



Making a difference...together

**Minutes of a Meeting of the
Juan de Fuca Electoral Area Parks and Recreation Advisory Commission
Held Tuesday, April 28, 2015 at the Juan de Fuca Local Area Services Building,
3 – 7450 Butler Road, Otter Point, BC**

PRESENT: L. Paterson (Chair), A. Boquist, V. Braunschweig, C. Bennett, K. Douch, M. Kimmel
Staff: R. Hamilton, Parks & Recreation Manager; J. Klassen, Local Area Planning Manager; W. Miller, Recorder
ABSENT: S. Jorna, P. Sloan, W. Vowles (Alternate Director)
PUBLIC: 3

The meeting was called to order at 3:12 p.m.

1. Approval of the Agenda

MOVED by Commissioner Douch, **SECONDED** by Commissioner Boquist that the agenda be approved. **CARRIED**

2. Adoption of the Minutes from the Meeting of February 24, 2015

MOVED by Commissioner Boquist, **SECONDED** by Commissioner Kimmel that the minutes from the meeting of February 24, 2015 be adopted. **CARRIED**

3. Delegations/Presentations

a) Arnie Campbell – Muir Creek Watershed Information Update

Arnie Campbell introduced himself, James Gaston and Heather Phillips as directors for the Juan de Fuca Community Land Trust Society. It was advised that the Society was formed to purchase properties suitable for parkland and then donate the land to a government body (community, regional, provincial). Due to the recent purchase of the Admiral's Forest, the Society is now focusing on opportunities to support acquisition of the Muir Creek Watershed. Arnie Campbell spoke to a PowerPoint presentation, speaking to the watershed's size, historical use and characteristics including the estuary, established trails, fossil evidence, Blue and Red listed species and the creek's fish bearing habitat. It was advised that the Society has met with TimberWest to communicate its interest. TimberWest has advised that it is actively logging and planting the area, maintaining the value of its forestry lands. TimberWest has confirmed that the land is not on the market.

June Klassen spoke to documents acknowledging the lands as an area of interest including the CRD Regional Parks Strategic Plan and the CRD Community Parks Strategic Plan. June Klassen advised that the Otter Point Official Community Plan and the current draft for the Shirley/Jordan River Official Community Plan provide mechanisms to support parkland acquisition at Muir Creek.

Arnie Campbell closed by thanking the Commission for the opportunity to speak at the meeting.

4. Chair's Report

The Chair advised that she attended the open house organized by CRD Integrated Water Services regarding restricting unauthorized access to the Leech Water Supply area. To support continued access to this area, a suggestion was forwarded that access be restricted by gate with monitoring or that access be granted to organized groups with insurance.

5. Staff Reports

a) Staff News

William Simmons Site Management Plan

Funds received by the Freshwater Fisheries Society of BC through the Ministry of Lands, Forest and Natural Resource Operations will be donated to support funding for two docks. The Manager provided a cost breakdown for the docks totalling \$29,500. It is anticipated that the docks will be in place prior to July.

The Manager advised that Gas Tax funding is in place to support trail works at William Simmons (\$45,000). 4M Bobcat & Trucking was the successful bidder for the trail work projects. The summer work crew will be providing support to the William Simmons project areas.

The Manager reported that the Province has confirmed that fish stocking may commence either this May, or in September, and will continue each year thereafter.

The Manager identified a potential location for a porta potty. The Manager requested a site visit with the Commission to review planned developments and signage needs. Staff to follow up with the membership by email. Commission comment was forwarded suggesting that the signs recognize contributors. The Manager confirmed that a date for the official opening of the docks has not been determined.

Butler Trail Extension

A Provincial Public Highway Permit to build a 3 meter wide trail (1.5 meter tread surface) along Otter Point Road and Butler Road rights-of-way was received on March 4. The Manager advised that Gas Tax funding will be used for this project (\$12,000).

Park Maintenance Worker Staffing

The Manager reported that Janis Hain was the successful candidate for the PMW-5 position and that Becky Jones was the successful candidate for the PMW-2. Both have worked for the Community Parks program in past. Pending available funds, it is hoped terms can be extended from early September to the end of September. Gray Buchanan has been hired to act as coverage for crew absences.

The Shore Community Park – Illegal Tree Felling

The Manager reported on tree felling into the park. The Manager is working with Bylaw Enforcement and Local Area Planning to resolve the matter.

Lot 6, The Shores At Jordan River

As a result of the development plan for The Shores At Jordan River, Juan de Fuca Parks received, in October 2007, lands comprising The Shores Community Park as well as Lot 6 in lieu of remaining cash-in-lieu owned. This subdivision remained largely undeveloped, and the Commission put forward a motion at the February 2013 meeting to not proceed with the sale of Lot 6 until such time as the market improved. Currently,

most of the lots in this subdivision have now sold. Sales indicated the lots have been selling in the \$180,000 range.

The Manager responded to questions from the Commission confirming that there is no opportunity to trade up for another lot as the majority of lots have been sold. It was confirmed that funds received will be directed to the land reserve.

MOVED by Commissioner Boquist, **SECONDED** by Commissioner Braunschweig that the Commission support selling Lot 6 and proceeding with an updated appraisal.

CARRIED

Commission comment was forwarded noting that it has been past practice to support purchase of parkland in the community from which the cash-in-lieu payment was received. Further comment was forwarded suggesting that the funds received from the sale of Lot 6 could be directed towards supporting acquisition of Muir Creek.

Park Use Permits

Two Park Use Permits have been issued to date:

- The Friends of Copper Mine Park held its annual Easter Egg Hunt and pancake breakfast on Saturday, April 4.
- The Juan de Fuca Community Trails Society will be holding its 10th anniversary celebration at William Simmons Community Park on Sunday, May 24.

It was reported that another permit request from the Friends of Copper Mine Park has been received for a community garage sale in June.

Trans Canada Trail – Wigglesworth Park

The Commission had previously supported land dedication from the Goldstream Heights subdivision be made available to Regional Parks in support of the Trans Canada Trail routing. Subsequent discussion involved looking at routing the trail through Wigglesworth Community Park as this offered an opportunity to link the park to the trail. The Manager confirmed that he has walked the proposed route.

MOVED by Commissioner Braunschweig, **SECONDED** by Commissioner Kimmel that the Commission support the proposed route of the Trans Canada Trail through Wigglesworth Park.

CARRIED

The Manager advised that Carolyn Stewart, CRD Regional Parks Planner, will attend the June meeting to review the route. It was further advised that park regulations do not support camping but that a view/rest stop are being considered for the portion of the route in Wigglesworth Park.

Friends of Eaglecrest Park

The Manager reported that Chris Young is the newly elected president for the Society. The Society currently has 10 registered volunteers.

JdF Community Trails Society 2015-16 Brochure

The updated Recreational Hiking Program brochure was circulated.

Port Renfrew Community Centre

The Manager provided an update on annual inspections including a fire inspection and inspection of the solar panel and heater. It was advised that the Song & Surf Music Festival brought in \$1,500 revenue for the centre.

Recreation Program Funding – One Time Support

Commission comment was forwarded thanking the Commission for the support received by the Friends of Coppermine Park for the event held in April. It was reported that the event was very well attended.

MOVED by Commissioner Kimmel, **SECONDED** by Commissioner Braunschweig that the Commission provide funding assistance of \$700.00 to the Juan de Fuca Community Trails Society to support the 2015 Recreational Hiking Program. **CARRIED**

Service Plan Budget

The next 4-year service plan budget commences in 2016. Work on the new budget will commence in May. Projects for consideration for this budget cycle will be presented to the Commission at its May meeting.

6. Correspondence

- a) **Friends of Eaglecrest AGM Report and Quarterly Inspection Reports**
- b) **Freshwater Fisheries Society of BC**

The Chair received the correspondence.

7. New Business

8. Unfinished Business

- a) **Subdivision Referral S-05-12 (Brown's Mountain, Port Renfrew)**

J. Klassen confirmed that the property is under new ownership.

At this time, J. Klassen advised that the owner of lands held previously held by Three Point Properties is exploring options to remove establishing bylaws and the covenant related to water and sewer servicing and park plan provisions set out under the Memorandum of Understanding. It was advised that, should the development be revisited, the Commission will have opportunity to restate its interest.

- b) **Subdivision Referral S-03-14 (6649 Godman Road – Lum)**

J. Klassen confirmed that the application awaits comment from CRD Integrated Water Services regarding lot servicing. The Ministry of Transportation and Infrastructure (MOTI) has provided notice that preliminary layout has not been approved (PLNA) based on sewage disposal. The applicant has one year to provide MOTI with the requested information.

- c) **Long Term Trail Program**

9. Public Question Period

10. Next Meeting
May 26, 2015

11. Adjournment

The meeting adjourned at 5:05 p.m.

Louise Paterson, Chair

Wendy Miller, Recorder