



## Notice of Meeting and Meeting Agenda Integrated Resource Management Select Committee

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Friday, June 24, 2016

10:00 AM

625 Fisgard St., 6th Floor Boardroom

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DIRECTORS: V. Derman (Chair), K. Williams (Vice Chair), R. Atwell, S. Brice, A. Finall,  
L. Helps, M. Hicks, D. Howe, C. Plant, J. Ranns, R. Windsor, B. Desjardins (Board  
Chair, ex-officio)

NON-VOTING MEMBER: M. Williams (Chair, Saanich Peninsula Wastewater Commission)

### 1. Approval of Agenda

### 2. Adoption of Minutes

- 2.1. [16-756](#) Approval of the Integrated Resource Management Select Committee  
Minutes of June 1, 2016.

**Recommendation:** That the minutes of the June 1, 2016, meeting of the Integrated Resource Management  
Select Committee be adopted as circulated.

**Attachments:** [2016-06-01 Minutes IRMSC](#)

### 3. Chair's Remarks

### 4. Presentations/Delegations

### 5. Committee Business

- 5.1. [16-755](#) Pilot Program: How Best to Proceed (Discussion)
- 5.2. [16-757](#) Other Areas of Ongoing Committee Concern and Interest: How Best to  
Proceed (Discussion)
- 5.3. [16-758](#) Future Meeting Dates for the Committee

**Attachments:** [Reference: Schedule of Board and Committee Meetings 2016](#)

### 6. New Business

### 7. Adjournment

Next Meeting: TBA

**Meeting Minutes  
Integrated Resource Management  
Select Committee**

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Wednesday, June 1, 2016

10:30 AM

625 Fisgard St., 6th Floor Boardroom

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PRESENT

DIRECTORS: V. Derman (Chair), K. Williams (Vice Chair), R. Atwell, S. Brice (11:03), A. Finall, M. Hicks, D. Howe, C. Plant, J. Ranns, B. Desjardins (Board Chair, ex-officio)

NON-VOTING MEMBER: M. Williams (Chair, Saanich Peninsula Wastewater Commission)

STAFF: R. Lapham, Chief Administrative Officer; L. Hutcheson, General Manager, Parks and Environmental Services; T. Watkins, A/Senior Manager, Environmental Resource Management; B. Reems, Corporate Officer; N. More, Committee Clerk (Recorder)

ABSENT: Directors L. Helps and R. Windsor; B. Eaton (Chair, Core Area Wastewater Treatment Program Commission)

The meeting was called to order at 10:57 a.m.

**1. Approval of Agenda**

**MOVED by Director Derman, SECONDED by Director Finall,  
That the agenda be approved as circulated.  
CARRIED**

**2. Adoption of Minutes**

2.1. [16-659](#) Minutes of Integrated Resource Management Select Committee Meeting of May 4, 2016

**MOVED by Director Williams, SECONDED by Director Finall,  
That the minutes of May 4, 2016, meeting be adopted as circulated.  
CARRIED**

**3. Chair's Remarks**

Chair Howe remarked on his local government commitments and announced his resignation as Chair of the Integrated Resource Management Committee.

**4. Presentations/Delegations**

## 5. Committee Business

### 5.1. [16-677](#) Resignation of Chair

B. Reems called for nominations for Chair of the Integrated Resource Management Committee. Director Derman was acclaimed as Chair.

Chair Derman called for nominations for Vice Chair of the Integrated Resource Management Committee. Director Williams was acclaimed as Vice Chair.

### 5.2. [16-678](#) Integrated Resource Management Select Committee Terms of Reference

L. Hutcheson provided highlights of the report.

S. Brice entered the meeting at 11:03 a.m.

The Committee discussed the narrowed scope of the terms of reference, including the following points:

- scope for procurement
- role in relation to the Environmental Services Committee's responsibility for solid waste management
- building on the work of the previous Integrated Resource Management (IRM) Task Force
- keeping the Core Area Wastewater Treatment Project Board informed of the results of the Committee's investigations

**MOVED by Director Finall, SECONDED by Director Hicks:**

**That the Terms of Reference for the Integrated Resource Management Select Committee be further amended as follows:**

**In the second bulleted paragraph under Section 1.0 Purpose, change "endorsement" to "action" and remove "future".**

**CARRIED**

**MOVED by Director Plant, SECONDED by Director Finall,**

**That the Terms of Reference for the Integrated Resource Management Select Committee be further amended as follows:**

**In the second bulleted paragraph under Section 1.0 Purpose, after "Board", add "Core Area Wastewater Treatment Project Board".**

**CARRIED**

**MOVED by Director Finall, SECONDED by Director Williams,**

**1. That Appendix A be approved as amended; and**

**2. That it be recommended to the Capital Regional District Board:**

**That the Terms of Reference for the Integrated Resource Management Select Committee be amended as set out in Appendix A.**

**CARRIED**

5.3. [16-679](#) Discussion - Pilot Project Options

L. Hutcheson noted that the appended staff report, originally presented to the Integrated Resource Management Task Force on March 4, 2016, gives information on the process covering government regulatory requirements for gasification pilots, but not on engaging with the private sector.

The Committee discussed that a pilot project in concept had been approved by the Board but that the location and other parameters had yet to be determined.

On the motion to receive for information, the Committee discussed the timeframe, private sector interest, potential impact on the CRD Solid Waste Management Plan, effect of an illustrative pilot on the core area wastewater treatment project, support from the Saanich Peninsula Wastewater Commission to have the pilot located on the Peninsula, and the importance of deciding specifics of the pilot at the next meeting.

**MOVED by Director Hicks, SECONDED by Director Plant,  
That the report be received for information.  
CARRIED**

**6. New Business**

The Committee discussed the timing of the next meeting, which would be at the call of the Chair.

**7. Adjournment**

**MOVED by Director Plant, SECONDED by Director Finall,  
That the meeting be adjourned at 11:33 a.m.  
CARRIED**

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**CHAIR**

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**RECORDER**

## BOARD/HOSPITAL BOARD & STANDING COMMITTEES 2016 MEETING SCHEDULE

This schedule has been prepared for planning purposes, and is subject to change.

### Month-at-a-Glance

See [www.crd.bc.ca/about/how-we-are-governed/board-committee-meetings](http://www.crd.bc.ca/about/how-we-are-governed/board-committee-meetings) for monthly updates

<b>1st Tues</b>	10:30 AM	Westside Wastewater Treatment & Resource Recovery Select Com'ttee	<b>3rd Wed</b>	12:30 PM	Regional Water Supply Commission
			<b>3rd Wed</b>	2:00 PM	Electoral Area Services Committee
<b>1st Tues</b>	Noon	Juan de Fuca Water Distribution Commission	<b>3rd Thurs (bi-monthly)</b>	9:00 AM	Saanich Peninsula Water Commission & Wastewater Commission
<b>1st Wed</b>	9:30 AM	Finance Committee	<b>4th Tues</b>	9:30 AM	Capital Region Housing Corporation
<b>1st Wed @call/Chair</b>	10:30 AM (TBC)	Integrated Resource Management Select Committee	<b>4th Wed</b>	9:30 AM	Environmental Services Committee
<b>1st Wed</b>	1:30 PM	Governance Committee	<b>4th Wed @call/Chair</b>	11:30 AM	Transportation Select Committee
<b>2nd Wed</b>	9:30 AM	Core Area Liquid Waste Management Committee	<b>4th Wed</b>	1:30 PM	Planning, Transportation & Protective Services Committee
<b>2nd Wed</b>	1:30 PM	Board/Hospital Board	<b>4th Wed</b>	4:00 PM	Arts Committee
<b>3rd Tues</b>	7:00 PM	Juan de Fuca Land Use Committee	<b>5th Wed @call/Chair</b>	1:30 PM	Committee of the Whole
<b>3rd Wed</b>	9:30 AM	Regional Parks Committee	At the call of the Chair		Executive Committee (Hospital District)

Board/Committee	Meeting Time	Meeting Dates
Arts Committee	4 <sup>th</sup> Wed @ 4:00 PM (beginning June 22)	Jan 13, Feb 10, Mar 9, Apr 13, May 11   new time begins Jun 22, *Sep 28, Oct 26, *Nov 23, *December 28
Capital Region Housing Corporation	4 <sup>th</sup> Tues @ 9:30 AM	Feb 2, Feb 23, Mar 22, Apr 26, May 24, Jun 28, Jul 26, Oct 4, Oct 25, Dec 6
Capital Regional District Board / Capital Regional Hospital District Board	2 <sup>nd</sup> Wed @ 1:30 PM	Jan 13, Feb 10, Mar 9, Mar 30 (Budget), Apr 13, Apr 20 (special), May 11, May 25 (special), Jun 8, Jun 29 (special), Jul 13, Aug 10, Sep 14, Oct 12, Nov 9, Dec 14
Committee of the Whole	5 <sup>th</sup> Wed @ 1:30 PM at call of the Chair	Feb 3, Mar 30, Jun 29, Nov 30
Core Area Liquid Waste Management Committee	2 <sup>nd</sup> Wed @ 9:30 AM (new time beginning June 8)	Jan 13, Jan 27, Feb 10, Feb 24, Feb. 26, Mar. 2, Mar 9, Mar 23, Apr 13, <del>May 14</del> , Jun 8, Jul 13, Sep 14, Oct 12, Nov 9
Eastside Select Committee		Jan 6, Feb 17. Committee was dissolved as of Feb. 26.
Electoral Area Services Committee	3 <sup>rd</sup> Wed @ 2:00 PM	Jan 20, Feb 17, Mar 16, Apr 20, May 18, Jun 22, Jul 20, Sep 21, Oct 19, Nov 16
Environmental Services Committee	4 <sup>th</sup> Wed @ 9:30 AM	Jan 27 (11:30), Feb 24 (11:30), Mar 23 (11:30), Apr 27, May 25, Jun 22, Jul 27, <b>Sep TBA</b> , Oct 26, Nov 23
Executive Committee	At call of the Chair	Mar 21, Jun 29, <i>next meetings TBA</i>
Finance Committee	1 <sup>st</sup> Wed @ 9:30 AM	Feb 3, Mar 2, Mar 16 (special), Apr 6, May 4, Jun 1, Jul 6, Sep 7, Oct 5, Nov 2
Governance Committee	1 <sup>st</sup> Wed @ 1:30 PM	Mar 2, Apr 6, May 4, Jun 1, Jul 6, Sep 7, Oct 5, Nov 2
Integrated Resource Management Select Committee	at call of the Chair	April 27, Jun 1, Jun 24, <i>Next meetings TBA</i>
Juan de Fuca Land Use Committee	3 <sup>rd</sup> Tues @ 7:00 PM	Jan 19, Feb 16, Mar 15, Apr 19, May 17, Jun 21, Jul 19, *Aug 16, Sep 20, Oct 18, Nov 15
Juan de Fuca Water Distribution Commission	1 <sup>st</sup> Tues @ Noon	Jan 5, Feb 2, Mar 1, Apr 5, May 3, Jun 7, Jul 5, *Aug 2, Sep 6, Oct 4, Nov 1, *Dec 6
Planning, Transportation & Protective Services Committee	4 <sup>th</sup> Wed @ 1:30 PM	Jan 27, Feb 24, Mar 23, Apr 27, May 25, Jun 22, Jul 27, <b>Sep TBA</b> , Oct 26, Nov 23
Regional Parks Committee	3 <sup>rd</sup> Wed @ 9:30 AM	Jan 20, Feb 17, Mar 16, <del>Apr 20, May 18</del> , Jun 15, Jul 20, Sep 21, Oct 19, Nov 16
Regional Water Supply Commission	3 <sup>rd</sup> Wed @ 12:30 PM	Jan 20, Feb 17, Mar 16, Apr 20, May 18, Jun 15, *Jul 20, *Aug 17, Sep 21, Oct 19, Nov 16, Dec 21
Saanich Peninsula Water & Wastewater Commissions	3 <sup>rd</sup> Thurs @ 9:00 AM, Bi-monthly	Jan 21, Mar 18, May 19, Jul 21, Sep 15, Nov 17
Transportation Select Committee	4 <sup>th</sup> Wed @ 11:30 AM at call of the Chair	Mar 2, Apr 6, Jun 22, <i>next meetings TBA</i>
Westside Select Committee	1 <sup>st</sup> Tues @ 10:30 AM *at call of Chair	Jan 8, Feb 2, Mar 8, <i>next meetings TBA</i>

Notes: \*at the call of the Chair

TBA To Be Announced; TBC To Be Confirmed

Board standing committees usually stand down in August and December.

**Union of British Columbia Municipalities (UBCM) AGM Sep 26–30, Victoria, BC**

Association of Vancouver Island and Coastal Communities (AVICC) AGM April 8–10, Nanaimo, BC

Federation of Canadian Municipalities (FCM) AGM Jun 3–5, Winnipeg, MB