



Making a difference...together

**Minutes of a Meeting of the
Juan de Fuca Electoral Area Parks and Recreation Advisory Commission
Held Tuesday, May 30, 2023, at the Juan de Fuca Local Area Services Building,
3 – 7450 Butler Road, Otter Point, BC**

PRESENT: S. Jorna (Chair), V. Braunschweig (EP), B. Croteau (EP), C. Lacroix (EP),
S. McAndrews, S. McKay, P. Sloan, Director A. Wickheim
Staff: D. Closson, Manager, Juan de Fuca Community Parks and Recreation;
R. Robinson, Planning Assistant; W. Miller, Recorder

PUBLIC: 1

EP – Electronic Participation

The meeting was called to order at 3:00 pm.

1. Territorial Acknowledgement

The Chair provided a Territorial Acknowledgement.

2. Approval of the Agenda

MOVED by Commissioner McAndrews, **SECONDED** by Commissioner Sloan that the agenda be approved. **CARRIED**

3. Adoption of Minutes from the Meeting of March 28, 2023

MOVED by Commissioner McAndrews, **SECONDED** by Commissioner McKay that the minutes from the meeting of March 28, 2023, be adopted. **CARRIED**

4. Chair's Report

The Chair welcomed the public attendee to the meeting.

The Chair spoke to the procedure for correspondence addressed to the Commission.

5. Director's Report

The Director stated that:

- he visited Lot 64 in Port Renfrew to review planned improvements
- he visited Copper Mine Park to review a report of hazard trees
- discussions with senior staff continue regarding opportunity to locate a community hall in Otter Point

6. Commissioner Reports

Port Renfrew

Applications to work as volunteers for the JdF Parks and Recreation program have been submitted by Port Renfrew residents.

East Sooke – Seagirt Ponds

A natural barrier between the trail and an undeveloped area has been created by a large maple, which fell due to age and windthrow.

Comment will be sought by the Seagirt Ponds Preservation Society regarding its intentions for the bulletin board as the bulletin board is being used for notices/information not related to the park.

Talks hosted by the Seagirt Ponds Preservation Society and held at the East Sooke Community Hall continue to be well attended.

Shirley – Sheringham Point Park

The upper park was recently utilized by a Hydro contractor as an assembly space for tree service vehicles.

Don Closson confirmed that the upper parking lot is part of the statutory right-of way held by the CRD for public use.

7. Delegation – Juan de Fuca Community Planning

a) Subdivision Application SU000757 – Lot 1, Section 98, Sooke District, Plan 23938 (6144 East Sooke Road)

Regina Robinson spoke to the staff memo to the Commission regarding a referral received from the Ministry of Transportation and Infrastructure for a 4-lot fee simple subdivision of a 1.78 ha property.

Commission comments noted that the subject property does not provide connectivity to existing community parks or trails and that park dedication would provide limited community use.

MOVED by Commissioner McKay, **SECONDED** by Commissioner Sloan that the Juan de Fuca Electoral Area Parks and Recreation Advisory Commission recommend to the Juan de Fuca Land Use Committee that the requirement for park land dedication in accordance with Section 510 of the *Local Government Act*, for the proposed subdivision of Lot 1, Section 98, Sooke District, Plan 23938 (SU000757), be received in the form of cash-in-lieu.

CARRIED

8. Staff Reports

a) Staff News

Don Closson provided an overview of the report. Discussion ensued regarding the following items:

Priest Cabin Park

Noting that planned work is scheduled this season to clear the statutory right-of-way (SRW) above Priest Cabin Park, the Chair requested that staff report back in the fall on opportunities to extend the SRW to formalize a connection to the area known as the Matterhorn.

Kemp Lake Fishing Dock – Chubb Road Location

- gravelling and packing of the parking lot starts May 31, 2023
- installation of a portable toilet and picnic table will then be installed
- dock work will commence once a Water License has been received from the Province

Copper Mine Park

- signage notifying of the removal and installation of playground equipment to be posted next week
- safety fencing to be installed on June 11, 2023 with demolition scheduled for June 12, 2023
- installation anticipated to begin on June 19, 2023

Further to the request made at the September 27, 2022, meeting, Don Closson reported back on the viability of restarting the irrigation system and, based on repair and operational costs and usage, recommended that the system not be restarted.

Commission discussion ensued regarding options to supplement the hydrant service to further reduce fire risk. There was consensus not to recommend restarting the irrigation system at this time.

Office Compound Project

- fencing completed May 17, 2023
- lighting is being discussed with the Regional Director
- an offer of donated lumber has been received for the cribbing needed to relocate the sand used by the JdF Emergency Program

2023 Staffing Requirements

- the PW5 and PW2 positions have commenced

Wieland Road Trail Project

- the initial Permit to Construct with the Ministry of Transportation and Infrastructure will be converted to a Licence of Occupation
- staff continues to be in contact with the applicants for the subdivision (SU000756/SU000711) adjacent to the missing portion of the Wieland Road allowance to initiate dialogue regarding the requirement for provision of park land or payment for parks purposes in accordance with the *Local Government Act*

9. New Business

a) Approval of the Community Parks and Recreation Strategic Plan

MOVED by Commissioner Sloan, **SECONDED** by Commissioner Braunschweig that the Community Parks and Recreation Strategic Plan be approved as revised to include individual park sizes.

CARRIED

10. Next Meeting

June 27, 2023

11. Adjournment

The meeting adjourned at 4:37 pm.

Sid Jorna, Chair

Wendy Miller, Recorder