to review invasive species removal.

Don Closson stated that a report on invasive species will be presented at a future meeting.

Willis Point

The community experienced drier than normal conditions this year. The access to Gowlland Tod Provincial Park from Mark Lane experienced high use throughout the drought. Access to this location is not locked nightly.

Otter Point – Admiral’s Forest

The Juan de Fuca Community Trails Society continues to trim along trails and collect garbage.

A mushroom walk will be hosted by the Society on October 27.

East Sooke – Copper Mine

The park continues to have high pickleball use.

7. Delegation – Juan de Fuca Community Planning

a) Subdivision Application SU000739 - Lot 93 Renfrew District, Except Plans 23812 And EPP93405 (11000 Block West Coast Road)

Darren Lucas spoke to the staff memo to the Commission regarding a referral received from the Ministry of Transportation and Infrastructure for a proposed 25-lot bare land strata subdivision application. It was reported that the applicant proposes to satisfy Section 510 of the *Local Government Act*, by providing cash-in-lieu payment valued at 5% of the land being subdivided.

The subject property location and plan of subdivision were highlighted.

Commission comments included:

- the Commission has expressed support for a grant application to develop an Active Transportation Network Plan that would focus on public safety and connectivity for lands within proximity to the Highway 14 corridor
- the subject property fronts Highway 14 and abuts Crown Land to the north and properties under development application to the west and the east

MOVED by Commissioner McKay, **SECONDED** by Commissioner Braunschweig that the Juan de Fuca Electoral Area Parks and Recreation Advisory Commission recommends that park dedication in accordance with Section 510 of the *Local Government Act*, for proposed subdivision of Lot 93, Renfrew District, Except Plans 23812 And EPP93405 (SU000739) be received in the form of land supporting trail that runs along West Coast Road and up to the north east corner of the subject property.

CARRIED

8. Staff Reports

a) Staff News

Don Closson provided an overview of the report. Discussion ensued regarding the following items:

Priest Cabin Park

- photos of improvements made to the northern statutory right-of-way highlighted
- signage to follow now that improvements have been completed

Kemp Lake Fishing Dock – Chubb Road Location

Noting that the Water License with the Province remains pending, the Chair reported that he continues to receive positive comment regarding installation of a public dock.

Copper Mine Park Playground Equipment

- final grass seeding, completing the works related to the playground replacement project, applied on September 27, 2023

The Park - Port Renfrew

- photo of installed portable toilet highlighted
- sand applied to slide area

Lot 64 – Port Renfrew

- photo of recent fence damage at the tennis court highlighted
- court remains usable
- quotes will be solicited for repair

Fishboat Bay

- downed tree to be addressed

Admiral's Forest

- photos of installed park signage highlighted
- directional signage to follow
- a local company has offered and is scheduled to do volunteer work in December

Bear Proof Garbage Bins

- have been ordered in response to comments received as part of the Community Parks and Recreation Strategic Plan update

Craft Class Proposal – East Sooke

- the first class held on October 7 offered instruction on seasonal card crafting

9. New Business

a) Park Information – CRD Website

A request from a Commission member was received regarding the location of park information on the website.

Staff confirmed that park information on the web is being reviewed as part of the larger website redesign underway. Juan de Fuca staff are working with CRD Corporate Communications on the redesign project.

10. Next Meeting

November 28, 2023

11. Adjournment

At this time, Director Wickheim encouraged members to visit community parks less frequented and to report comments back.

The meeting adjourned at 4:30 pm.

Sid Jorna, Chair

Wendy Miller, Recorder