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**Minutes of a Meeting of the
Juan de Fuca Electoral Area Parks and Recreation Advisory Commission
Held Tuesday, May 31, 2016 at the Juan de Fuca Local Area Services Building,
3 – 7450 Butler Road, Otter Point, BC**

PRESENT: L. Paterson (Chair), C. Bennett, A. Boquist, V. Braunschweig, K. Douch, S. Jorna, M. Kimmel
Staff: R. Hamilton, Parks & Recreation Manager; W. Miller, Recorder
ABSENT: P. Sloan, W. Vowles (Alternate Director)
PUBLIC: 0

The meeting was called to order at 3:04 p.m.

1. Approval of the Agenda

The following additions were made to the agenda:

- 7. New Business
 - a) Clark Road Development
 - b) Land Interest Update

MOVED by Commissioner Douch, **SECONDED** by Commissioner Jorna that the agenda be approved as amended. **CARRIED**

2. Adoption of the Minutes of April 26, 2016

MOVED by Commissioner Jorna, **SECONDED** by Commissioner Kimmel that the minutes from the meeting of April 26, 2016 be adopted. **CARRIED**

3. Chair's Report

No report.

4. Director's Report

No report.

5. Staff Reports

a) Staff News

Operating Agreement – CRD/Sheringham Point Lighthouse Preservation Society (SPLPS)

The Operating Agreement was signed by the General Manager, Parks and Environmental Services, on May 4. The SPLPS has advised that an engineer will be on site on June 2. Road design and improvements will be forwarded to the Manager for review when ready.

Sheringham Point Community Park Sign Plan/Trail Improvements

The Manager presented pictures of the information kiosk/map and park signs installed at all trail access points. Trail brushing has been done and resurfacing work completed at the trail head off Seaside Drive. Some additional resurfacing is required where the trail

meets the lower parking lot. The SPLPS plaque has been removed from the Community Park. The Parks crew will be providing assistance with relocating the larger SPLPS sign.

New Bylaw – “A Bylaw to Establish A Land Acquisition Fund for Juan de Fuca Electoral Area Community Parks”

It is anticipated that the proposed bylaw will be considered by the Electoral Area Services Committee at its meeting of June 15 and that the bylaw will be adopted prior to September.

Eaglecrest Park Signs

A new park sign was installed on May 5 following the theft of the previous sign and post. Bylaw Enforcement has followed up with correspondence to a neighbouring property owner to request assistance in monitoring the status of the new sign.

Goldstream Heights – Trans Canada Trail

The developer has advised that the survey of the southern boundary of Wigglesworth Community Park should occur in June. The Parks crew will install boundary signs when the survey is completed. This will assist determining a potential future route for a park trail that could connect to the Trans Canada Trail.

Survey of Park/Fire Hall Property Line – Copper Mine Park

The Copper Mine Park property line between the sports field and former fire hall property was surveyed to determine if the rock base for the proposed picnic shelter was on park or fire hall property. A corner of the rock base is on park property and will need to be pulled back. This will enable the structure to be on the community hall property, and the Fire Commission can then address the building permit requirements.

Park Maintenance Crew Tasks

The Manager provided an update on work completed by the Parks crew.

A Commission member reported that a few trees at Otter Point Park require inspection.

The Shores - Petrel Drive Complaints

It was advised that boundary signage will be installed in response to complaints received from residents regarding camping, fire and garage at the trail site leading through the Community Park to the beach. The Ministry of Transportation and Infrastructure will be contacted to request that signage prohibiting overnight camping be installed at the end of the cul-de-sac.

Jordan River Regional Park

The Manager presented pictures of the improved retaining wall at the campsite.

6. Correspondence

a) Media Release: BC Hydro to Purchase Lands at Jordan River

The Commission received the correspondence.

7. New Business

a) Clark Road Development

Staff confirmed that, due to size and number of lots, formal park dedication has not been triggered for this subdivision (S-01-13).

Commission comments included:

- interest in trails has been communicated to the developer by residents
- subject property and adjacent parcels have park value, providing potential trail access from Eaglecrest Community Park to Tugwell Creek
- area also provides potential opportunity for extension of the Galloping Goose Trail

b) Land Interest Update

Commission comment was forwarded advising of the following:

Juan de Fuca Provincial Park

- the Province has purchased three lots from Marine Trail Holdings, bringing the entire Juan de Fuca Marine Trail into the BC Parks system
- Pacheedaht First Nation has purchased three lots, leaving one lot held by Marine Trail Holdings
- the thin strip of parkland held by the Province narrowly encompasses the trail
- Juan de Fuca Community Trails Society (JDFCTS) will be writing the Province to support designating the lands purchased from Marine Trail Holdings as park

Admirals Forest

- the property known as Admirals Forest is being surveyed
- JDFCTS is approaching to the property owner to communicate that the land still has park value although clearing work has been done
- due to the size of the parcel, park dedication should still be considered should subdivision trigger formal dedication

Jordan River

Further to comment made at the March meeting, it was advised that OPSRRA is approaching BC Hydro to express community interest for a picnic area at a riverside property recently purchased by BC Hydro. The property has established gardens and provides canoe/kayak access to the river. Community interest in this property has been communicated to the Regional Director.

Muir Creek

- it is understood that there is First Nation interest in Muir Creek
- regardless of ownership, there is still community desire for public access to the beach and the upland area
- area remains identified in the Community Parks Strategic Plan and the Regional Parks Strategic Plan

Regional Parks Land Acquisition Fund

With work completed to purchase land at Sooke River Road, it is hoped that the CRD Regional Parks Committee will consider options to purchase lands in the Juan de Fuca Electoral Area using the revenue from the sales of lands in Jordan River.

Wieland Trail

Weed pulling is required. The Manager advised that the Parks crew can assist.

8. Unfinished Business

- a) **Subdivision Referral S-05-12 (Brown's Mountain, Port Renfrew)**
- b) **Subdivision Referral S-03-14 (6649 Godman Road)**
- c) **Long Term Trail Program**

9. Public Question Period

10. Next Meeting

Next regular meeting is scheduled for June 28, 2016.

11. Adjournment

The meeting adjourned at 4:13 p.m.

Louise Paterson, Chair

Wendy Miller, Recorder