



Making a difference...together

**Minutes of a Meeting of the
Juan de Fuca Electoral Area Parks and Recreation Advisory Commission
Held Tuesday, March 22, 2016 at the Juan de Fuca Local Area Services Building,
3 – 7450 Butler Road, Otter Point, BC**

PRESENT: L. Paterson (Chair), A. Boquist, V. Braunschweig, C. Bennett, S. Jorna, M. Kimmel,
W. Vowles (Alternate Director)
Staff: R. Hamilton, Parks & Recreation Manager; W. Miller, Recorder
ABSENT: K. Douch, P. Sloan
PUBLIC: 0

The meeting was called to order at 3:00 p.m.

1. Approval of the Agenda

The following addition was made to the agenda:

- 8. New Business
 - a) Jordan River

MOVED by Commissioner Kimmel, **SECONDED** by Commissioner Jorna that the agenda be approved as amended. **CARRIED**

2. Adoption of the Minutes of February 23, 2016

MOVED by Commissioner Bennett, **SECONDED** by Commissioner Boquist that the minutes from the meeting of February 23, 2016 be adopted. **CARRIED**

3. Chair's Report

No report.

4. Director's Report

The Alternate Director advised that he attended the ceremony marking the heritage designation of Sheringham Point Lighthouse on March 20. It was advised that the ceremony was well attended.

5. Delegations

No delegations.

6. Staff Reports

a) Staff News

Sheringham Point Community Park and Operating Agreement

The Manager advised that he and the Alternate Director met with the representative for the Sheringham Point Lighthouse Preservation Society on March 15, resolving all outstanding comments on the Agreement. The Manager provided a verbal overview of the revisions requested by the Society.

It was confirmed that the Ministry of Transportation and Infrastructure has issued a Public Highway permit for the new parking area, trail head and signs for round-about at the end

of Sheringham Point and directional signs along Sheringham Road. It was further confirmed that at its meeting of March 9 the CRD Board endorsed the Electoral Area Services Committee recommendation to support \$23,000 of Gas Tax funding to establish the new parking area and trailhead.

Repairs to Fishboat Bay Stairs

The Manager presented photos of the repairs completed as a result of recent heavy rainfalls and slope failure. It was advised that opportunity was taken to extend a set of steps further towards the high tide line of the beach, as well as install water diversions around the stairs.

Copper Mine Park Sign

The Manager and Regional Parks Information Technician met on site to develop a sign/map for the new information kiosk that will be installed this spring. The sign will be reviewed by the Commission when ready.

Meeting – Seagirt Ponds Preservation Society

The Manager met with the Society Board of Directors on March 14 regarding upcoming work plans for Society volunteers and the Community Parks Program. The Manager provided an overview of the 2016 work plan addressed under the approved Stewardship Strategy and the 2016 work plan to be addressed by the Community Parks Program.

Copper Mine Park/Fire Hall Boundary Survey

The Manager reported that a boundary survey along the former East Sooke Fire Hall (now a community hall) and the park boundary will be cost-shared between the East Sooke Fire Commission and the Community Parks Program. The survey has defined where the park boundary is in relation to adjacent property owners and the community hall footprint as well as the location of the proposed picnic shelter on the community hall property. Through the survey process, it was determined that the shelter footprint does not conflict with the easement from the park to the playground area as the easement (the transferor and transferee both being the CRD) allows for access between the properties, with no defined easement location.

Commission comment was forwarded advising that the shelter footprint permits ample space to cross between the two CRD properties.

2016 Parks Budget Revisions

The Manager met with the CRD Senior Financial Adviser to adjust the 2016 Parks program budget based on the recent increase to the maximum requisition level of the Parks Program funding. A 10% lift has been identified (\$15,400) to compensate for seven years of lost inflation, providing an increase to the park crew term and additional support for contracted services.

Recreation Program Funding Application

Commissioner Jorna, member of the Juan de Fuca Community Trails Society, excused himself from consideration of the application.

The Manager advised that the Society submitted a funding request for the same amount for the same program in 2015.

Commission comment was forwarded advising that the funds support supplies and courses costs for volunteer hike leaders.

MOVED by Commissioner Boquist, **SECONDED** by Commissioner Braunschweig that the Commission approve the application received from the Juan de Fuca Community Trails Society for support funding for their public recreational hiking program. **CARRIED**

Staffing

The Manager reported that CRD Regional Parks employees, Janis Hain and Adrienne Connick, are the successful candidates for the two seasonal Park Maintenance Worker positions effective May 2.

Annual Report – JdF Parks Volunteers

As required by the CRD insurer each year, a report has been provided to Risk Management on volunteer numbers, age groups and average hours worked. The Manager circulated a pie chart providing a breakdown of volunteers based on age group. Commission discussion ensued regarding opportunities to promote volunteerism in younger age groups. Cross promotion at community events was forwarded as a suggestion.

Bylaw Amendment – Land Account Funding

Further to the motion made at the December meeting, a draft bylaw has been forwarded to Legislative Services for review.

7. Correspondence

a) Juan de Fuca Community Trails Society – Sponsored Recreational Hiking Program Report and Funding Application

The Commission received the correspondence.

8. New Business

a) Jordan River

Commission comment was forwarded regarding one of the properties recently purchased by BC Hydro. It was advised that the house has been demolished and that established gardens remain. It was suggested that the riverside property could be used as a community picnic area. Staff stated that interest in the property should be communicated to BC Hydro through local community groups. Juan de Fuca Community Trails Society, Juan de Fuca Community Land Trust Society, OPSRRA and the Surfrider Foundation were suggested as potential community contacts.

9. Unfinished Business

- a) Subdivision Referral S-05-12 (Brown's Mountain, Port Renfrew)**
- b) Subdivision Referral S-03-14 (6649 Godman Road)**
- c) Long Term Trail Program**

10. Public Question Period

11. Next Meeting

Next regular meeting is scheduled for April 26, 2016.

12. Adjournment

The meeting adjourned at 4:00 p.m.

Louise Paterson, Chair

Wendy Miller, Recorder