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**Minutes of a Meeting of the
Juan de Fuca Electoral Area Parks and Recreation Advisory Commission
Held Tuesday, February 22, 2022, at the Juan de Fuca Local Area Services Building,
3 – 7450 Butler Road, Otter Point, BC**

PRESENT: S. Jorna (Chair), V. Braunschweig, J. Gaston, S. McAndrews, S. McKay (EP),
P. Sloan (EP)
Staff: D. Closson, Manager, Juan de Fuca Community Parks and Recreation;
W. Miller, Recorder (EP)
ABSENT: Director M. Hicks, B. Croteau
PUBLIC: 0

EP – Electronic Participation

The meeting was called to order at 3:01 pm.

1. Approval of the Agenda

MOVED by Commissioner Braunschweig, **SECONDED** by Commissioner Sloan that the agenda be approved, as amended to permit comment regarding the tennis court project at Coppermine Park. **CARRIED**

2. Adoption of the Minutes of January 25, 2022

MOVED by Commissioner McAndrews, **SECONDED** by Commissioner Braunschweig that the minutes from the meeting of January 25, 2022 be adopted. **CARRIED**

3. Chair's Report

The Chair welcomed Ryan Schwartz, Schwartz Consulting Ltd. to the meeting.

The Chair requested that a standing item be added to the agenda to allow Commissioners to introduce items brought forward from the communities.

4. Director's Report

No report.

5. Presentation

a) Ryan Schwartz, Schwartz Consulting Ltd. – Community Parks and Recreation Strategic Plan Update

Ryan Schwartz provided background information on his experience working with different levels of government to develop strategic plans and policies with a focus on park and recreation.

Ryan Schwartz provided an overview of the timeline, tasks and consultation opportunities associated with development of the Community Parks and Recreation Strategic Plan and advised that today's discussion will focus on top of mind comments from the membership and identification of potential stakeholders.

At this time, the Chair received comments/stakeholder information from the membership.

Ryan Schwartz reported that the provided information will be reviewed against the information previously provided by staff and that he will be proceeding with one-on-one interviews with members and that further presentations will be made to the Commission as the plan develops over the next six months.

6. Staff Reports

a) Staff News

Carpenter Road Dam Remediation/Safety Report

No update since the January meeting.

Seagirt Ponds Community Park

No update since the January meeting.

Priest Cabin Access Agreement

Don Closson reported that he:

- contacted CRD Real Estate to relay the Commission's interest in entering into an agreement with the landowner of Lot 26 to support re-opening of a trail to the park
- he recently walked the statutory right-of-way through Lot 177
- he will be contacting the owner of Lot 177 to meet on site to review planned trail work

Sheringham Point Community Park

- several downed trees have been removed from the trail
- further review is required to determine improvements that may be required for an existing footbridge
- horses are permitted on the trail

Kemp Lake Fishing Dock

Don Closson reported that the Crown land tenure process requires a letter of support from a governing body to demonstrate agreement/support for the application. A motion from the Commission is requested to document support for this initiative.

MOVED by Commissioner Braunschweig, **SECONDED** by Commissioner McKay that the Juan de Fuca Electoral Area Parks and Recreation Advisory Commission supports an application to obtain a licence of occupation from the Crown for the purposes of constructing a fishing dock on Kemp Lake at the end of Chubb Road in Otter Point.

CARRIED

Community Parks Strategic Plan Update

Further to the presentation made by Ryan Schwartz, the Commission stated support for future presentations being considered at a Special Meeting to allow for regular business to be considered at the monthly scheduled meeting.

Coppermine Park CWF Application

Don Closson reported that the existing court boards are scheduled to be removed March 1 – 4.

Further to the request made at the start of the meeting, the Chair solicited comment on the project.

A Commissioner reported that the court will accommodate tennis, basketball and pickleball. The court configuration will not allow all uses at the same time. It was

questioned if the pickleball court could be moved to support multi-use of the court. It was further questioned if the existing storage shed could be utilized as a concession.

Don Closson reported that:

- a concession was not considered as part of the scope of work for the CWF application
- the basketball hoop will be relocated
- pickleball nets can be moved to accommodate different uses
- pickleball nets can be stored in the existing storage shed
- it is anticipated that court improvements will see an increase in use
- depending on demand, a schedule may be needed to allocate time for the different uses
- the scope of work cannot be revised at this time
- functionality of the court configuration can be reviewed one year after the improvements are completed

Butler Road Park

Don Closson reported that he was approached by a local residents group regarding opportunity to enhance vacant park land located at Butler Road and Otter Point Road. It was reported that the group has been asked to provide a plan to the Commission for consideration. The group has been advised that the proposed improvements can be considered as part of the Strategic Plan update.

7. Unfinished Business

a) Community Parks Strategic Plan Update

Discussed under Staff News.

b) Statutory Right-of-Way: Priest Cabin Park to Matterhorn Trail

Discussed under Staff News.

8. Next Meeting

March 22, 2022

9. Adjournment

The meeting adjourned at 4:47 pm.

Sid Jorna, Chair

Wendy Miller, Recorder