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**Minutes of a Meeting of the
Juan de Fuca Electoral Area Parks and Recreation Advisory Commission
Held Tuesday, June 24, 2014, at the Juan de Fuca Local Area Services Building,
3 – 7450 Butler Road, Otter Point, BC**

PRESENT: L. Paterson (Chair), C. Bennett, A. Boquist, V. Braunschweig, K. Douch, M. Kimmel, P. Sloan
Staff: R. Hamilton, Parks & Recreation Manager; T. Olsen, East Sooke and Shirley/Jordan River OCP Facilitator; W. Miller, Recorder
ABSENT: S. Jorna, W. Vowles (Alternate Director)
PUBLIC: 0

The meeting was called to order at 3:02 p.m.

1. Approval of the Agenda

MOVED by Commissioner Sloan, **SECONDED** by Commissioner Boquist that the agenda be approved. **CARRIED**

2. Adoption of the Minutes from the Meeting of April 22, 2014

MOVED by Commissioner Boquist, **SECONDED** by Commissioner Kimmel that the minutes from the meeting of April 22, 2014 be adopted. **CARRIED**

3. Chair's Report

No report.

4. Director's Report

No report.

5. Delegations/Presentations

a) Local Area Planning – East Sooke and Shirley/Jordan River Official Community Plan Reviews

T. Olsen spoke to the East Sooke and Shirley/Jordan River Official Community Plan (OCP) reviews noting that final OCP bylaw drafts are scheduled to be completed by the end of 2014. It was advised that new and more detailed objectives and policies have been written for the revised OCPs based on the Juan de Fuca Electoral Area Community Parks Strategic Plan and the current regional park plans. T. Olsen spoke to policy statements that are common to both plans as well as policies and priorities unique to each community that have come forward as part of the OCP Citizens' Committee review processes. Community interests communicated to date have included:

East Sooke

- activities for adolescents such as mountain and bmx biking
- trails to improve community connectivity and safety
- off-road pathways between Copper Mine Park, Gillespie Road, the Park Heights neighbourhood, East Sooke Country Grocery, the new Fire hall and bus stops
- trail route from Park Heights to Llanilar to Pike Road
- policy statement supporting the retention of all existing foreshore accesses regardless of whether or not they were developed

- boat launch for canoes and kayaks at Anderson Cove
- community connection with the Galloping Goose via Gillespie Road
- a community gathering place to host existing activities, medical outreach programs and social events for adolescents

Shirley/Jordan River

- protection of Muir Creek
- connecting the Shirley Community Hall and adjacent commercial area with the surrounding neighbourhoods
- connecting the bottom of Kirby Creek with the surrounding neighbourhoods through the Girl Guide Camp to Priest Cabin
- securing access to the Matterhorn Trail from Tieulie Place
- securing access to Priest Cabin
- acquisition of land for multi-use trails
- access to sandy beaches when water front accesses pursuant to Section 75 of the *Land Titles Act* are being considered
- developing connections between the Kludahk Trail and the OCP area
- converting one of the houses in Jordan River on CRD land into a small meeting hall
- utilizing the existing fire hall for community based activities, should the current fire hall be relocated

T. Olsen reported that there are some points of divergence between existing plans and the proposed revisions to the OCPs. In reference to the seven sub-areas of the Electoral Area, the Community Parks Strategic Plan has an objective stating that emphasis will be placed on ensuring that every neighbourhood is served by appropriate public parkland. Both Committee's saw this as a broader objective and did not want to specify which neighbourhoods within the respective OCP had the most need for public parkland. The CRD's Pedestrian and Cycling Master Plan recommends that the shoulders along East Sooke and Gillespie Roads be widened to allow for pedestrian use and cycling. The Citizens' Committee does not agree with this recommendation. The Committee supports multi-use trails beside East Sooke and Gillespie Roads separated by ditches or swales.

T. Olsen advised that Commission members are welcome to make comment throughout the OCP review processes. The final draft of the OCPs will be presented to the Commission for formal comment.

6. Staff Reports

a) Staff News

Mount Matheson Community Trail

R. Hamilton presented photos, advising that work to construct the Mount Matheson Trail is now complete. R. Hamilton advised that he has been coordinating the sign requirements with Regional Parks. Signs to be installed by mid July. The trail head signs at Cain's Way as well as at the junction with the Matheson Lake Regional Park trail will contain a map with the trail route and an elevation profile, as well as warnings on the steepness of the trail. It was advised that a verbal expression of interest has been received for a Stewardship Agreement. R. Hamilton directed attention to the letter sent under the Chair's signature thanking the Mount Matheson Conservation Society for its support.

Copper Mine Community Park Playground Equipment

R. Hamilton presented photos of the playground equipment, the Purple Dinosaur, installed on June 6. R. Hamilton directed attention to the letter sent under the Chair's signature thanking the Friends of Copper Mine Park Society for its fund raising efforts.

Friends of Coppermine Park – Summer Solstice Event

A Park Use Permit was issued to the Friends of Copper Mine Park Society for a local art, crafts & garage sale on June 21.

William Simmons Site Management Plan Update

R. Hamilton reported that a permit authorizing public vehicle access to the proposed new parking area was received from the Ministry of Transportation and Infrastructure on May 12.

It was advised that a third site meeting took place on May 13 to review the proposed trail route and fishing dock location. The Ministry of Forests, Lands and Resource Operations has confirmed that both the boat dock and fishing dock locations meet the Ministry's requirements and that funding to purchase the docks will be supported. R. Hamilton presented photos of the dock style being considered. It was advised that boat access will be limited to kayaks, canoes and row boats. Electric motors will be permitted. The boat dock will be wheelchair accessible.

A second meeting with the contract planner was held on May 26 to review details to be included in the William Simmons Management Plan update. It is anticipated that a working draft plan will be presented to the Commission in September for review and comment. Commission comment was forwarded supporting greater promotion of the plan update and dock facilities including use of the Rural Observer, OPSRRA and local retail fishing outlets.

Boundary Survey and Marking – William Simmons Park

R. Hamilton spoke to survey work performed to sign the southern park boundary in response to ongoing encroachment into the park involving both illegal cutting of firewood as well as structures/furniture from tenant cabins. It was confirmed that collection of firewood has been addressed by a CRD Bylaw Officer in May. Removal of all materials, equipment and other intrusions will be done immediately.

JdFEA Parks & Recreation Website Update

Update to the JdFEA Parks and Recreation site has begun. Updates will be made as information is collected and will include maps, descriptions and a representative photo of each park and community trail.

Commission Site Visit – Seagirt Ponds

R. Hamilton spoke to the site visit held on May 20 with Commissioners, staff and members of the Seagirt Ponds Preservation Society Board of Directors and Planning Committee to review the project work being proposed in the Society's Stewardship Strategy. R. Hamilton outlined work proposed for the next five years. It was confirmed that work to remove Yellow Iris will continue in November.

Regional Trail Management Plan

R. Hamilton advised that he will be sitting as a member of the Regional Trail Management Plan advisory committee. It was advised that the focus of the trail management plan will largely be on increasing use and demands for trails within the municipalities, and competing uses. For the Juan de Fuca Electoral Area, R. Hamilton relayed that he has pointed out that completion of the Galloping Goose westward extension also be a focus of the plan, in concert with goals set out in the Regional Parks Strategic Plan.

Trail Planning Meeting – Regional Parks Planner

Meeting with Regional Parks Senior Planner, Jeff Ward to discuss westward extension of the Galloping Goose has been confirmed for July 22 at 1:00 p.m.

Priest Cabin Park – Legal Access

R. Hamilton spoke to the creation of the park and access easement established at the time of Section 941 land dedication under the *Local Government Act* (subdivision application S-43-92/Merrill Ring).

It was advised that:

- lot averaging was used at the time of subdivision (producing 26 lots)
- a covenant was placed on the remainder lot (Lot 26) restricting further subdivision of land until the CRD allows rezoning
- land owner tried unsuccessfully in past to remove the covenant
- the original access easement to the park established at the time of subdivision has never been a practical route due to steepness of terrain
- the public road access into Lot 26 does not extend to the park nor to the CRD Statutory Right of Way (SRW) that extends northward through District Lot 177
- SRW through District Lot 177 was established for park purposes
- Owners of District Lot 117 have an easement through Lot 26 but the easement is with the property owner of Lot 26 and this property owner has indicated no support, at this time, for extending the easement to the CRD

R. Hamilton stated that this issue has been brought to the attention of senior managers with a recommended course of action, noting that, at present, there is no legal access to the park and SRW for the public or JdFEA staff and maintenance crews.

Fishboat Bay/Wrigglesworth Parks – Seasonal Privies

A seasonal privy was installed at the Fishboat Bay trail head and at the caretaker site at Wrigglesworth Park on May 16.

JdFEA Park Maintenance - Summer Work Objectives

R. Hamilton outlined work crew objectives for the summer.

Sheringham Point Lighthouse View Trail

R. Hamilton responded to questions from the Commission confirming that the Management Agreement for Sheringham Lighthouse View Trail concludes July 31, 2014. It was further confirmed that, to date, no land transfers have been announced in response to the Sheringham Point Lighthouse Preservation Society's efforts to acquire all the lighthouse property through the *Heritage Lighthouse Protection Act* designation. It was advised that the CRD will be proceeding with removing liability on Sheringham Point Road and parking lot Statutory Rights of Way it holds, while ensuring continued

public access and use of the public community trail. The Society will need to negotiate public access to the lighthouse with the adjacent strata property. It was confirmed that the CRD website does not indicate that there is public access to the lighthouse.

First Creek Park – The Shores

Further to comment from the Commission, R. Hamilton stated support for a site visit to the undeveloped road access at Petrel Drive to determine if this location would provide suitable access to the park and beach.

7. Correspondence

- a) Sheringham Point Lighthouse Preservation Society - Sheringham Point Lighthouse View Trail Quarterly Report**
- b) Friends of Eaglecrest Park Society Quarterly Report and Report on Non-CRD Private Trail Network at King Road**

The Chair received the correspondence.

8. New Business

- a) Summer Picnic**
Staff to confirm Commission member availability to attend a picnic on August 8.

9. Unfinished Business

- a) Admiral John Charles Property**
- b) Subdivision Referral S-05-12 (Brown's Mountain, Port Renfrew)**
- c) Long Term Trail Program**

10. Public Question Period

11. Next Meeting

July 22 and August 26, 2014 Meetings at the Call of the Chair.

Next scheduled meeting is September 23, 2014.

12. Adjournment

The meeting adjourned at 5:15 p.m.

Louise Paterson, Chair

Wendy Miller, Recorder