



Making a difference...together

**Minutes of a Meeting of the
Juan de Fuca Electoral Area Parks and Recreation Advisory Commission
Held Tuesday, February 28, 2023, at the Juan de Fuca Local Area Services Building,
3 – 7450 Butler Road, Otter Point, BC**

PRESENT: S. Jorna (Chair), V. Braunschweig, C. Lacroix (EP), S. McAndrews, S. McKay,
Director A. Wickheim
Staff: D. Closson, Manager, Juan de Fuca Community Parks and Recreation;
W. Miller, Recorder
ABSENT: B. Croteau, P. Sloan
PUBLIC: 1

EP – Electronic Participation

The meeting was called to order at 3:03 pm.

1. Territorial Acknowledgement

The Chair provided a Territorial Acknowledgement.

2. Approval of the Agenda

MOVED by Commissioner McAndrews, **SECONDED** by Commissioner McKay that the agenda be approved. **CARRIED**

3. Adoption of Minutes from the Meeting of January 24, 2023

MOVED by Commissioner Braunschweig, **SECONDED** by Commissioner McAndrews that the minutes from the meeting of January 24, 2023, be adopted. **CARRIED**

4. Chair's Report

The Chair welcomed everyone to the meeting.

5. Director's Report

The Director provided positive comment regarding recent improvements made at Seagirt Ponds Park.

6. Delegation

a) Shandelle Conrad – Copper Mine Park Playground Equipment

- would like improvements to include equipment for preschool children as well as for school aged children as the playground is regularly used by children under the age of five
- supports residents being given opportunity to review and comment on designs being considered by the Commission
- supports residents being able to access piped water by arrangement for recreational purposes, should the irrigation system be repaired

7. Commissioner Reports

East Sooke – Coppermine Park
Damaged pickleball net has been reported to staff.

East Sooke – Seagirt Ponds
Seagirt Ponds Preservation Society has returned to offering monthly talks. There has been recent tree fall damage at the park.

Don Closson stated that tree damage will be reviewed. It was requested that the Society continue to limit its holly management to pruning.

Shirley – Priest Cabin
A complaint has been received regarding an alleged incident of trespass onto private land.

Don Closson stated that improvements planned for this year will include directional signage for the park and for the statutory right-of-way connector.

At this time, the Chair requested that intensive recreation park maintenance be added as New Business to the March agenda.

8. Staff Reports

a) Staff News

Don Closson provided an overview of the report. Discussion ensued regarding the following items:

Kemp Lake Fishing Dock – Chubb Road Location

- foreshore improvements can proceed now that the License of Occupation has been granted
- occupation of the water surface can proceed once the Water License is granted
- a vehicle boat launch will not be provided at the Chubb Road location

Community Parks Strategic Plan Update

- updated plan which incorporates feedback received on the previous draft has been shared with Pacheedaht First Nation, T'Sou-ke First Nation and W̱SÁNEĆ Leadership Council

The Chair reported that an open house is scheduled for Thursday, March 2 at Edward Milne Community School regarding lands proposed for Te'mexw treaties.

Copper Mine Park

- deadline for quote submission for playground equipment is March 3

Commission discussion ensued regarding the pending quote for repair of the irrigation system and potential operating costs of providing access to water for recreational uses.

Butler Road Park

- initiative to move the bus stop rests with the local residents group

Office Compound Project

The Commission forwarded comment supporting consideration of motion or timed lighting.

2023 Staffing Requirements

- staffing interviews completed today
- hiring is done in accordance with the Collective Agreement

Wieland Road Trail Project

- Commission site visit to be arranged in the spring

9. New Business

a) Admiral's Forest – Development Plan

The Chair spoke to a draft map reflecting trail locations and measures, as submitted by a local volunteer group, advising that garbage needs to be removed and two trails require trimming.

Commission discussion ensued regarding wayfinding signage designs/locations and opportunity to organize volunteer work parties.

Don Closson confirmed that formal access remains under staff review.

10. Unfinished Business

a) Community Parks Strategic Plan Update

Discussed under Staff News.

11. Next Meeting

March 28, 2023

12. Adjournment

The meeting adjourned at 4:44 pm.

Sid Jorna, Chair

Wendy Miller, Recorder