

Meeting Minutes

Hospitals and Housing Committee

Wednesday, February 3, 2021

1:30 PM

6th Floor Boardroom
625 Fisgard St.
Victoria, BC V8W 1R7

PRESENT

Directors: L. Helps (Chair), G. Orr (Vice Chair), D. Blackwell, S. Brice, F. Haynes (EP), G. Holman (EP), J. Loveday, K. Murdoch, D. Screech

Staff: R. Lapham, Chief Administrative Officer; N. Chan, Chief Financial Officer; K. Lorette, General Manager, Planning and Protective Services; M. Barnes, Senior Manager, Health and Capital Planning Strategies; D. Elliott, Senior Manager, Regional Housing; M. Lagoa, Acting Deputy Corporate Officer; T. Pillipow, Committee Clerk (Recorder)

Regrets: Director C. Plant (Board Chair, ex officio)

The meeting was called to order at 1:34 pm.

1. Territorial Acknowledgement

Chair Helps provided a Territorial Acknowledgement.

2. Approval of Agenda

MOVED by Director Brice, **SECONDED** by Director Loveday,
That the agenda for the February 3, 2021 Hospitals and Housing Committee meeting be approved.
CARRIED

3. Adoption of Minutes

3.1. [21-113](#) Minutes of the January 6, 2021 Hospitals and Housing Committee Meeting

MOVED by Director Orr, **SECONDED** by Director Screech,
That the minutes of the Hospitals and Housing Committee meeting of January 6, 2021 be adopted as circulated.
CARRIED

4. Chair's Remarks

Chair Helps thanked the hard working staff of the Capital Regional District.

5. Presentations/Delegations

There were no presentations or delegations.

6. Committee Business

- 6.1. [21-090](#) Award of Contract RFP No. CRHD.2020-03 - Construction Management Services for the Demolition of Oak Bay Lodge

K. Lorette spoke to Item 6.1.

Discussion ensued on consideration of environmental best practices while evaluating the proposals for a demolition contractor.

MOVED by Director Murdoch, SECONDED by Director Blackwell, The Hospitals and Housing Committee recommends to the Capital Regional Hospital District Board:

That Contract RFP No. CRHD.2020-03 for Oak Bay Lodge Construction Management Services for Demolition be awarded to Unitech Construction Management for \$43,000 plus a contingency of \$3,000 for additional services if warranted.

CARRIED

- 6.2. [21-091](#) Hockley House Development Mortgage Registration: 830 Hockley Avenue

K. Lorette spoke to Item 6.2.

Discussion ensued on the interest rates and rental rates

MOVED by Director Brice, SECONDED by Director Blackwell, The Hospitals and Housing Committee recommends to the Capital Region Housing Corporation Board:

a) That the resolution attached as Appendix A and required by BC Housing Management Commission to authorize the execution of the Section 219 Covenant and the Loan and Mortgage documents for 830 Hockley Avenue be approved; and

b) That staff be authorized to sign any documents related to the Loan and Mortgage and Section 219 Covenant registration and to take steps necessary to conclude the purchase of 830 Hockley Avenue, Langford, BC.

CARRIED

- 6.3. [21-092](#) Hockley House Mortgage - Tri-Partite Agreement and Landlord Estoppel Certificate: 830 Hockley Avenue

K. Lorette spoke to Item 6.3.

MOVED by Director Blackwell, SECONDED by Director Brice, The Hospitals and Housing Committee recommends to the Capital Regional District Board:

That staff be authorized to execute any agreements with Capital Region Housing Corporation and BC Housing Management Commission and to take steps necessary to conclude the purchase of 830 Hockley Avenue, Langford, BC.

CARRIED

6.4. [21-093](#) Royal Oak Square Refinancing

K. Lorette spoke to Item 6.4.

**MOVED by Director Orr, SECONDED by Director Screech,
The Hospitals and Housing Committee recommends to the Capital Region
Housing Corporation Board:
That staff be authorized to apply for, accept and execute all documents related
to a \$4,500,000 Canada Mortgage and Housing Corporation insured mortgage
with the Toronto-Dominion Bank.
CARRIED**

6.5. [21-013](#) 1114 Rockland Housing Agreement and Bylaw

K. Lorette spoke to Item 6.5.

Discussion ensued on the market value determination.

**MOVED by Director Screech, SECONDED by Director Murdoch,
The Hospitals and Housing Committee recommends to the Capital Regional
District Board:
a) That Bylaw No. 4398, "Resale Control and Housing Agreement Bylaw (1114
Rockland Avenue), 2021" be introduced and read a first, second and third
time; and
b) That Bylaw No. 4398 be adopted.
CARRIED**

6.6. [21-076](#) Previous Minutes of Other CRD Committees and Commissions for
Information

Discussion ensued on the scope of the Tenant Advisory Committee.

**MOVED by Director Loveday, SECONDED by Director Brice,
That the following minutes be received for information:
a) Tenant Advisory Committee minutes - September 28, 2020
CARRIED**

Director Orr left the meeting at 1:55pm.

7. Notice(s) of Motion

There were no Notice(s) of Motion.

8. New Business

There was no new business.

9. Motion To Close

9.1. [21-114](#) Motion to Close the Meeting

MOVED by Director Brice, **SECONDED** by Director Screech,
That the meeting be closed for Appointments in accordance with Section 90(1)(a)
of the Community Charter.
CARRIED

The Hospitals and Housing Committee moved to the closed session at 1:57 pm.

10. Rise and Report

The Hospitals and Housing Committee rose from closed session at 2:02 pm and reported on the following item:

3.1. Tenant Advisory Committee Membership 2021

In accordance with the Terms of Reference, that the following slate of candidates be approved as members of the Tenant Advisory Committee for 2021: Lisa Helps, Kim Bedard, Katya Naraghi, Evans Ngongo, Laura Reid, Charlane Simpson, Elizabeth Syring, Nevin Thompson, David Wallace.

11. Adjournment

MOVED by Director Screech, **SECONDED** by Director Loveday,
That the February 3, 2021 Hospitals and Housing Committee meeting be adjourned at 2:02 pm.
CARRIED

Chair

Recorder