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**Minutes of a Meeting of the  
Juan de Fuca Electoral Area Parks and Recreation Advisory Commission  
Held Tuesday, January 24, 2017 at the Juan de Fuca Local Area Services Building,  
3 – 7450 Butler Road, Otter Point, BC**

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**PRESENT:** L. Paterson (Chair), C. Bennett, A. Boquist, V. Braunschweig, J. Gaston, S. Jorna, M. Kimmel, W. Vowles (Alternate Director)  
**Staff:** R. Hamilton, Parks & Recreation Manager; I. Lawrence, Local Area Planning Manager; J. Bell, Parks Operations Supervisor; Regional Parks; B. Drew, Parks Facility Coordinator, Regional Parks; W. Miller, Recorder

**ABSENT:** P. Sloan

**OTHER:** M. Hicks (Director)

**PUBLIC:** 0

**1. Delegation**

**a) Regional Parks – Great Trail Presentation**

At the request of the Commission, the Manager opened the floor to the delegation at 3:15 p.m., introducing Brad Drew and Jim Bell.

Dale Drew reported that “Great Trail” has been endorsed by the Trans Canada Trail (TCT) organization to recognize the project celebrating Canada’s 150<sup>th</sup> year.

Dale Drew spoke to the funds provided by the CRD and through the TCT organization, outlining the project’s direct ties to the themes identified in the CRD Corporate Plan and the Regional Parks Strategic Plan.

Dale Drew advised that:

- the project was initiated in 1992 to celebrate Canada’s 125<sup>th</sup> year
- the goal is to complete the connection project by July 2017 which marks the 25<sup>th</sup> anniversary of the TCT and Canada’s 150<sup>th</sup> anniversary since confederation
- the two sections provided by Regional Parks will include a portion of the Galloping Goose Regional Trail and Sooke Hills Wilderness Trail
- Regional Parks worked with various CRD departments, external partners and local governments to provide the trail connections
- a trail connection was provided by Juan de Fuca Community Parks adjacent to Wigglesworth community park in the Goldstream Heights area
- the CRD portion of the project focused on improvements in three areas including installation of a suspension bridge

Jim Bell provided photographs documenting project progression from initial surveying, to machine work, to gravel/crush laying to installation of the suspension bridge. Jim Bell spoke to project obstacles including weather and terrain and related solutions. Jim Bell responded to a question from the Commission advising that the TCT runs through Wigglesworth community park but that the TCT does not provide access to Wigglesworth Lake. It was confirmed that the TCT can be accessed from Finlayson View Place in the Goldstream Heights subdivision.

Noting the lake's proximity to the TCT, the Commission stated support for a defined access to Wrigglesworth Lake to avoid trail blazing and to support public access to the community park.

Discussion ensued regarding entering into a dialogue with the Goldstream Heights developer to explore options for an easement or land swap to support a defined access to the lake and opportunity to discuss the status of Wrigglesworth Park as a community park with Regional Parks.

The Director stated support for community consultation should the Commission wish to pursue an access to the lake.

At 4:30 p.m. the Manager opened the meeting.

**2. Elections**

The Manager called for nominations for the position of Chair of the Juan de Fuca Electoral Area Parks and Recreation Advisory Commission for 2017 and Commissioner Paterson's name was put forward. The Manager called two additional times for further nominations and, as there were none, Commissioner Paterson was declared Chair.

The Chair called for nominations for the position of Vice Chair of the Juan de Fuca Electoral Area Parks and Recreation Advisory Commission for 2017 and Commissioner Jorna's name was put forward. The Chair called two additional times for further nominations and, as there were none, Commissioner Jorna was declared Vice Chair.

**3. Approval of the Agenda**

**MOVED** by Commissioner Jorna, **SECONDED** by Commissioner Boquist that the agenda be approved. **CARRIED**

**4. Adoption of the Minutes of November 22, 2016**

**MOVED** by Commissioner Kimmel, **SECONDED** by Commissioner Braunschweig that the minutes from the meeting of November 22, 2016 be adopted. **CARRIED**

**5. Chair's Report**

No report.

**6. Director's Report**

The Director advised that he attended today's meeting out of respect for the recent passing of past Commissioner Ken Douch and the recent notice of resignation from Ron Hamilton, Parks and Recreation Manager. The Director thanked the Manager and the Commission for their dedication and work.

**7. Staff Reports**

**a) Staff News**

At this time, the Manager stated that he has enjoyed working with the Commission for seven years, advising that he was proud of his work when he left the employ of Parks

Canada and is just as proud of his work leaving the employ of the Juan de Fuca Parks and Recreation program.

BC Rural Dividend Fund – Port Renfrew Tourism Trail

A mail drop was forwarded to Port Renfrew residents to provide notice of a public information session scheduled on January 12. The Director, the Manager and the Juan de Fuca Local Area Planning Manager attended the public information session to outline the proposal to create a Recreation Area on the western portion of Lot 64 in order to protect and manage a trail and staircase connecting Beach Camp to Parkinson Road. There was limited turnout but support for the project. Juan de Fuca Parks and Local Area Planning will now proceed with the funding application for the proposed project. Should provincial funding not be available, Gas Tax funding can be explored to support installation of the proposed staircase.

Options to connect the proposed trail in future to the marina and to the hotel were discussed.

Kemp Lake Foreshore Access

A permit application has gone to the Ministry of Transportation and Infrastructure (MoTI) for the Milligan foreshore access and the Manatu Road access. A Private Moorage application has been submitted to Front Counter BC (Ministry of Forests, Lands and Natural Resource Operations) for the proposed dock structure. A mail drop was forwarded in the Otter Point/Kemp Lake area to provide notice of the draft Kemp Lake Foreshore Access Infrastructure Plan and public information session scheduled for January 27.

The Manager advised that a letter from the Chair will be sent to Front Counter BC to document the Commission's support for a crown land tenure to support the project.

Mount Matheson Trail

The Manager has been in discussion with an adjacent property owner as a result of trail users developing a shortcut trail up a private driveway and then crossing over private property to rejoin the trail in order to avoid a rock crop near the trail head. Installation of a short section of split rail fencing and signage will be completed within the next two weeks.

Summer Staffing

The competition postings for the two Juan de Fuca Parks maintenance staff positions closed on January 19. Interviews are scheduled for January 30 and February 1.

The Director reported that he met with the Alternate Director, the Manager, and the Local Area Planning Manager. It was advised that the Juan de Fuca Parks and Manager Recreation position will proceed to posting.

**8. Unfinished Business**

**a) Subdivision Referral S-03-14 (6649 Godman Road)**

It is understood that there may be opportunity to revisit the Commission's recommendation to the CRD Board that cash-in-lieu of park land dedication be received should there be support for a trail through the subject property to a future phase of the Port Renfrew Tourism Trail.

**b) Subdivision Referral SU000679 (17013 Wickanninish Road)**

As previously reported, the CRD Board has endorsed the Juan de Fuca Land Use Committee's recommendation to support the motion made by the Commission that the requirement for dedicated park land or cash-in-lieu be waived and that the voluntary commitment by the applicant to construct trail to Juan de Fuca Electoral Area Parks and Recreation standards within the public road right-of-way be accepted.

Iain Lawrence noted that MoTI subdivision approval requires confirmation from Local Area Planning that all applicable CRD bylaws have been complied with.

Item struck from the agenda.

**c) Long Term Trail Program**

The Commission stated support for pursuing opportunity to complete connection of Wieland Trail.

At the Director's request, the Manager provided an overview of the Commission's interest in Wieland Trail. It was advised that, after several months of internal and legal review, it was determined that letters patent restrict use of land account funding to the purchase of "dedicated parkland". The Manager confirmed that funds in the land account cannot purchase statutory rights-of-way (SRW) unless the SRW can be dedicated as parkland. Attainment of a SRW is required to complete connection of Wieland Trail.

Comment was received regarding the recent mail notice distributed by the Sheringham Point Lighthouse Preservation Society campaigning for continued public access to Sheringham Point View Trail and reinstatement of the management agreement for the trail as previously held by the Society.

The Director confirmed that he has not received a petition submission.

**MOVED** by Commissioner Jorna, **SECONDED** by Commissioner Kimmel that a letter be sent under the Chair's signature to the Sheringham Point Lighthouse Preservation Society to advise that there has been no change in the Commission's position that the community park at Sheringham Point be held and maintained by the Juan de Fuca Parks and Recreation Program for use by the public. **CARRIED**

**9. Public Question Period**

**10. Next Meeting**

The February meeting is at the call the Chair.

It is anticipated the Manager position will be filled by the March 28 meeting of the Commission.

**11. Adjournment**

The meeting adjourned at 6:00 p.m.

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Louise Paterson, Chair

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Wendy Miller, Recorder