



Making a difference...together

**Minutes of a Meeting of the
Juan de Fuca Electoral Area Parks and Recreation Advisory Commission
Held Tuesday, May 23, 2017, at the Juan de Fuca Local Area Services Building,
3 – 7450 Butler Road, Otter Point, BC**

PRESENT: L. Paterson (Chair), A. Boquist, V. Braunschweig, J. Gaston, M. Kimmel
Staff: A. Sielopp, Parks and Recreation Manager; W. Miller, Recorder
ABSENT: C. Bennett, S. Jorna, P. Sloan, W. Vowles (Alternate Director)
PUBLIC: 0

The meeting was called to order at 3:00 p.m.

1. Approval of the Agenda

MOVED by Commissioner Boquist, **SECONDED** by Commissioner Kimmel that the agenda be approved. **CARRIED**

2. Adoption of the Minutes of April 25, 2017

MOVED by Commissioner Braunschweig, **SECONDED** by Commissioner Gaston that the minutes from the meeting of April 25, 2017, be adopted. **CARRIED**

3. Chair's Report

Further to comment made by staff at the last meeting, the Chair advised that she visited Copper Mine Park to see the damage done to the park.

4. Director's Report

No report.

5. Staff Reports

a) Staff News

BC Rural Dividend Fund – Port Renfrew Tourism Trail

- The CRD Board supported submission of an application for \$100,000 to the BC Rural Dividend Program for the Port Renfrew Tourism Trail project at its of May 10, 2017 meeting
- The Manager will be meeting with Local Area Planning on May 24 to finalize the application

Copper Mine Park – Tree Cutting Incident

- A survey completed on April 24, 2017 confirmed that the property owners on the east side of Copper Mine Park cut four trees within the park
- Staff met with the owners to propose that the owners pay the cost of the survey (\$908.25) and return the logs
- The owners have paid for the cost of the survey
- Once the logs have been removed, the matter is resolved
- Boundary markers will be installed after clean-up and additional tree removal from the park by a Parks Program contractor
- Logs will be used as material for future projects

The Manager responded to questions from the Commission advising that:

- fencing can be explored
- the Ministry of Transportation and Infrastructure has been made aware of a potential encroachment
- past practice has been to leave felled hazard trees on park land to decompose or use as fire wood at Sooke Potholes Campground

Copper Mine Park – Field Damage

- Boulders will be placed to deter future vehicle entry onto the field
- Boulders are being donated by a resident
- No horse signage will be installed

Hazard Tree Removal

- A dead alder was removed near the fishing pier at William Simmons Memorial Park
- Two Douglas fir trees were removed on the trail near the west side of Butler Trail close to Otter Point Road

Seasonal Toilets

- Seasonal toilets have been delivered to Fish Boat Bay Park, William Simmons Memorial Park and Wrigglesworth Lake

Port Renfrew Community Centre

- Repairs to lighting in the building have been completed
- A temporary repair has been done to a section of the floor in the main hall by the carpenter from Regional Parks
- Floor ventilation will be examined during repair
- An inspection will be performed in future to determine the status of the fire place

Mill Hill Broom Removal

A video was played showing helicopter removal of broom and other invasive species from Mill Hill in 2011.

6. Correspondence

7. Unfinished Business

a) BC Rural Dividend Fund – Port Renfrew Tourism Trail

b) Kemp Lake Infrastructure Improvement Proposal

Staff responded to questions from the Commission advising that:

- a few additional inquires have been received from the public
- it is understood that funding for the project remains secure
- refinements are being made to the design proposal in response to comments received by the public
- the Electoral Area Services Committee supported an application to the Community Works Fund for \$30,000 to support the Kemp Lake water extension program

The Commission stated support for sending a letter to Island Health to communicate the high level of public interest received for the project.

The Manager advised that he will report back to the Commission.

c) Long Term Trail Program

8. Public Question Period

9. Next Meeting

June 27, 2017

10. Adjournment

At this time, the Commission requested that the Commission bylaw, Bylaw No. 3763, be added to the next agenda. It was noted that this bylaw provides procedures for the Juan de Fuca and Salt Spring Island Commissions. It is understood that the Salt Spring Island will be going to referendum on September 9 to consider incorporation and that the bylaw for community park regulations, Bylaw No. 3795, also covers the Juan de Fuca and Salt Spring Island Electoral Areas.

MOVED by Commissioner Braunschweig, **SECONDED** by Commissioner Boquist that the meeting adjourn.

The meeting adjourned at 3:47 p.m.

Louise Paterson, Chair

Wendy Miller, Recorder