

Meeting Minutes
Integrated Resource Management
Select Committee

Wednesday, July 27, 2016

11:30 AM

625 Fisgard St., 6th Floor Boardroom

PRESENT

DIRECTORS: V. Derman (Chair), K. Williams (Vice Chair), A. Finall (11:44), L. Helps, D. Howe, J. Ranns, R. Windsor, V. Sanders (for R. Atwell), L. Wergeland (for S. Brice)

NON-VOTING MEMBER: M. Williams (Chair, Saanich Peninsula Wastewater Commission)

STAFF: L. Hutcheson, General Manager, Parks and Environmental Services; T. Robbins, General Manager, Integrated Water Services; T. Watkins, Manager, Solid Waste Operations, Environmental Resource Management; N. More, Committee Clerk (Recorder)

ABSENT: Directors M. Hicks, C. Plant and B. Desjardins (Board Chair, ex-officio)

The meeting was called to order at 11:35 a.m.

1. Approval of Agenda

MOVED by Director Windsor, SECONDED by Director Howe,
That the agenda be approved with the addition to 5.1 of the supplementary "IRM
Select Committee Project Framework" document provided by M. Williams.
CARRIED

2. Adoption of Minutes

2.1. [16-307](#) Minutes of the July 13, 2016, meeting of the Integrated Resource Management Select Committee

MOVED by Director Williams, SECONDED by Director Windsor,
That the minutes of the July 13, 2016, meeting of the Integrated Resource
Management Select Committee be adopted as circulated.
CARRIED

3. Chair's Remarks

Chair Derman remarked on the work before the Committee, and direction from the Board. He referred to material from the previous task force that had been brought forward to the Board, which was circulated to the Committee at the start of the meeting.

Director Finall entered the meeting at 11:44 a.m.

4. Presentations/Delegations

None.

5. Committee Business

5.1. [16-815](#)

Future Directions for the Integrated Resource Management Select Committee - Report from Chair Derman and Vice-Chair Williams

The Committee discussion included the following points:

- timelines
- reasons for considering a pilot project
- the Provincial approach of solid and liquid waste streams as separate entities
- chance for the Capital Regional District to innovate with an integrated approach
- liaison with other local governments

The Committee discussed the Solid Waste Management Plan revision process, as well as the management of biosolids for Saanich Peninsula and the core area municipalities.

On the motion, the Committee compared the proposed Project Framework with the Future Directions document and the Committee terms of reference.

**MOVED by Director Finall, SECONDED by Director Williams,
That it be recommended to the Capital Regional District Board:
That the goals listed in the document "IRM Select Committee Project Framework", dated 27 July 2016 and submitted by M.C. Williams, be approved as the goals for the Committee's Terms of Reference.**

CARRIED

OPPOSED Sanders

The Chair invited discussion on a basic approach to accomplish the terms of reference and goals in order to give direction to staff. He remarked that the options appeared to be whether it would be an in-region pilot, or a bench-testing out-of-region pilot, or a first-stage pilot for a regional solution for IRM with potential for further stages depending on results of each stage; and whether it would be a CRD-directed pilot or a proposal call to the private sector to carry out the pilot.

On the motion to amend the main motion, the Committee discussed the following points:

- the amount of parameters in the call to the private sector
- turn-around time for staff to report back and scope of report
- carrying out the process according to Provincial regulations
- aligning with goals in the Project Framework such as looking at potential markets and pilot options before issuing a call for expressions of interest
- the call for expressions of interest as a way to discover how the private sector would offer to fulfill the goals of the project framework
- dollars invested and potential to change to a long-term, wider study including other local governments on Vancouver Island or broader

**MOVED by Director Windsor, SECONDED by Director Helps,
That the question on the amendment be called.**

CARRIED

On the main motion as amended, the Committee discussed the interests of the

Saanich Peninsula for a timely solution to handling biosolids. The discussion included points on technology options, market values and the cost of energy recovery compared to revenue when markets change.

MOVED by Director Finall, **SECONDED** by Director Windsor,
That staff be directed to report on a process by which the CRD could issue a performance-driven request for expressions of interest asking the private sector for a regional solution for dealing with solid wastes in the region including at a minimum the biosolids from the Saanich Peninsula.

MOVED by Director Helps, **SECONDED** by Director Howe,
That the motion be amended with the additional wording "including the regulatory requirements for an in-region pilot."
CARRIED

MOVED by Director Finall, **SECONDED** by Director Windsor,
That staff be directed to report on a process by which the CRD could issue a performance-driven request for expressions of interest asking the private sector for a regional solution for dealing with solid wastes in the region including at a minimum the biosolids from the Saanich Peninsula, and including the regulatory requirements for an in-region pilot.
CARRIED
OPPOSED Wergeland and Windsor

6. New Business

None.

7. Adjournment

MOVED by Director Windsor, **SECONDED** by Director Howe,
That the meeting be adjourned at 12:42 p.m.
CARRIED

CHAIR

RECORDER