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**Minutes of a Meeting of the
Juan de Fuca Electoral Area Parks and Recreation Advisory Commission
Held Tuesday, June 27, 2023, at the Juan de Fuca Local Area Services Building,
3 – 7450 Butler Road, Otter Point, BC**

PRESENT: S. Jorna (Chair), V. Braunschweig, S. McAndrews, S. McKay, P. Sloan,
Staff: D. Closson, Manager, Juan de Fuca Community Parks and Recreation;
D. Lucas, Planner; W. Miller, Recorder
ABSENT: C. Lacroix, Director A. Wickheim
PUBLIC: 0

EP – Electronic Participation

The meeting was called to order at 3:06 pm.

1. Territorial Acknowledgement

The Chair provided a Territorial Acknowledgement.

2. Approval of the Agenda

MOVED by Commissioner Braunschweig, **SECONDED** by Commissioner McKay that the agenda be approved. **CARRIED**

3. Adoption of Minutes from the Meeting of May 30, 2023

MOVED by Commissioner McKay, **SECONDED** by Commissioner Sloan that the minutes from the meeting of May 30, 2023, be adopted. **CARRIED**

4. Chair's Report

No report.

5. Director's Report

No report.

6. Commissioner Reports

Willis Point/Malahat

There is continued community concern regarding the potential environmental impact of the quarry project in Bamberton.

East Sooke – Seagirt Ponds

Seagirt Ponds Preservation Society is interested in posting seasonal signage on the bulletin board. Proposed signage/graphics to be forwarded to Don Closson for review against signage guidelines and the budget.

There is continued interest in having opportunity to receive site specific Chance Find training.

East Sooke – Copper Mine Playground Equipment

Thanks was extended to previous Director Mike Hicks and Director Al Wickheim for the Community Works Fund grant for purchase and install of new playground equipment. Thanks was extended to staff for overseeing the improvements.

Comment was forwarded asking that a natural playground, to complement the newly installed equipment, be considered at a future meeting.

East Sooke – Copper Mine Tree Complaint

Adjacent property owners have expressed concern regarding the state of the park after recent tree work.

Don Closson reported that hazard tree assessments are performed annually and that the recent tree work was requested by the property owners through the Director. It was further reported that it is practice to not remove all cut limbs to limit disturbance to forested areas. Limbs crossing the fence line can be trimmed by the adjacent property owner.

7. Delegation – Juan de Fuca Community Planning

a) Subdivision Applications SU000759 and SU000754 – Parcel A (DD 143426I), Section 97, Renfrew District, Except Plans 15462, VIP77871, EPP24972 and EPP104826; and Strata Lots 1-4, Section 97, Renfrew District, Strata Plan EPS7049 (Parkinson Road)

Darren Lucas spoke to the staff memo to the Commission regarding a referral received from the Ministry of Transportation and Infrastructure for two sequential subdivision applications for the same lands with access from Parkinson Road. The first application (SU000759) proposes a 2-lot conventional subdivision application that will add land to an existing 4-lot bare land strata. With the added land, a second application (SU000754) proposes to subsequently amend the existing strata, reconfiguring the layout to create 31 bare land strata lots.

The area of proposed subdivision and the existing statutory right-of-way (SRW) accepted by the Commission as trail through the adjacent development to the north were highlighted. It was advised that the current subdivision applications propose an extension to the existing SRW into the area of proposed subdivision.

MOVED by Commissioner Braunschweig, **SECONDED** by Commissioner Sloan that the Juan de Fuca Electoral Area Parks and Recreation Advisory Commission recommend to the Juan de Fuca Land Use Committee that, in accordance with Section 510 of the *Local Government Act*, park dedication in the amount of 5% be required for proposed subdivision of Parcel A (DD 143426I), Section 97, Renfrew District, Except Plans 15462, VIP77871, EPP24972 and EPP104826; and Strata Lots 1-4, Section 97, Renfrew District, Strata Plan EPS7049 (SU000759 and SU000754), except where the owner agrees to dedicate that portion of land required to construct a trail that connects to Parkinson Road to JdF Community Parks and Recreation standards and that the owner agree to construct the trail prior to subdivision approval.

CARRIED

8. Staff Reports

a) Staff News

Don Closson provided an overview of the report. Discussion ensued regarding the following items:

Priest Cabin Park

- quotes were solicited for tree work in the park and along the SRW above the park
- Elevated Tree Services is the successful contractor with work scheduled to start on June 28, 2023

Kemp Lake Fishing Dock – Chubb Road Location

- Crown Land Staking Notice in place with newspaper notice to follow
- Section 11 notification to authorize working in or about a stream (lake) has been sent to the Ministry of Environment
- it is anticipated that the dock will be installed by the end of the summer

Copper Mine Park Playground Equipment

- demolition and installation photos highlighted
- final finishing to be completed today

The Commission forwarded positive comment regarding the new playground installation.

Butler Road Park Improvement Project

- project considered ongoing
- site visit to be arranged prior to a future meeting

The Commission forwarded positive comment regarding the community initiative and completed site improvements.

Port Renfrew

At this time, the Chair acknowledged Bob Croteau for his years of service on the Commission, noting that Bob Croteau has stepped down as the Port Renfrew representative.

Wieland Road Trail Project

- hazard tree assessment to be completed to prepare for planned works

9. Next Meeting

July 25, 2023

10. Adjournment

The meeting adjourned at 4:16 pm.

Sid Jorna, Chair

Wendy Miller, Recorder