

**Minutes of a Meeting of the
Juan de Fuca Electoral Area Parks and Recreation Advisory Commission
Held Tuesday, June 28, 2022, at the Juan de Fuca Local Area Services Building,
3 – 7450 Butler Road, Otter Point, BC**

PRESENT: S. Jorna (Chair), V. Braunschweig, J. Gaston, S. McAndrews, S. McKay, P. Sloan
Staff: D. Closson, Manager, Juan de Fuca Community Parks and Recreation;
W. Miller, Recorder
ABSENT: B. Croteau, Director M. Hicks
PUBLIC: 0

EP – Electronic Participation

The meeting was called to order at 3:01 pm.

1. Approval of the Agenda

MOVED by Commissioner McAndrews, **SECONDED** by Commissioner Gaston that the agenda be approved. **CARRIED**

2. Adoption of the Minutes of May 24, 2022

MOVED by Commissioner Sloan, **SECONDED** by Commissioner McAndrews that the minutes from the meeting of May 24, 2022 be adopted as amended. **CARRIED**

3. Adoption of the Special Meeting Minutes of May 24, 2022

MOVED by Commissioner McAndrews, **SECONDED** by Commissioner McKay that the minutes from the special meeting of May 24, 2022 be adopted. **CARRIED**

4. Chair's Report

The Chair reported that he has been receiving inquiries regarding decommissioning of the dam at Carpenter Road Park.

5. Director's Report

No report.

6. Commissioner Reports

East Sooke – Seagirt Ponds Planting/Trespass Trails
Native plantings as planted on May 17, 2022 are doing well.

East Sooke – Owl's Nest Place Bylaw Contravention
A Commissioner read aloud an email dated June 28, 2022 circulated to various CRD contacts including JdF Community Planning and Bylaw Enforcement from the Seagirt Ponds Preservation Society regarding continued concerns regarding a soil deposit, land alteration and unauthorized use in the Owl's Nest Place subdivision. The Society is concerned as the subdivision area drains into Seagirt Ponds Community Park.

MOVED by Commissioner Braunschweig, **SECONDED** by Commissioner Gaston that verbal submission of the letter be accepted. **CARRIED**

Don Closson reported that a soil permit application (SP000106) has been submitted for the subject property along with a geotechnical report.

MOVED by Commissioner Braunschweig, **SECONDED** by Commissioner Gaston that a letter under the Chair's signature be sent to JdF Community Planning and to Bylaw Enforcement requesting information in response to the Commission's concerns related to the possible negative impacts to Seagirt Ponds Community Park. **CARRIED**

7. Staff Reports

a) Staff News

Carpenter Road Dam Remediation/Safety Report

- notice of dam decommissioning has been issued to adjacent property owners and signage advising of the decommission has been installed, at the request of the provincial Dam Safety Office (DSO)
- feedback has been received in response to the notice of dam decommissioning with one site visit performed with a resident
- contract for decommissioning work is with the contractor for signature

Seagirt Ponds Community Park

- split rail and signage will be installed to address the new trespass trails
- machine work is not anticipated as part of the works identified for 2022
- matting is being sourced for Yellow Flag Iris removal
- Yellow Flag Iris removal to be scheduled when the rain subsides and the ground dries

Priest Cabin Access

- the agreement to allow for public access and maintenance access through Lot 26 has been finalized
- the CRD website has been updated to reflect that the public access has been reopened
- split rail will be installed to better define the public access trail entrance
- an application for Community Works Funds (CWF) is under review to support establishment of the trail along the right-of-way through Lot 177 to the Matterhorn
- the trail work to the Matterhorn is identified for 2023

Kemp Lake Fishing Dock – Chubb Road Location

- CWF application has been approved
- License of Occupation and Water License with the Province still underway
- feedback from the strategic plan survey indicates strong support for access to water
- a swim ladder is not being considered for the dock
- there is no life guard requirement associated with installation of the dock

Community Parks Strategic Plan Update

- First Nation engagement letters have been sent
- a special meeting will be arranged for presentation of the strategic plan draft

Coppermine Park CWF Application

- court line painting still pending

Butler Road Park

- a CWF application will be submitted to support the improvements initiated by the local residents group

The Park – Port Renfrew

- a CWF will be submitted to support playground equipment
- should the application be approved, work would be identified for 2023
- the successful vendor would be expected to design and install improvements

Don Closson responded to a question from the Commission advising that strategic plan will provide an approach for reviewing and making recommendations on improvement requests received from residents.

Wieland Road Trail Project

- invitation to quote for survey work has been issued
- one proposal received which provides a cost for staking and flagging and a cost for topographical data

The Chair questioned if there is an expiry date associated with the License of Occupation held with the Ministry of Transportation and Infrastructure that permits access over the unconstructed road dedication.

8. Unfinished Business

a) Community Parks Strategic Plan Update

b) Statutory Right-of-Way: Priest Cabin Park to Matterhorn Trail

9. Motion to Close the Meeting

MOVED by Commissioner McKay, **SECONDED** by Commissioner McAndrews that the meeting be closed in accordance with the *Community Charter*, Part 4, Division 3, Section 90 (1) (e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality.

CARRIED

The closed meeting commenced at 4:29 pm.

10. Rise and Report

The Commission rose from the closed meeting at 4:45 pm without report.

11. Next Meeting

The Commission will adjourn for the months of July and August, unless there is a pressing matter.

The next regular meeting is scheduled for September 27, 2022.

12. Adjournment

The meeting adjourned at 4:51 pm.

Sid Jorna, Chair

Wendy Miller, Recorder