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**Minutes of a Meeting of the  
Juan de Fuca Electoral Area Parks and Recreation Advisory Commission  
Held Tuesday, January 27, 2015 at the Juan de Fuca Local Area Services Building,  
3 – 7450 Butler Road, Otter Point, BC**

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**PRESENT:** L. Paterson (Chair), V. Braunschweig, S. Jorna, M. Kimmel, W. Vowles (Alternate Director)  
**Staff:** R. Hamilton, Parks & Recreation Manager; J. Klassen, Local Area Planning Manager; W. Miller, Recorder  
**ABSENT:** C. Bennett, A. Boquist, K. Douch, P. Sloan  
**PUBLIC:** 0

The meeting was called to order at 3:04 p.m.

**1. Elections**

The Manager called for nominations for the position of Chair of the Juan de Fuca Electoral Area Parks and Recreation Advisory Commission for 2015 and Commissioner Paterson's name was put forward. The Manager called two times for further nominations and, as there was none, Commissioner Paterson was declared Chair.

The Chair called for nominations for the position of Vice Chair of the Juan de Fuca Electoral Area Parks and Recreation Advisory Commission for 2015 and Commissioner Jorna's name was put forward. The Chair called two times for further nominations and, as there was none, Commissioner Jorna was declared Vice Chair.

**2. Approval of the Agenda**

**MOVED** by Commissioner Braunschweig, **SECONDED** by Commissioner Jorna that the agenda be approved as amended to include discussion regarding the February meeting date. **CARRIED**

**3. Adoption of the Minutes from the Meeting of September 23, 2014**

**MOVED** by Commissioner Kimmel, **SECONDED** by Commissioner Jorna that the minutes from the meeting of September 23, 2014 be adopted. **CARRIED**

**4. Chair's Report**

No report.

**5. Director's Report**

Alternate Director Vowles welcomed everyone to the meeting and to another good year working with the Commission.

**6. Delegations/Presentations**

**a) Local Area Planning – Draft Regional Sustainability Strategy Input Opportunity**

J. Klassen distributed copies of the draft and spoke to the document's transition from the Regional Growth Strategy (RGS) to the Regional Sustainability Strategy (RSS). J. Klassen outlined the visions, objectives, key initiatives and targets of the RSS and policy statements relating directly to the Juan de Fuca Electoral Area. J. Klassen directed attention to Map 3 Regional Land Use Policy Areas, noting that that the RSS

acknowledges the Official Community Plan (OCP) areas of the JdFEA and policy statements outlined in the OCPs. J. Klassen spoke to Section 3.1.3 advising that the section supports extension of regional water systems in the Rural Settlement areas of East Sooke, Otter Point and Port Renfrew.

J. Klassen responded to questions from the Commission stating regional water systems refer to water systems held by the CRD. It was advised that Kemp Lake Waterworks District is an improvement district created by Letters Patent. It was advised that the private community water supplier is subject to the RGS/RSS. Extension of the private system is not supported by the RGS.

J. Klassen advised that comment period on the draft closes February 15.

## **7. Staff Reports**

### **a) Staff News**

#### William Simmons Site Management Plan Public Consultation and Open House

The Manager spoke to the open house held on November 27 and public consultation process which ended on December 12. It was advised that a detailed Consultation Summary Report was prepared and posted to the website, summarizing public comments received.

The Manager advised that public response was excellent with a total of 163 respondents with 96.8% supporting one or two docks. Based on consultation comments and recommendations, the final version of the Site Management Plan was received on January 13 and posted on the website. Implementation of the plan will be the priority work objective for 2015.

#### Seagirt Ponds Yellow Flag Iris Removal

The Manager spoke to work completed on September 29 and 30 and presented pictures of the earthen dam created to allow the pond to achieve a deeper water level, limiting the re-establishment of the iris. Public comment has noted a marked increase in pond life since removal and restoration of pond water level.

#### Seagirt Ponds Stewardship Strategy

The most recent draft of the Stewardship Strategy prepared by the Seagirt Ponds Preservation Society Planning Committee was reviewed by Commissioners and the Manager on October 2. A revised Strategy was forwarded by the Manager and supported by the Society on January 9. Final plan approved by the Commission and signed by the Chair on January 27.

#### 2015 Recreation Program Contracts

The Manager met with Commissioners on December 2 to review the 2015 recreation program requirements. Based on input from current contractors, the program has been further streamlined for 2015. These changes will help keep program costs down while providing continued support to participants and more opportunity to support one-time events.

Mount Matheson Community Trail Stewardship Agreement

The stewardship agreement was revised to reflect the request from Regional Parks that the Mount Matheson Conservation Society only maintain the community trails portion of the trail. Regional Parks staff will maintain the trail segment within Roche Cove and Lake Matheson Regional Parks. The revised agreement was supported by the Society.

William Simmons Work on Orchard Trees and Giant Sequoia

The Manager met with a contractor to finalize a plan for pruning and fertilizing of the fruit trees over the next year. Several loads of manure have been placed around the Giant Sequoia, directing nutrients to the tree. Invasive iris will be pulled from the pond when dry.

JdFEA Parks & Recreation Website Update

Major update now complete with photos and write-ups on community parks with developed visitor facilities. Parks can be filtered by region, showing all community and regional parks in the JdFEA. Commission discussion ensued regarding being able to highlight JdFEA community parks on the community parks webpage and costs associated with such a request.

**MOVED** by Commissioner Braunschweig, **SECONDED** by Commissioner Jorna that the Commission send a letter stating support for greater ability to view and navigate the community parks and recreation website with specific ability to view community parks in the JdFEA. **CARRIED**

The Manager advised that he will address the Commission's request upon his return in February.

Cost Estimates – Planned Projects

The Manager reported on cost estimates received from Valhalla Trails Ltd. to complete works at William Simmons Memorial Park, Becher Bay, The Shores, Wieland Trail (once final SRW is obtained) and Butler Trail.

The Manager advised that numerous requests have been received for an extension to Butler Trail along the road right of way on Otter Point Road to create a loop trail through to LeMare Crescent.

A Commissioner stated that Young Lake Road also provides for a loop trail through The Woods subdivision into William Simmons Memorial Park.

Port Renfrew Community Centre Operating Committee

The Manager reported that he met with the Committee in December. Anne Tremblay is the new Committee Chair. It was further reported that the Song & Surf Music Festival will occur again in February at the Centre, bringing good revenue to the program.

Tree Work

It was advised that hazardous trees were addressed at Sheringham Point Trail, Fishboat Bay Park, Priest Cabin Park and at the playground at Coppermine Park.

Sea-Can Container

It was reported that the Sea-Can housed at Sooke Potholes has been relocated to the Butler site after the container was broken into in January. The Manager reported on

items stolen and vandalized. Insurance will provide some coverage with the budget absorbing the remaining loss.

**8. Correspondence**

**9. New Business**

**a) February Meeting Date**

The Manager advised that he will be away until February 18. The Commission forwarded support for proceeding with the February 24 meeting.

At this time, Commission comment was forwarded thanking staff for arranging the Christmas appreciation dinner.

**10. Unfinished Business**

**a) Subdivision Referral S-05-12 (Brown's Mountain, Port Renfrew)**

It was advised that the subdivision has received Preliminary Layout Approval. Property is under new ownership.

**b) Subdivision Referral S-03-14 (6649 Godman Road – Lum)**

Subdivision awaits CRD Integrated Water decision on lot servicing.

**c) Long Term Trail Program**

Commission comment was forwarded:

- noting that the language of the RSS supports identification and protection of sensitive ecological areas and areas of park interests
- questioning the Commission's role in providing input regarding opportunity to connect to regional and provincial networks
- noting that there is strong community interest in specific areas including areas in the Rural Resource Lands (RRL) such as the Muir Creek watershed
- supporting establishment of a regular engagement with CRD Regional Parks

The Manager also stated support for regular information sharing with Regional Parks. It was advised that there is opportunity to provide comment on the RSS update and directly to Local Area Planning. It was further advised that funding opportunities are being explored to support a Sensitive Ecosystem Inventory for the RRL.

**11. Public Question Period**

**12. Next Meeting**

February 24, 2015.

**13. Adjournment**

The meeting adjourned at 5:00 p.m.

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Louise Paterson, Chair

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Wendy Miller, Recorder