



Making a difference...together

**Minutes of a Meeting of the
Juan de Fuca Electoral Area Parks and Recreation Advisory Commission
Held Tuesday, January 25, 2022, at the Juan de Fuca Local Area Services Building,
3 – 7450 Butler Road, Otter Point, BC**

PRESENT: S. Jorna (Chair), V. Braunschweig (EP), B. Croteau (EP), J. Gaston,
S. McAndrews, S. McKay (EP), P. Sloan (EP)
Staff: D. Closson, Manager, Juan de Fuca Community Parks and Recreation;
W. Miller, Recorder (EP)
ABSENT: Director M. Hicks
PUBLIC: 0

EP – Electronic Participation

The meeting was called to order at 3:04 pm.

1. Elections

Don Closson called for nominations for the position of Chair of the Juan de Fuca Electoral Area Parks and Recreation Advisory Commission for 2022 and Commissioner Jorna's name was put forward. Don Closson called two additional times for further nominations and, as there were none, Commissioner Jorna was acclaimed Chair.

The Chair called for nominations for the position of Vice Chair of the Juan de Fuca Electoral Area Parks and Recreation Advisory Commission for 2022 and Commissioner Braunschweig's name was put forward. The Chair called two additional times for further nominations and, as there were none, Commissioner Braunschweig was acclaimed Vice Chair.

2. Approval of the Agenda

MOVED by Commissioner Croteau, **SECONDED** by Commissioner Braunschweig that the agenda be approved. **CARRIED**

3. Adoption of the Minutes of November 23, 2021

MOVED by Commissioner McAndrews, **SECONDED** by Commissioner Croteau that the minutes from the meeting of November 23, 2021 be adopted. **CARRIED**

4. Chair's Report

The Chair welcomed everyone to the meeting and highlighted items that will be considered by the Commission in 2022 including the Community Parks Strategic Plan.

5. Director's Report

No report.

6. Staff Reports

a) Staff News

At this time, Don Closson reported that the Juan de Fuca Community Parks and Recreation Program now falls under the Juan de Fuca Local Area Services division.

Carpenter Road Dam Remediation/Safety Report

Further to the orders received by the Province in accordance to the *Dam Safety Regulation (DSR)*, Don Closson provided an update advising that:

- a Section 11 Permit to conduct works in and about a stream/water body still needs to be obtained
- remedial revegetation plan still needs to be received
- the Dam Safety Office (DSO) has approved remediation works being scheduled in the dry season
- funding sources for full cost for the emergency works still to be determined

Don Closson responded to questions from the Commission advising that:

- the DSO continues to support emergency works as opposed to full decommissioning of the dam
- culvert and spillway continued to function well during the recent rain storms
- dam continues to be inspected twice a month

Seagirt Ponds Community Park

- native plantings will be planted by the Friends of Seagirt Ponds in the spring
- an amended Qualified Environmental Professional regarding the potential impacts of constructing a short trail to a bench location which will create a viewing location for the second pond has been received and is with JdF Community Planning for acceptance
- trail works, including a boardwalk, scheduled for 2022
- mapping for the recently installed information shelter is with Regional Parks

Don Closson responded to a question from the Commission confirming that he will contact the Friends of Seagirt Ponds to discuss works scheduled for 2022 and potential resources available to assist with this project.

Priest Cabin Access Agreement

- maintenance access agreement between the CRD and the landowner below Priest Cabin (Lot 26) remains with CRD Real Estate
- the trail from Cedar Coast Road to Priest Cabin Park is temporarily closed while its location within the statutory right-of-way is confirmed
- work along the statutory right-of-way through Lot 177 to the Matterhorn access scheduled for 2022

Don Closson responded to the question from the Commission reporting that options are being explored to support re-opening of the trail.

Sheringham Point Community Park

- several downed trees have been removed from the trail
- some improvements to an existing footbridge may be required in 2022

Don Closson responded to questions from the Commission reporting that:

- the footbridge had not been constructed for use by horses
- the covenant secured at the time the trail was established will be reviewed prior to any trail improvements
- signage will be reviewed at the time that the bridge is improved
- funding from the Community Works Fund program may be required

Kemp Lake Fishing Dock

Don Closson outlined the items required to consider relocating the dock facility at the Chubb Road location including obtaining support for the relocation from the Freshwater Fisheries Society of BC.

Don Closson responded to questions from the Commission advising that:

- there may be opportunity for public consultation regarding this initiative to be considered as part of the Community Parks and Recreation Strategic Plan review
- the Compliance Action Plan (CAP) for the Manatu Road location was developed to address unauthorized and inappropriate activities
- the CAP can continue at the new location, if required

Community Parks Strategic Plan Update

Don Closson advised that:

- JdF Community Parks and Recreation and Regional Parks are working collaboratively to coordinate engagement with First Nations as both divisions are undergoing processes to update their strategic documents
- the project contractor toured park holdings/land interests
- in preparation for the upcoming review, the contractor has been working with Corporate Communications regarding CRD processes and engagement tools including the Bang the Table platform
- the contractor will be presenting at the February meeting

The Chair asked staff to circulate resources for review in advance of the February meeting.

Coppermine Park CWF Application

- contractor anticipated to remove court boards in February
- improvement works scheduled for spring 2022

Admiral's Forest Properties

Further to the motion made at the November 23, 2021 meeting, a letter was sent to the Regional Parks Committee under the Chair's signature regarding considering the properties for acquisition.

7. Unfinished Business

a) Community Parks Strategic Plan Update

Discussed under Staff News.

b) Statutory Right-of-Way: Priest Cabin Park to Matterhorn Trail

Discussed under Staff News.

8. Next Meeting

February 22, 2022

9. Adjournment

At this time, Commission comment was forwarded thanking staff for arranging the annual appreciation dinner in December.

The meeting adjourned at 4:13 pm.

Sid Jorna, Chair

Wendy Miller, Recorder