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**Minutes of a Meeting of the  
Juan de Fuca Electoral Area Parks and Recreation Advisory Commission  
Held Tuesday, April 24, 2012, at the Juan de Fuca Electoral Area Office, #2 – 6868  
West Coast Road, Sooke, BC**

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**PRESENT:** L. Paterson, Chair, K. Douch, Vice Chair, A. Boquist, V. Braunschweig,  
L. Deutscher, S. Jorna, B. Mark  
**Staff:** R. Hamilton, Parks and Recreation Manager; W. Miller, Recording  
Secretary  
**ABSENT:** I. Von Schuckmann, W. Vowles, Alternate Director  
**PUBLIC:** 0

The meeting was called to order at 5:00 p.m.

**1. Approval of the Agenda**

**MOVED** by Commissioner Deutscher, **SECONDED** by Commissioner Mark that the agenda be approved. **CARRIED**

**2. Adoption of the Minutes from the Meeting of January 24, 2012**

**MOVED** by Commissioner Boquist, **SECONDED** by Commissioner Jorna that the minutes from the meeting of January 24, 2012 be adopted as presented. **CARRIED**

**3. Adoption of the Minutes from the Meeting of February 7, 2012**

**MOVED** by Commissioner Douch, **SECONDED** by Commissioner Jorna that the minutes from the meeting of February 7, 2012 be adopted as presented. **CARRIED**

**4. Chair's Report**

The Chair advised that she contacted Michael Galizio to relay a thank you to the Sheringham Point Lighthouse Preservation Society for continued management and stewardship of Sheringham Point Park. The Chair noted that the Sheringham Point lighthouse was highlighted in the April 3, 2012 edition of the Times Colonist regarding lighthouses identified as surplus and measures under the *Heritage Lighthouse Protection Act*.

The Chair spoke to recent changes to the *Environmental Assessment Act* regarding altering natural resource project review.

**MOVED** by Commissioner Deutscher, **SECONDED** by Commissioner Jorna that a letter be drafted for signature by the Chair regarding changes to the *Environmental Assessment Act*.

Commissioner Jorna agreed to draft the letter and circulate to the membership for comment.

**CARRIED**

**5. Director's Report**

## 6. Delegation

## 7. Staff Reports

### a) Staff News

#### Business Case – Establishment of a New Service for Community Parks

The draft business case for a new parks service levy was forwarded to the Regional Director and General Manager for Parks and Community Services in January. The Regional Director is not willing to consider any tax increases at this time citing economic conditions. The proposed business case will be shelved until such time that there is support to move forward.

Commission discussion ensued regarding budgetary impact to the parks service and potential alternate funding sources. Ron Hamilton advised that revenue associated with camping generally does not offset the costs of operating camping facilities. It was further advised that there is opportunity to promote and accept amenities and lands in memoriam. The Commission relayed general consensus for utilizing the website to promote donation and memorial opportunities.

#### Kemp Lake Foreshore Access

Ron Hamilton advised that the public information meeting held at the Otter Point Fire Hall on February 8 to present the draft Kemp Lake Angling Infrastructure Improvement Proposal was well attended. Thirty-four people responded to the questionnaire provided at the information session and on the website. Of those respondents, eighteen generally supported the project, while sixteen generally did not support the project. There were many comments about which of the proposed infrastructure improvements should be, or should not be done, as well as other related issues and concerns.

Commission discussion ensued regarding the proposal. It was determined that the level of support for the project is not clear, nor is the level of support for each of the improvements being proposed. It was questioned whether a project could be considered at Poirier Lake. Ron Hamilton advised that the Ministry of Forests, Lands and Natural Resource Operations has relayed that consideration of such a project at Poirier Lake is dependent on total access to the lake front at William Simmons Memorial Park.

Commissioners forwarded comment acknowledging the merit of the proposal at Kemp Lake but agreed that there needs to greater support from the community.

**MOVED** by Commissioner Douch, **SECONDED** by Commissioner Deutscher that after review of the public submissions, the Commission not pursue the Kemp Lake Angling Infrastructure Improvement Proposal at this time. **CARRIED**

#### Community Parks Regulations (Juan De Fuca And Salt Spring Island Electoral Areas)

Bylaw No. 3795, "Community Parks Regulations (Juan de Fuca and Salt Spring Island Electoral Areas) Bylaw No.1, 2012" was approved by the CRD Board on April 11.

Subdivision Referral S-03-11 (Three Point Properties – Port Renfrew)

At the March 20 Juan de Fuca Land Use Committee (LUC) meeting, the LUC recommended approval by the CRD Board of the recommendations made by the Commission. In addition, the LUC also included the recommendation that the park land dedication deferral, the requirement for the completion of the Riparian Assessment, and the agreement to complete the Park Plan prior to further subdivision be secured by covenant as part of the subdivision approval process.

Upon enquiry, Ron Hamilton advised that provision of parkland applies as 4 of the 6 lots are under 2 ha in size. It was further advised that, as confirmed by the General Manager, Planning and Protective Services, the Memorandum of Understanding (MOU) between RTown Holdings ULC and the Capital Regional District which outlines the requirement for water and sewer services and the provision of a Park Plan, specifically excludes that part of the application appurtenant to the 4 lots.

Further to member comment, Ron Hamilton stated that a policy statement for determining parkland dedication/park planning for subdivision proposals involving large remainder lots can be considered.

Ron Hamilton advised that Ben Mycroft, representative for Three Point Properties, has agreed to meet with staff and the members in May. Staff will work with Mr. Mycroft to set up a site orientation.

Ron Hamilton further advised that he met with Iain Lawrence, Local Area Planner, and Ben Mycroft in Port Renfrew on February 13 to review a pending rezoning application for the West Coast Cottages. The opportunity was taken at this time to review existing and potential public accesses to the waterfront which may occur in the future, as well as complement objectives that will be identified in the Park Plan.

Zoning Amendment Application for Port Renfrew Recreation Centre

A public information session will be held at the Port Renfrew Recreation Centre on May 7 at 7 p.m. to seek comments on the proposed zoning amendment application. The amendment if approved would enable rental of office space to agencies and societies to generate operating revenue which is not permitted under the current zoning.

Summer Operational Priorities

Summer work will focus on two projects. One will be to ensure safer access to the Fishboat Bay beach area by installing a set of steps. The second project will be the planned improvements to Seagirt Ponds, which include a small parking lot, connecting access trail to the memorial bench, and addressing wet areas along the trail. The extent of work will be dependent on cost estimates. Parks maintenance workers Mark Wilson and Becky Jones have been hired. The crew will focus on trail and facility maintenance work, signs, mowing and vegetation management, and continued work to develop a trail for Eaglecrest.

**8. Correspondence**

**a) Sheringham Point Lighthouse Preservation Society re: Quarterly Inspection Report**

**b) Juan de Fuca Community Trails Society re: Annual Report/Quarterly Inspection Report**

**MOVED** by Commissioner Braunschweig, **SECONDED** by Commissioner Jorna that the correspondence be received. **CARRIED**

In response to a member, Ron Hamilton advised that the trail at Sheringham Point is reviewed by staff and the society each spring. Commissioners are welcome to attend the inspection. Ron Hamilton will advise the membership of the next inspection date.

Commissioner Jorna advised he is available to review Wieland Road with interested members.

**9. Unfinished Business**

**a) Stewardship Agreements (Seagirt Ponds/Copper Mine)**

Ron Hamilton advised that he will be meeting with Commissioner Braunschweig to discuss a stewardship agreement for Copper Mine Park.

**10. New Business**

**11. Public Question Period**

**12. Motion to Close the Meeting**

**MOVED** by Commissioner Mark, **SECONDED** by Commissioner Jorna that the meeting close in accordance with the *Community Charter*, Part 4, Division 3, Section 90 (1): (e) Acquisition, disposition or expropriation of land or improvements and (k) Negotiations and related discussions respecting the proposed provision of a service. **CARRIED**

The meeting was closed at 6:25 p.m. and opened at 7:10 p.m.

**13. Rise and Report**

**14. Next Meeting**

Thursday, May 24, 2012

**15. Adjournment**

The meeting adjourned at 7:12 p.m.

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Louise Paterson, Chair

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Wendy Miller, Recorder