

## Meeting Minutes

### Hospitals and Housing Committee

---

Wednesday, April 6, 2022

1:30 PM

6th Floor Boardroom  
625 Fisgard St.  
Victoria, BC V8W 1R7

---

#### PRESENT

Directors: J. Loveday (Chair), G. Orr (Vice Chair), D. Blackwell (EP), S. Brice (EP), F. Haynes (1:34 PM) (EP), L. Helps, K. Murdoch (EP), D. Screech

Staff: R. Lapham, Chief Administrative Officer; K. Lorette, General Manager, Planning and Protective Services; D. Elliott, Senior Manager, Regional Housing; R. Fowles, Manager, Construction & Capital Projects, Regional Housing; S. Grigg, Manager of Operations, Regional Housing; M. Lagoa, Deputy Corporate Officer; T. Pillipow, Committee Clerk (Recorder)

EP - Electronic Participation

Regrets: Directors G. Holman, C. Plant

The meeting was called to order at 1:30 pm.

#### 1. Territorial Acknowledgement

Director Orr provided a Territorial Acknowledgement.

#### 2. Approval of Agenda

**MOVED** by Director Helps, **SECONDED** by Director Orr,  
That the agenda for the April 6, 2022 Hospitals and Housing Committee meeting  
be approved.

**CARRIED**

#### 3. Adoption of Minutes

3.1. [22-209](#) Minutes of the March 2, 2022 Hospitals and Housing Committee Meeting

**MOVED** by Director Orr, **SECONDED** by Director Helps,  
That the minutes of the Hospitals and Housing Committee meeting of March 2,  
2022 be adopted as circulated.

**CARRIED**

#### 4. Chair's Remarks

Chair Loveday thanked staff for their work this first quarter.

## 5. Presentations/Delegations

There were no presentations or delegations.

## 6. Committee Business

### 6.1. [22-206](#) Capital Region Housing Corporation Operational Update - First Quarter 2022

K. Lorette introduced D. Elliott who spoke to Item 6.1.

Discussion ensued on tracking the average wait list times of successful applicants to get a baseline of this data over time.

**MOVED by Director Screech, SECONDED by Director Helps,  
The Hospitals and Housing Committee recommends to the Capital Region  
Housing Corporation Board:  
That the Capital Region Housing Corporation Operational Update - First Quarter,  
2022 report be received for information.  
CARRIED**

### 6.2. [22-208](#) Major Capital Plan Status Report - First Quarter 2022

D. Elliott spoke to Item 6.2.

**MOVED by Director Helps, SECONDED by Director Orr,  
The Hospitals and Housing Committee recommends to the Capital Region  
Housing Corporation Board:  
That the Capital Region Housing Corporation Major Capital Plan Status Report -  
First Quarter 2022 be received for information.  
CARRIED**

### 6.3. [22-203](#) Regional Housing First Program: Capital Project Update, First Quarter 2022

K. Lorette spoke to Item 6.3.

Discussion ensued on the impact that background work and due diligence has on the timelines for bringing proposed project submissions from the Project Selection Committee to the Board for approval. This is required to ensure there is a high degree of confidence in the funding for the project.

**MOVED by Director Orr, SECONDED by Director Helps,  
The Hospitals and Housing Committee recommends to the Capital Regional  
District Board:  
That the Regional Housing First Program: Capital Project Update, First Quarter  
2022 report be received for information.  
CARRIED**

6.4. [22-205](#) Tenant Advisory Committee Terms of Reference Amendment 2022

K. Lorette spoke to Item 6.4.

**MOVED by Director Brice, SECONDED by Director Murdoch,  
That the amended Terms of Reference for the Tenant Advisory Committee as  
presented in Appendix A be approved.  
CARRIED**

6.5. [22-214](#) Previous Minutes of Other CRD Committees and Commissions for Information

**MOVED by Director Helps, SECONDED by Director Haynes,  
That the following minutes be received for information:  
a) Tenant Advisory Committee minutes - December 15, 2021  
CARRIED**

7. Notice(s) of Motion

There were no notice(s) of motion.

8. New Business

There was no new business.

9. Adjournment

**MOVED by Director Helps, SECONDED by Director Murdoch,  
That the April 6, 2022 Hospitals and Housing Committee meeting be adjourned at  
1:51 pm.  
CARRIED**

\_\_\_\_\_  
CHAIR

\_\_\_\_\_  
RECORDER