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**Minutes of a Meeting of the  
Juan de Fuca Electoral Area Parks and Recreation Advisory Commission  
Held Thursday, May 24, 2012, at the Juan de Fuca Electoral Area Office, #2 – 6868  
West Coast Road, Sooke, BC**

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**PRESENT:** L. Paterson, Chair, K. Douch, Vice Chair, A. Boquist, V. Braunschweig,  
L. Deutscher, S. Jorna, I. Von Schuckmann, W. Vowles, Alternate Director  
**Staff:** R. Hamilton, Parks and Recreation Manager; J. Klassen, Local Area  
Planning Manager; W. Miller, Recording Secretary

**ABSENT:** B. Mark

**PUBLIC:** 3

The meeting was called to order at 5:03 p.m.

**1. Approval of the Agenda**

**MOVED** by Commissioner Jorna, **SECONDED** by Commissioner Boquist that the agenda be amended to include a presentation from Ben Mycroft, Three Point Properties representative. **CARRIED**

**2. Adoption of the Minutes from the Meeting of April 24, 2012**

**MOVED** by Commissioner Boquist, **SECONDED** by Commissioner Deutscher that the minutes from the meeting of April 24, 2012 be adopted as presented. **CARRIED**

**3. Chair's Report**

The Chair advised that she contacted Michael Galizio from the Sheringham Lighthouse Preservation Society regarding the lighthouse being identified as surplus and measures under the *Heritage Lighthouse Protection Act*.

**4. Director's Report**

**5. Delegation**

**a) Ben Mycroft, Three Point Properties – Park Plan**

Ben Mycroft spoke to a Land Use Concept Plan dated February 14, 2012 and the Memorandum of Understanding (MOU) between Rtown Holdings ULC and the Capital Regional District which outlines the requirement for water and sewer services and the provision of a Park Plan.

Ben Mycroft spoke to a rezoning proposal near the marina to allow for multi-family dwellings/townhouses. June Klassen confirmed that the rezoning application will be presented to the Land Use Committee in June for consideration. The proposal will be referred to the Commission. Ben Mycroft spoke to further future potential rezoning considerations.

Ben Mycroft stated that not all properties are subject to the MOU but that the intent of the Park Plan is to plan for the overall development. It is understood that the

Commission is interested in viewing the development area and that there is an interest in access to the waterfront.

In response to staff, Ben Mycroft stated that the first stages of water infrastructure are expected begin this summer and that development activity is anticipated to increase as a new funding partner has joined the development team.

Commissioners forwarded the following discussion points:

- Lot 64 (CRD) is adjacent to the development area and may offer/assist in providing access to the water
- Support for buffer zone between existing properties and the development area
- An old logging road above Alvarez Place may provide for an alternative pedestrian route to the school/rec centre
- There may be potential to connect to John Quinn Trail, an older existing trail
- Questioned whether there is an existing park plan model to reference
- Questioned how detailed the parks plan will be and how the plan will speak to provision of parkland and development phasing

In response to Commission members, Ben Mycroft confirmed that the large parcel south of Godman Road is not held by Three Point Properties and that the future development area on the concept plan has been logged.

Staff to arrange a site visit with the Commission and the representative.

## **6. Staff Reports**

### **a) Staff News**

#### Fishboat Bay Park Improvements

Ron Hamilton presented photos of the completed stairs. New signs will be installed at the trail head and parking area.

#### Zoning Amendment Application for Port Renfrew Recreation Centre

A public information session was held on May 7 in Port Renfrew to seek comments on the proposed zoning amendment application for the centre. There was limited turnout, but support for the amendment, which will include provisions for office space, library and retail (through centre sponsored events).

June Klassen advised that the application will be presented to the LUC in June recommending that the public hearing requirement be waived and that the proposed amendment bylaw receive first, second and third reading.

#### Seagirt Ponds Park Improvements

Ron Hamilton spoke to a sketch of the proposed gravel parking lot and access to Seagirt Road. Proposed trail work will address the wet area along west side of the pond and provide a connecting trail from the existing loop trail to the memorial bench viewpoint. Once cost estimates are in, the work will proceed later this summer when the site has dried out.

Site Visit – Admiral Charles Property

In response to an expression of interest from representatives of the community and the Juan de Fuca Community Trails Society to acquire the property for park or community forest purposes, a site orientation trip was carried on May 2. Although the site has potential for acquisition, the Otter Point community must take the lead to develop support for such an initiative, and develop an organization or committee that would take the lead to fundraise and negotiate a purchase arrangement with the owners. If this proves successful, the Juan de Fuca Electoral Area Parks and Recreation Advisory Commission may become more directly involved in the potential acquisition and management of the property as a CRD community park, depending on the direction the community would wish to take.

Port Renfrew Recreation Centre

With the addition of Rose Betsworth (President, Chamber of Commerce) and Mike Hann (Tall Tree Festival Society), the Port Renfrew Recreation Centre Operating Committee is at full membership. The Chamber of Commerce and post office are now leasing office space, with the potential for a sizeable part of the centre office space being acquired by another renter this June. If successful, the Committee could be in a position to generate sufficient revenue within the next year to cover all annual utility and operating costs of the centre.

**7. Correspondence**

**8. Unfinished Business**

**a) Stewardship Agreements (Seagirt Ponds/Copper Mine)**

Stewardship agreement for Copper Mine Park to be signed this evening.

**9. New Business**

A Commission member noted that bike obstacles on Broom Hill have been dismantled by the Ministry of Forests. It was noted that the structures are not a product of the Juan de Fuca Community Trails Society. It was further advised that a quarterly report from the Juan de Fuca Community Trails Society for Wieland Road is forthcoming. Stewardship work at Wieland Road continues to progress.

**10. Public Question Period**

**11. Motion to Close the Meeting**

**MOVED** by Commissioner Braunschweig, **SECONDED** by Commissioner Boquist that the meeting close in accordance with the *Community Charter*, Part 4, Division 3, Section 90 (1):  
(e) Acquisition, disposition or expropriation of land or improvements **CARRIED**

Commissioner Vowles left the meeting at 6:04 p.m.

The meeting was closed at 6:05 p.m. and opened at 6:28 p.m.

**12. Rise and Report**

**13. Next Meeting**

June 26, 2012

**14. Adjournment**

The meeting adjourned at 6:30 p.m.

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Louise Paterson, Chair

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Wendy Miller, Recorder