

**Minutes of a Meeting of the  
Juan de Fuca Electoral Area Parks and Recreation Advisory Commission  
Held Tuesday, December 15, 2015 at the Juan de Fuca Local Area Services Building,  
3 – 7450 Butler Road, Otter Point, BC**

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**PRESENT:** L. Paterson (Chair), C. Bennett, V. Braunschweig, K. Douch, S. Jorna,  
M. Kimmel, W. Vowles (Alternate Director)  
**Staff:** R. Hamilton, Parks & Recreation Manager; C. Stewart, Regional Parks;  
W. Miller, Recorder  
**ABSENT:** A. Boquist, P. Sloan  
**PUBLIC:** 0

The meeting was called to order at 3:04 p.m.

**1. Approval of the Agenda**

**MOVED** by Commissioner Jorna, **SECONDED** by Commissioner Douch that the agenda be approved. **CARRIED**

**2. Adoption of the Minutes**

- September 22, 2015 Regular Meeting
- October 29, 2015 Special Meeting
- November 24, 2015 Special Meeting

**MOVED** by Commissioner Jorna, **SECONDED** by Commissioner Braunschweig that the minutes from the regular meeting of September 22, 2015 be adopted. **CARRIED**

**MOVED** by Commissioner Bennett, **SECONDED** by Commissioner Douch that the minutes from the special meeting of October 29, 2015 be adopted. **CARRIED**

**MOVED** by Commissioner Braunschweig, **SECONDED** by Commissioner Jorna that the minutes from the special meeting of November 24, 2015 be adopted. **CARRIED**

**3. Chair's Report**

No report.

**4. Director's Report**

It was relayed that there has been no update regarding increasing the Park program budget by 25%. Alternate Director Vowles advised that he will speak to Director Hicks.

Alternate Director Vowles extended a thank you on behalf of Director Hicks to the Friends of Copper Mine Park for recent improvements to the park.

**5. Delegations**

**a) Carolyn Stewart, CRD Regional Parks – Draft Regional Trails Management Plan**

C. Stewart spoke to the draft plan's intent, strategic policies and priority actions. It was advised that the plan will be implemented over a ten year timeframe.

C. Stewart responded to questions from the Commission advising that:

- the plan does not specifically address the Rural Resource Lands but that Regional Parks continues to look at opportunities west of Sooke River
- the Trans Canada Trail will start at Humpback reservoir in Sooke Hills Wilderness Regional Park to an approved route through the Regional Water Supply Area to the Cowichan Valley Regional District
- the approved route runs along Niagara Main through non catchment lands
- the plan proposes a feasibility study to examine opportunities to separate or accommodate different user groups
- a public awareness campaign is also proposed to promote trail sharing
- leashing of dogs is also being looked at for all Regional trails in response to comments received regarding wildlife, dog and user safety
- comments received have not indicated interest in motorized use of Regional trails or problems with motorized use on Regional trails

C. Stewart closed by advising that comments on the draft Regional Trails Management Plan will be received until January 31, 2016.

## 6. Staff Reports

### a) Staff News

#### Sale of Lot 6, 3569 Waters Edge Drive, Jordan River

An offer has been accepted by Realty Services. Details to be confirmed. Funding received will go into the JdFEA Parks land account.

#### Injury Claim

The CRD had been named a defendant in a “slip and fall” injury claim that occurred on April 22, 2011 on Strata land just south of the Sheringham Point Community Park lower parking area. The plaintiff's action against the CRD was dismissed at the summary trial on December 4.

#### Bylaw Amendment – Land Account Funding

Bylaw No. 1133 (1983) “Sooke Electoral Area Park Land Acquisition Reserve Fund” requires that all funds received through *Local Government Act 941(1)(12)* as cash-in-lieu for parkland, as well as cash received for the sale of parkland, be deposited in a land account for purposes of purchasing parkland. The current bylaw appears to limit use of the reserve fund to the purchase of parkland only. Since spring 2014 the Manager has sought internal support to review and amend this bylaw to include the use of land account funding for “interests in land”, as well as be specific that this would include the purchase of Statutory Rights of Way. Through discussions with CRD Legislative Services, appropriate wording for a new bylaw has been developed, and it is anticipated that a new bylaw will be approved by the CRD Board approval in 2016.

**MOVED** by Commissioner Jorna, **SECONDED** by Commissioner Braunschweig that the CRD approve a new Juan de Fuca Electoral Area Land Account Bylaw that provides for money in the Juan de Fuca Parks and Recreation reserve fund, and interest earned on it, shall be expended only for the purpose of acquiring park lands in the Juan de Fuca Electoral Area, and that park lands includes any interest in land, including any right, title or estate in it of any tenure, with all buildings and houses. **CARRIED**

Sheringham Point Lighthouse Preservation Society Operating Agreement

The Commission has received correspondence from the Sheringham Point Lighthouse Preservation Society on November 28, 2015 confirming acceptance of the Commission's decision of Alternative 1, as presented at the November 24, 2015 meeting. The Manager advised that he was contacted by Bill Turner (Society Board Member) on December 1 to confirm the Society is ready to proceed when the CRD is ready to develop an Operating Agreement, and that Mr. Turner would be the sole point of contact with CRD staff for this process. Mr. Turner was advised that the first step by the CRD was to discuss internally the framework and content of an Operating Agreement, and then review with the Society.

Sign Plan – Sheringham Point Community Park

The Manager reported that he had a preliminary site meeting with the Regional Parks Information/Sign Technician to develop a sign plan for the Sheringham Point Community Park trail. The draft sign plan includes highway directional signs, a trail head sign/map (two locations), designated parking area for park users, and additional trail route signs as required. The sign plan will be available for Commission review and comments by the February/March Commission meeting, with planned implementation by early summer 2016.

Commission discussion ensued regarding highway signage practices to date.

The Manager confirmed that the Ministry of Transportation and Infrastructure does not pay for signage; the Ministry approves highway signage.

**MOVED** by Commissioner Kimmel, **SECONDED** by Commissioner Douch that highway directional signage not be considered until a sign policy is developed. **CARRIED**

New Recreation Program – Shirley/Jordan River

There has been sufficient interest expressed for a karate program for Shirley/Jordan River. Gareth Gilson, Goju Ryu Karate, will instruct the program weekly classes at the Shirley Hall, commencing January 2016.

Westcoast Flyfisher Association (Sooke)

It was reported that follow-up correspondence from the association has been received in regards to previous expressions of interest to use William Simmons Community Park for flyfishing education and training as part of their youth program with Journey Middle School. It is anticipated that program details will be communicated early in the new year.

Copper Mine Park – Damage to Tennis Court

Following major wind storms in November, a section of the wood backstop along the Copper Mine Park tennis court has blown down. A work order has gone in to Regional Parks, who have confirmed their availability to make repairs.

Operations

The Manager provided an update on parks impacted by recent heavy rainfalls and windfall at Elrose Park II.

**7. Correspondence**

- a) Nova Scotia Lighthouse Preservation Society – Letter of Support
- b) American Lighthouse Foundation – Letter of Support
- c) Sheringham Point Lighthouse Preservation Society – Letters Dated November 13 and November 28, 2015
- d) Cox Taylor – Preservation of the Public Access to Sheringham Point
- e) Friends of Eagecrest Park Society – Quarterly Inspection: September and November 2015

The Commission received the correspondence.

**8. New Business**

Commission comment was forwarded thanking staff for arranging the recent appreciation dinner.

In response to a question forwarded from the Commission regarding development of a connection between the Trans Canada Trail and Wigglesworth Community Park, the Manager advised that park development can be considered when there are more residents in the area. It was advised that at present there continues to be issues with garbage, camping and partying due to the isolated location of the community park.

**9. Unfinished Business**

- a) Subdivision Referral S-05-12 (Brown's Mountain, Port Renfrew)
- b) Subdivision Referral S-03-14 (6649 Godman Road – Lum)
- c) Long Term Trail Program

The Manager advised that Local Area Planning has been asked to provide an update at the next meeting.

**10. Public Question Period**

**11. Next Meeting**

Next regular meeting is scheduled for January 26, 2016.

**12. Adjournment**

The meeting adjourned at 4:32 p.m.

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Louise Paterson, Chair

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Wendy Miller, Recorder