

Meeting Minutes
Integrated Resource Management
Select Committee

Friday, June 24, 2016

10:00 AM

625 Fisgard St., 6th Floor Boardroom

PRESENT

DIRECTORS: V. Derman (Chair), K. Williams (Vice Chair), R. Atwell, S. Brice, A. Finall (10:11), M. Alto (for L. Helps), M. Hicks, B. Desjardins (Board Chair, ex-officio)

NON-VOTING MEMBER: M. Williams (Chair, Saanich Peninsula Wastewater Commission)

STAFF: R. Smith, Senior Manager, Environmental Resource Management; T. Robbins, General Manager, Integrated Water Services; J. Frederick, Engineer, Environmental Engineering; P. Perna, Committee Clerk (Recorder)

ABSENT: Directors D. Howe, C. Plant, J. Ranns, R. Windsor

The meeting was called to order at 10:04 am.

1. Approval of Agenda

**MOVED by Director Atwell, SECONDED by Director Williams,
That the agenda for the June 24, 2016 Integrated Resource Management Select
Committee meeting be approved as amended to include the additional agenda
information provided by Chair Derman.
CARRIED**

2. Adoption of Minutes

2.1. [16-756](#) Approval of the Integrated Resource Management Select Committee Minutes of June 1, 2016.

**MOVED by Director Williams, SECONDED by Director Brice,
That the minutes of the June 1, 2016, meeting of the Integrated Resource
Management Select Committee be adopted as circulated.
CARRIED**

3. Chair's Remarks

The Chair advised he had no remarks at this time, but will primarily make remarks during discussion of the Committee Business items.

4. Presentations/Delegations

None.

5. Committee Business

5.1. [16-755](#) Pilot Program: How Best to Proceed (Discussion)

The Chair spoke to the discussion items from his handout of additional agenda information.

Discussion ensued on the following:

- plant options and location for the pilot project
- trucking out materials to plants in Washington or California to test if the waste will work in the gasification process
- contacting particular companies with plants in Washington and California for quotes on receiving, gasifying, and providing test results on our waste products
- staff providing a report addressing all of the items listed in the additional agenda information provided by the Chair
- importance of moving forward on the pilot project
- efficiency and cost savings for trucking waste to an off-site facility
- grant funding

**MOVED by Board Chair Desjardins, SECONDED by Director Brice,
That the Committee request a staff report come to the next meeting to address
the topics provided in the additional agenda information.
CARRIED**

**MOVED by Alternate Director Alto, SECONDED by Director Finall,
That the Chair of the Integrated Resource Management Select Committee contact
companies that have been previously engaged, to seek written information about
their capacities and interest to operate a local pilot project.**

**MOVED by Alternate Director Alto, SECONDED by Director Brice
That the motion be amended to change from "That the Chair of the Integrated
Resource Management Select Committee contact..." to "That staff contact
companies that have been previously engaged, to seek written information about
their capacities and interest to operate a local pilot project".
CARRIED
OPPOSED: Directors Finall and Williams and Chair Derman**

**The question was called on the main motion, as amended:
That staff contact companies that have been previously engaged, to seek written
information about their capacities and interest to operate a local pilot project.
CARRIED
OPPOSED: Directors Finall and Williams and Chair Derman**

5.3. [16-758](#) Future Meeting Dates for the Committee

By consensus, the Committee approved that item 5.3 be considered before item 5.2.

The next meeting of the Integrated Resource Management Select Committee will be July 6, 2016 at 11:30 a.m. following the Finance Committee meeting.

5.2. [16-757](#) Other Areas of Ongoing Committee Concern and Interest: How Best to Proceed (Discussion)

Discussion ensued on the following:

- the need to move swiftly
- the Project Board Committee has been formed and will parallel this committee
- the biosolids approach
- the Integrated Resource Management Select Committee's need to be able to promptly address items from the Project Board
- need for an expert panel to advise if what the Project Board proposes is feasible

6. New Business

None.

7. Adjournment

MOVED by Director Finall, **SECONDED** by Alternate Director Alto,
That the June 24, 2016 Integrated Resource Management Committee meeting be
adjourned at 11:25 a.m.
CARRIED

Chair

Recorder