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JUAN DE FUCA ELECTORAL AREA PARKS AND RECREATION ADVISORY COMMISSION

Notice of Meeting on Tuesday, **November 28, 2017 at 3 p.m.**

Juan de Fuca Local Area Services Building, #3 – 7450 Butler Road, Otter Point, BC

AGENDA

1. Approval of Agenda
2. Adoption of Minutes of September 12, 2017
3. Chair's Report
4. Director's Report
5. Staff Reports
 - a) Staff News
6. New Business
 - a) Service Plan
7. Unfinished Business
 - a) Friends of Coppermine Park Society – Picnic Shelter Proposal
 - b) Seaside Drive Signage
 - c) Review of Recreation Contracts
 - d) Proposed Amendment to Bylaw No. 3763, "Juan de Fuca and Salt Spring Island Parks and Recreation Advisory Commissions Bylaw No. 1, 2011"
 - e) Proposed Bylaw No. 4101, "Juan de Fuca Electoral Area Community Parks Acquisition Reserve Fund Bylaw No. 1, 2016"
 - f) Port Renfrew Tourism Trail
 - g) Kemp Lake Infrastructure Improvement Proposal
 - h) Long Term Trail Program
8. Next Meeting: To be determined
9. Adjournment



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**Minutes of a Meeting of the
Juan de Fuca Electoral Area Parks and Recreation Advisory Commission
Held Tuesday, September 12, 2017, at the Juan de Fuca Local Area Services Building,
3 – 7450 Butler Road, Otter Point, BC**

PRESENT: L. Paterson (Chair), C. Bennett, A. Boquist, V. Braunschweig, J. Gaston, S. Jorna, M. Kimmel, W. Vowles (Alternate Director)
Staff: M. MacIntyre, Acting Manager, Juan de Fuca Parks and Recreation;
I. Lawrence, Manager, Local Area Planning; W. Miller, Recorder

ABSENT: P. Sloan

PUBLIC: 0

The meeting was called to order at 1:00 p.m.

1. Approval of the Agenda

MOVED by Commissioner Jorna, **SECONDED** by Commissioner Boquist that the agenda be approved. **CARRIED**

2. Adoption of the Minutes of June 27, 2017

MOVED by Commissioner Braunschweig, **SECONDED** by Commissioner Bennett that the minutes from the meeting of June 27, 2017, be adopted. **CARRIED**

3. Chair's Report

The Chair advised that she visited Copper Mine Park to review the proposed picnic shelter site with Armin Sielopp. The Chair stated support for the site location.

4. Director's Report

The Alternate Director confirmed that proposed Bylaw No. 4101, which would permit use of the land acquisition fund to purchase statutory rights-of-way, has not proceeded. The Commission's continued interest in this bylaw has been communicated to Director Hicks.

5. Delegation

a) Local Area Planning – Rezoning Referral RZ000245 (3950 Goldstream Heights Drive)

Iain Lawrence spoke to the staff report considered by the Land Use Committee at its meeting of July 18, 2017 and the application to amend the Malahat Official Community Plan (OCP), Bylaw No. 3721 and the Malahat Land Use Bylaw, 1981, Bylaw No. 980 to permit the operation of a campground and licensed medical marijuana production facility.

Iain Lawrence advised that:

- The property is accessed from Shawnigan Lake Road at Stebings Road over private easement at the end of Goldstream Heights Drive
- The campground would accommodate 150 recreational vehicles (RVs), 50 campsites and 10 tourist cabins, as well as outdoor facilities such as mini-golf, and swimming pool
- The Great Trail is located approximately 600 m to the east of property
- The Great Trail can be accessed from Goldstream Heights Drive at Trail Way

- The applicant is working with partners to operate the proposed licensed medical marihuana production facility as a learning center
- The production facility would not be open to the public or to patients
- The applicant proposes that the campground will be a bike/hike destination for users of The Great Trail
- The applicant would have to enter into a dialogue with Regional Parks to pursue a direct connection to The Great Trail

Iain Lawrence responded to questions from the Commission advising that:

- The property is designated within the Steep Slopes, Sensitive Ecosystems and the Watercourses, Wetlands and Riparian Areas development permit areas
- A development permit for the proposed campground facility will be required including further review of the site by qualified professionals
- The proposed zone does not permit recreational marihuana production

Commissioner Kimmel entered the meeting at 1:23 p.m.

Commission comments included:

- There is public interest in more campground facilities
- RV accommodation with amenities is limited on southern Vancouver Island
- Campground facilities are closing, but are not being replaced
- Amenities such as electricity and water hook up are not provided by provincial facilities
- Living Forest in Nanaimo is a model example of a RV destination
- Campgrounds are revenue generators for neighbouring communities
- Support for developing campground facilities to blend with the natural environment
- Professional reports/oversight will guide appropriate development/build out
- No concern for impacts to Wrigglesworth Park
- There is interest in connecting The Great Trail to Wrigglesworth Park
- Questioned the compatibility of combining campground use and medical marihuana production facility use on a single property
- Can understand a private easement being used to accommodate a single property owner, but questioned a private easement being used to accommodate traffic volume associated with a campground

Iain Lawrence advised that the easement is an agreement between private property owners.

MOVED by Commissioner Braunschweig, **SECONDED** by Commissioner Bennett that the Juan de Fuca Electoral Area Parks and Recreation Advisory Commission report to the Juan de Fuca Land Use Committee that it supports rezoning application RZ000245.

CARRIED

b) Local Area Planning – Subdivision Referral SU000687 (17110 Parkinson Road)

Iain Lawrence spoke to the proposed 6-lot bare land strata subdivision, advising that the subdivision triggers the provision of park land pursuant to Section 510 of the *Local Government Act*. Iain Lawrence presented mapping showing the location of the subject parcel.

It was confirmed that:

- The parcel does not front the Port of San Juan, but that a narrow property (PID 009-592-342, Plan 344R) separates the subject property from the shoreline
- Plan 344R was originally a railway bed and is part of the marina property
- A shoreline trail may be considered at such time that the marina property is rezoned
- 5% cash in lieu is estimated to be approximately \$22,000 based on the subject property's 2017 assessment; however, the final cash in lieu figure is to be determined at such time that the Ministry of Transportation and Infrastructure issues the application Preliminary Layout Approval (PLA)

MOVED by Commissioner Jorna, **SECONDED** by Commissioner Kimmel that the Juan de Fuca Electoral Area Parks and Recreation Advisory Commission recommend to the Juan de Fuca Land Use Committee that the requirement for parkland dedication in accordance with Section 510 of the *Local Government Act*, for the proposed bareland strata subdivision of Lot A, Section 97, Renfrew District, Plan EPP71912, be received in the form of cash-in-lieu.

CARRIED

6. Staff Reports

a) Staff News

Copper Mine Park

- Armin Sielopp met with the Friends of Coppermine Park Society on July 17, 2017, regarding the shelter project
- Armin Sielopp has communicated agreement to volunteer to work with the Juan de Fuca Community Parks Program and the Society to coordinate geotechnical report requirements
- Gate and chain-link fence installation is in progress
- A second set of steps from top of playground to swing set was completed in August

A Commission member thanked staff for installing the gate and fence and advised that a donation of \$5,000 from the Friends of Coppermine Park Society is anticipated to help support construction of a picnic shelter.

Wrigglesworth Lake

- The caretaker agreement has been renewed and will run through to December 2018
- The Juan de Fuca Community Parks Program receives \$500.00 per year from the caretaker for the station site
- Staff has supplied the caretaker with a Visi-vest, CRD cap, CRD name tag and forestry backpack sprayer
- The Parks Crew brushed along the road from the main gate in order to provide better emergency vehicle access
- Park boundary marker installation along the south boundary was completed in July

Community Works Fund Grant Applications

- A Community Works Fund grant application from the Sheringham Point Lighthouse Preservation Society for \$12,000 was supported by the CRD Board on July 12
- A Community Works Fund grant application for \$12,500 has been submitted as condition of the Port Renfrew Community Tourism Trail project
- It is anticipated that the application will be considered by the Electoral Area Services Committee on September 20 and by the CRD Board on October 11

Port Renfrew Community Tourism Trail

- BC Rural Dividend Program has yet to announce funding confirmation for the Port Renfrew Tourism Trail project (\$100,000)
- Pacheedaht First Nation (PFN) has agreed to provide a monitor representing PFN during the construction process

Kemp Lake Infrastructure Improvement Proposal

- A meeting was held on July 19 with the Health Inspector for the area, Kazuhiro Takeuchi, Local Area Planning Manager, Iain Lawrence, and Armin Sielopp
- This project remains on hold as options to connect to the Kemp Lake Waterworks District to CRD water are still being considered
- It is understood that funding for the project remains secure

Fish Boat Bay

- A contractor repaired concrete supports on wooden stairs leading to beach

Mount Matheson Trail

- The Parks Crew completed split rail fence and installed no trespassing sign along west side of trail

Port Renfrew Community Centre

- The Parks Crew completed sanding and staining of benches and table

William Simmons Memorial Park

- The Parks Crew completed sanding and staining of fishing dock benches and boat launch railings

Commission comments included:

- William Simmons Memorial Park is receiving a high level of usage
- The park is the only sizable park in Otter Point
- The opportunity for new parks in Otter Point is limited to purchase/park dedication of fee simple parcels
- Many fee simple parcels have undergone logging/resource extraction
- These parcels may still be considered key acquisition priorities as the parcels will regenerate with time
- The Juan de Fuca Community Trails Society is interested in such a property to develop equestrian trails

Mike MacIntyre reported that there is opportunity to review acquisition priorities when the Commission reviews its Community Parks Strategic Plan (2010-2020).

7. Correspondence

- a) **Friends of Coppermine Park Society – Picnic Shelter Proposal (July 18)**
- b) **Friends of Coppermine Park Society – Picnic Shelter Proposal (July 23)**

The Commission received the correspondence. It was asked that the shelter proposal be added to Unfinished Business.

8. New Business

a) Seaside Drive Signage

A Commission member reported that 24 hour tow away signage has been reinstalled at the end of Seaside Drive. The signage specifically notes that there is to be no lighthouse parking.

Commission comments included:

- It is understood that similar no parking/tow away signage was erected in past and subsequently removed by the Ministry of Transportation and Infrastructure
- Status of the signage is unclear, opening the potential for conflict between residents
- Seaside Drive provides a paved and accessible access to Sheringham Point View Trail
- The Seaside Drive access is being used by local residents who wish to use Sheringham Point View Trail to access Sheringham Point Road to visit the Shirley Community Hall and Shirley Delicious
- Support for looking at options to allow for residential access to Sheringham Point View Trail from Seaside Drive

Staff was asked to report back on the status of the signs.

b) Review of Recreation Contracts

It was asked that this item be added to Unfinished Business for review and input by the Commission. Staff confirmed that the recreation program contracts expire December 31, 2017.

9. Unfinished Business

a) Proposed Amendment to Bylaw No. 3763, “Juan de Fuca and Salt Spring Island Parks and Recreation Advisory Commissions Bylaw No. 1, 2011” and Bylaw No. 3795, “Community Parks Regulations (Juan de Fuca and Salt Spring Island Electoral Areas) Bylaw No.1, 2012”

Staff reported that the Salt Spring Island incorporation referendum failed. Proposed amendment to Bylaw No. 3763 to remain noted under Unfinished Business to review interest in amending meeting procedures.

b) Proposed Bylaw No. 4101, “Juan de Fuca Electoral Area Community Parks Acquisition Reserve Fund Bylaw No. 1, 2016”

c) BC Rural Dividend Fund – Port Renfrew Tourism Trail

d) Kemp Lake Infrastructure Improvement Proposal

e) Long Term Trail Program

There is opportunity to review trail opportunities when the Commission reviews its Community Parks Strategic Plan (2010-2020).

10. Public Question Period

11. Next Meeting

October 24, 2017

12. Adjournment

MOVED by Commissioner Kimmel, **SECONDED** by Commissioner Bennett that the meeting adjourn.

The meeting adjourned at 2:22 p.m.

Louise Paterson, Chair

Wendy Miller, Recorder



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**STAFF REPORT TO THE
JUAN DE FUCA ELECTORAL AREA PARKS AND RECREATION ADVISORY COMMISSION
MEETING OF TUESDAY, NOVEMBER 28, 2017**

SUBJECT: Staff News

ISSUE: Information

Priest Cabin Park

The Parks crew installed reinforced split rail fencing in September in response to motorized vehicles entering the park.

Community Works Fund Grant Application – Port Renfrew Tourism Trail

A Community Works Fund grant application for \$12,500 was submitted as a condition of the Port Renfrew Community Tourism Trail project. The application was supported by the Electoral Area Services Committee on September 20, 2017 and approved by the CRD Board on October 11, 2017.

BC Rural Dividend Grant - Port Renfrew Community Tourism Trail

On October 13, 2017 the Province announced the successful BC Rural Dividend third intake grant recipients. A total of \$89,194 will be granted to the CRD to support the Port Renfrew trail project.

Subdivision Referral SU000687 (17110 Parkinson Road)

The Commission's recommendation that the requirement for parkland dedication in accordance with Section 510 of the *Local Government Act*, for the proposed bareland strata subdivision of Lot A, Section 97, Renfrew District, Plan EPP71912, be received in the form of cash-in-lieu, was supported by the Juan de Fuca Land Use Committee on October 17, 2017 and approved by the CRD Board on November 8, 2017.

Friends of Eaglecrest Park Society

The Manager met with the Friends of Eaglecrest Park Society on November 21, 2017 to discuss renewal of their Stewardship Agreement.

Friends of Coppermine Park Society- Picnic Shelter Proposal

The Manager met with the Friends of Coppermine Park Society on November 21, 2017 to review the Society's picnic shelter proposal.

Service Plan 2016 – 2019

On October 18, 2017 the Electoral Area Services Committee supported the Service Plan as presented (track changes). In accordance with the Commission's bylaw, Bylaw No. 3763, the Commission is asked review and recommend approval of the Service Plan. The Service Plan, as presented, is scheduled to be considered by the CRD Board at a Committee of the Whole meeting on November 29, 2017.

Submitted by:	Don Closson, Manager, Parks and Recreation, Juan de Fuca Electoral Area
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Service Plan for Juan de Fuca Parks & Recreation

2016-2019
~~(2017)~~ (2018)

Capital Regional District

Date submitted: ~~August 2016~~ August 2017



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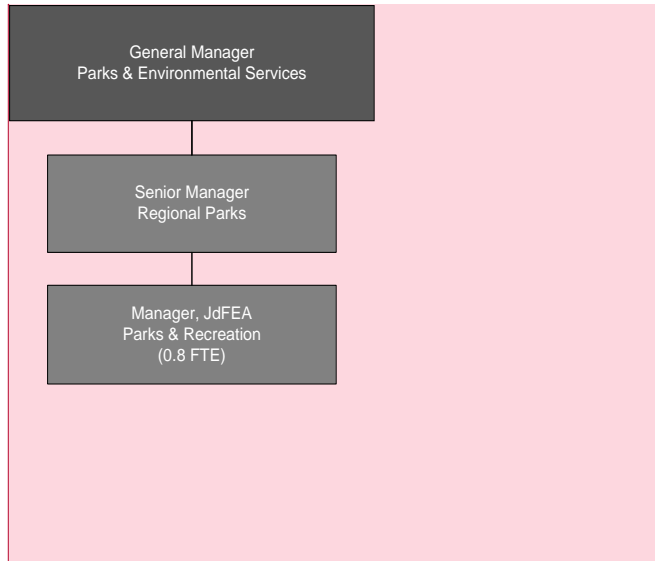
1 Overview

1.1 Division & Service Summary

The Juan de Fuca Electoral Area (JdFEA) Parks & Recreation serves the unincorporated communities of Port Renfrew, Shirley/Jordan River, Otter Point, Willis Point, Malahat and East Sooke. With advice from the nine-member Parks and Recreation Advisory Commission, the division is responsible for the acquisition, development and maintenance of community parks as well as the provision of community recreational programming in the electoral area. The division is also responsible for overseeing the operations and maintenance needs of the Port Renfrew Community Centre, working with a local operating committee.

Service Purpose , Role or Overview	Participants	Funding Sources	CRD Board Committee and/or Commission Reporting Structure
<p>Planning, management and maintenance of Community Parks System (24 community parks and 8.1 kilometers of trails)</p> <p>A small seasonal staff carries out maintenance and development of trails and park facilities and project implementation goals. Staff also collaborate with various partners and volunteer organizations in the maintenance of parks and trails.</p>	<p>Juan de Fuca Electoral Area communities</p> <p>Volunteers through Stewardship Agreements</p>	<p>Requisition, revenue, grants, donations</p>	<p>Juan de Fuca Electoral Area Parks and Recreation Advisory Commission</p>
<p>Delivery of recreational programming and community events</p> <p>Health and fitness classes are provided to residents by contracted professionals. The program also supports one-time community recreational events, as well as volunteer organizations providing guided hikes and other recreational initiatives.</p>	<p>Juan de Fuca Electoral Area communities, except Willis Point</p> <p>Volunteers through Stewardship Agreements and third party organizations</p>	<p>Requisition, volunteers</p>	<p>Juan de Fuca Electoral Area Parks and Recreation Advisory Commission</p>
<p>Management and maintenance of Port Renfrew Community Centre</p> <p>The Community Centre supports leased office space, as well as a space for local recreational, cultural and meeting events.</p>	<p>Port Renfrew community</p>	<p>Revenue</p>	<p>Community Centre Operating Committee under Juan de Fuca Parks and Recreation Advisory Commission</p>

1.2 Organization Chart



Commented [AS1]: jffManager position is currently 0.6 FTE

1.3 Key Trends, Issues & Risks – Service Specific

Community Parks

Through 7 Stewardship Agreements and 7482-volunteers, Juan de Fuca Parks achieves a significant level of community support in the maintenance of specific parks and playgrounds. Some volunteers coordinate community events in parks, guided hiking programs, as well as educational and ecosystem health (removal of invasive species) initiatives.

Another key trend for JdFEA Parks & Recreation is the collaboration between Regional Parks and Community Parks. Over the past 2 years, Regional Parks and Juan de Fuca Community Park managers have continued to develop an integrated operational and management organization and Division Plans. Although both programs remain funded through separate tax bases, real cost and operational efficiencies continue to be realized through the coordinated management team approach, and Regional Parks ability to provide equipment and professional staff support to community park initiatives as they become available.

Parks Program Requisition Levy: The maximum levy was increased in March 2016 to \$203,027. This allows for the program to now keep pace with annual operational and cost of living increases. The long-term objective should be the amalgamation of the parks and recreation program budgets.

1.4 Link to Priorities

BIODIVERSITY & ECOLOGICAL HEALTH

- assess service needs, respond to issues that threaten ecological health such as wildlife and invasive species, and profile best practices
- integrate a climate lens in our land acquisition strategies

PUBLIC ENGAGEMENT & COMMUNICATIONS

- develop public participation strategies, including implications and performance metrics, as part of all major initiatives and implement more options for two-way dialogue and engagement

REGIONAL INFRASTRUCTURE

- ensure that resources are available for investment in current and future infrastructure, demonstrating efficiency and value for money and meeting regulatory and service requirements
- develop and implement asset management planning framework and tools to continue proactive and responsible management of assets and infrastructure, both natural and engineered

RECREATION, ARTS & CULTURE

- support increased access to community arts and recreation through programming and strategic investments

ACTIVE & MULTI-MODAL TRANSPORTATION

- manage trails as transportation corridors, establish a Transportation Service, deliver active transportation programming

2 Services

2.1 Service Levels

Service	Service Level Adjustments in Role/Scope				
	Base year 2015	Year 1 (2016)	Year 2 (2017)	Year 3 (2018)	Year 4 (2019)
Community Parks	Inspect/Maintain 8.1 km of trails per year	Potential new trail (1.7 km) if Statutory Right of Way obtained	Review and Assess	Adjust to meet service delivery needs, as required. Potential new trail (1.5 km) if Rural Dividend-Port Renfrew	Review and Assess

				<u>funding obtained</u>	
	Maintain/repair 21 park facilities per season	22 facilities	23 facilities	Review and Assess	Adjust to meet service delivery needs, as required.
	Maintain two sports fields (baseball) and two tennis courts	Review and Assess	Adjust to meet service delivery needs, as required.	Review and Assess	Adjust to meet service delivery needs, as required
	Maintain two playgrounds and 16 pieces of playground equipment	17 pieces	Review and Assess	Adjust to meet service delivery needs, as required	Review and Assess
	Add 25 signs	Add/replace 5 signs/year	Review and Assess	Adjust to meet service delivery needs, as required	Review and Assess
	Remove invasive species at 3-5 locations per year	Adjust to meet service delivery needs, as required	Review and Assess	Adjust to meet service delivery needs, as required	Review and Assess
	7 stewardship agreements and 82 volunteers	Adjust to meet service delivery needs, as required	Review and Assess	Adjust to meet service delivery needs, as required	Review and Assess
Recreation Programs	Support 5 recreation program contracts and 2-3 events or initiatives	Review and Assess	Adjust to meet service delivery needs, as required.	Review and Assess	Adjust to meet service delivery needs, as required
Port Renfrew Community Centre	Manage 100% of centre operating costs through revenue	Review and Assess	Adjust to meet service delivery needs, as required.	Review and Assess	Adjust to meet service delivery needs, as required

2.2 Workforce Considerations

Service	Workforce (FTEs)				
	Base year 2015	Year 1 (2016)	Year 2 (2017)	Year 3 (2018)	Year 4 (2019)
Program Management	0.86 Perm. PT	0.86 Perm. PT	0.86 Perm. PT	0.86 Perm. PT	0.86 Perm. PT
Two auxiliary staff 4 months/year	2 AUX, four mos/yr	2 AUX, <u>four-five</u> mos/yr	2 AUX, <u>four-five</u> mos/yr	2 AUX, <u>four-five</u> mos/yr	2 AUX, <u>four-five</u> mos/yr

Supplementary FTEs	0	0	0	0	0
Total	0.86	0.86	0.86	0.86	0.86

3 Divisional Initiatives & Budget Implications

Title & Estimated Completion Date	Description	Priority Reference (if applicable)	Budget Implications
2016			
Establish new parkland	Establish parkland or 5% cash-in-lieu for land acquisition through development permits or rezoning applications received by local area planning (mandated requirement under Local Government Act, Sec. 510)	Biodiversity & Ecosystem Health Regional Infrastructure	Core Budget
Trail Maintenance	Maintain existing 8.1 km of trails on a monthly basis and remove hazards	Recreation, Arts & Culture	Core Budget
Community Recreation Programming	Continue to deliver a range of recreation programs to residents in the electoral area. Advertise for new contract in 2016	Recreation, Arts & Culture	\$15,000 Core Budget
Guided Hiking Program	Assist the Juan de Fuca Community Trails Society (via Stewardship Agreement) to maintain guided hiking program, information brochure, and support equipment for volunteer guides	Recreation, Arts & Culture	\$800 Core Budget
William Simmons, Park seasonal toilets	Provide seasonal toilet services for new development area (completed in 2015) until funding allows for permanent facility	Regional Infrastructure	\$1,500 per season Core Budget
Invasive species removal	Remove selected invasive species from park lands and community trails, with assistance from volunteers	Biodiversity & Ecosystem Health	Core Budget
Stewardship agreements	Provide support and assistance to Society volunteers assisting to maintain parks and trails	Biodiversity & Ecosystem Health	Core Budget
2017			
Kemp Lake Foreshore Access	Develop improved road and parking access to Kemp Lake boat launch and install dock structure that accommodates boat launching, fishing and swimming. (Potential partnership with Freshwater Fisheries Society of B.C.) <u>Through a public consultation process, investigate the feasibility of improving the existing lake access at Milligan and Manatu Roads, as well as installing angling and lake</u>	Regional Infrastructure	\$45,000 Freshwater Fisheries Society of B.C., Gas Tax Grant and \$10,000 Capital Funds Core Budget

Title & Estimated Completion Date	Description	Priority Reference (if applicable)	Budget Implications
	<u>recreation infrastructure at Kemp Lake in an effort to enhance recreation experiences for local area residents.</u>		
Rural Dividend BC – Port Renfrew Tourism Trail	<p>An application was submitted to Rural Dividend BC for funding for a 1.5 km trail in the core area of Port Renfrew for a total value of \$111,000</p> <p>An application for a Community Works Fund Grant for \$12,500 was submitted to assist with completing the project</p> <p>Funding dependent</p>	Active & Multi-modal Transportation	\$10,020 Capital Funds Core Budget
2018			
Becher Bay Viewpoint Access Trail Previously 2017	Develop a 123-metre trail on existing Ministry of Transportation & Infrastructure foreshore access; construct small 2-3 car parking area, foot bridge and viewpoint bench. (Potential 2 year project if funding available.)	Biodiversity & Ecosystem Health	\$20,000 Core Budget
Wieland Trail Alternate Transportation Funding Previously 2016	Seek Gas Tax funding to develop 1.7 km of trail from William Simmons Park to Kemp Lake Road as part of an Otter Point alternate transportation route (dependent on whether final Statutory Right of Way be secured)	Biodiversity & Ecosystem Health Active & Multi-modal Transportation	\$5,000 Core Budget and \$80,000 Gas Tax Grant
Seagirt Ponds Park Stewardship Strategy Previously 2016	<p>Assist Seagirt Ponds Preservation Society with development of interpretive information kiosk, and potential pond viewing platform and consideration of a bench placement</p> <p>Funding dependent</p>	Biodiversity & Ecosystem Health	\$3,000 1,200 Core Budget and Society Funding
Kemp Lake Foreshore Access Previously 2017	<p>Develop improved road and parking access to Kemp Lake boat launch and install dock structure that accommodates boat launching, fishing and swimming. (Potential partnership with Freshwater Fisheries Society of B.C.)</p> <p><u>Project contingent on approval from Island Health regarding drinking quality and final approval from the Ministry of Transportation and Infrastructure</u></p> <p><u>Through a public consultation process, investigate the feasibility of improving the existing lake access at Milligan and Manatu Roads, as well as installing angling and lake recreation infrastructure at Kemp Lake in an</u></p>	Regional Infrastructure	\$45,000 Freshwater Fisheries Society of B.C., Gas Tax Grant and \$10,000 Capital Funds Core Budget

Title & Estimated Completion Date	Description	Priority Reference (if applicable)	Budget Implications
	<u>effort to enhance recreation experiences for local area residents.</u>		
Coppermine Park Picnic Shelter	<u>Working in partnership with the Friends of Coppermine Park Society to construct a picnic shelter at the east end of the ball field</u> <u>Vounteer assistance dependent</u>	<u>Regional Infrastructure</u>	<u>In kind donation of timber from the East Sooke Fire Comission</u> <u>\$1,800 Core Budget and Society Funding (\$5,000)</u>
<u>Proposed Amendment to Bylaw No. 3763, "Juan de Fuca and Salt Spring Island Parks and Recreation Advisory Commissions Bylaw No. 1, 2011" and Bylaw No. 3795, "Community Parks Regulations (Juan de Fuca and Salt Spring Island Electoral Areas) Bylaw No.1, 2012"</u>	<u>Bylaw amendments may be required should Salt Spring Island referendum be successful</u>		
<u>Proposed Bylaw No. 4101, "A Bylaw to Establish A Land Acquisition Fund for Juan de Fuca Electoral Area Community Parks"</u>	<u>Bylaw desired by the Commisison to permit use of the land acquisition reserve fund for purposes of acquiring other lands for dedication as park. The term "acquiring" in the bylaw includes "any interest in land, including any right, title or estate in it of any tenure, with all building and houses". This will include the ability to purchase statutory rights-of-way.</u>		
2019			
Juan de Fuca EA Community Parks Strategic Plan	Initiate review of and hold consultations on the current 10-year plan (2010) with an approval date by the end of the year	Public Engagement & Communications Biodiversity & Ecosystem Health	\$10,000 Core Budget

Title & Estimated Completion Date	Description	Priority Reference (if applicable)	Budget Implications
<u>Becher Bay Viewpoint Access Trail</u> Previously 2017	Develop a 123-metre trail on existing Ministry of Transportation & Infrastructure foreshore access; construct small 2-3 car parking area, foot bridge and viewpoint bench. (Potential 2 year project if funding available.)	Biodiversity & Ecosystem Health	\$20,000 Capital Funds
<u>Wieland Trail Alternate Transportation Funding</u> Previously 2016	Seek Gas Tax funding to develop 1.7 km of trail from William Simmons Park to Kemp Lake Road as part of an Otter Point alternate transportation route (dependent on whether final Statutory Right of Way be secured)	Biodiversity & Ecosystem Health Active & Multi-modal Transportation	\$5,000 Capital Funds and \$80,000 Gas Tax Grant
<u>Shores Community Park Access Trail</u> Previously 2018	Construct a 165 meter trail from Petrel Drive cul-de-sac to the Juan de Fuca shoreline. (Potential 2 year project if funding available.)	Biodiversity & Ecosystem Health	\$24,000 Capital Funds Core Budget

3 Goals & Performance Indicators

Service Goals	Indicators or Measures
Maintain sustainable operations	<ul style="list-style-type: none"> • New funding bylaw adopted and amalgamation of Parks and Recreation program budgets by 2016 • % of operating costs achieved through revenue sources at Port Renfrew Community Centre (target 100%)
Increase access to community parks, trails and recreational programming	<ul style="list-style-type: none"> • Increased participation in recreation programs* • 5 recreation programs overall offered to the public* • 4 events or initiatives supported annually (2015 baseline)
Ensure responsible stewardship of parks and trails	<ul style="list-style-type: none"> • Amount of invasive species removed from regional parks* • Target a minimum of one community park land development or trail network improvement projects annually • Maintain a minimum of 7 stewardship agreements annually • 82 volunteers engaged annually through stewardship agreements (2016 baseline)
Engage the community in future strategic directions	<ul style="list-style-type: none"> • Participation rates of residents in two-way dialogue and engagement opportunities* • Approval of the 2020-2030 Juan de Fuca EA Community Parks Strategic Plan

*Corporate indicator – multiple divisions may contribute to this measure.

Contact

Name: ~~Ron Hamilton~~Armin SioleppMike MacIntyre

Title: Manager

Contact information: 250-~~360-3351642-8103~~