

Meeting Minutes

Hospitals and Housing Committee

Wednesday, January 6, 2021

1:30 PM

6th Floor Boardroom
625 Fisgard St.
Victoria, BC V8W 1R7

PRESENT

Directors: L. Helps (Chair), D. Screech (Vice Chair), D. Blackwell, S. Brice, F. Haynes (EP), G. Holman (EP), J. Loveday (EP), K. Murdoch, G. Orr

Staff: R. Lapham, Chief Administrative Officer; N. Chan, Chief Financial Officer; K. Lorette, General Manager, Planning and Protective Services; M. Barnes, Senior Manager, Health and Capital Planning Strategies; D. Elliott, Senior Manager, Regional Housing; S. Henderson, Manager, Real Estate; M. Lagoa, Acting Deputy Corporate Officer; T. Pillipow, Committee Clerk (Recorder)

EP - Electronic Participation

Guest(s): L. Lee, Lead Audit Engagement Partner, KPMG; S. Burden, Auditor, KPMG

Regrets: Director C. Plant

The meeting was called to order at 1:31 pm.

1. Territorial Acknowledgement

Chair Helps provided a Territorial Acknowledgement.

2. Approval of Agenda

**MOVED by Director Brice, SECONDED by Director Orr,
That the agenda for the January 6, 2021 Hospitals and Housing Committee
meeting be approved with the following amendment:
That Item 5.4. be moved to before Item 5.3.
CARRIED**

3. Adoption of Minutes

3.1. [21-025](#) Minutes of the December 02, 2020 Hospitals and Housing Committee Meeting

**MOVED by Director Blackwell, SECONDED by Director Brice,
That the minutes of the Hospitals and Housing Committee meeting of December
02, 2020 be adopted as circulated.
CARRIED**

4. Chair's Remarks

Chair Helps welcomed members. The Chair acknowledged the work to be done over the next year, and her confidence in committee members and staff to complete that work.

5. Presentations/Delegations

- 5.1. [21-011](#) Capital Region Housing Corporation & Capital Regional Hospital District Audit Planning Presentation (Verbal), Lenora Lee, Lead Audit Engagement Partner, KPMG
- N. Chan introduced L. Lee from KMPG to present the Audit Planning Report.
- L. Lee spoke to CRD 2020 Audit Planning Presentation.
- Discussion ensued on whether any evaluations of rental rates were completed during the audit.
- 5.2. [21-041](#) Delegation - Kathy Gillis; Resident of Victoria: Re: Agenda Item 6.4.: Summit Noise Concerns Update
- Kathy Gillis spoke in favour of Item 6.4.
- 5.4. [21-042](#) Delegation - Joanne Newell; Resident of Victoria: Re: Agenda Item 6.4.: Summit Noise Concerns Update
- Joanne Newell spoke in favour of Item 6.4.
- 5.3. [21-040](#) Delegation - Laura Taylor; Resident of Victoria: Re: Agenda Item 6.4.: Summit Noise Concerns Update
- Laura Taylor spoke in favour of Item 6.4.

6. Committee Business

- 6.1. [21-017](#) 2021 Hospitals and Housing Committee Terms of Reference
- K. Lorette spoke to Item 6.1.
- MOVED by Director Blackwell, SECONDED by Director Screech,
That the Hospitals and Housing Committee receive the 2021 Terms of Reference attached as Appendix A.
CARRIED**
- 6.2. [21-010](#) Capital Regional Hospital District 2020 Audit Planning Discussion
- N. Chan spoke to Item 6.2.
- MOVED by Director Screech, SECONDED by Director Blackwell,
The Hospitals and Housing Committee recommends to the Capital Regional Hospital District Board:
That the Capital Regional Hospital District 2020 Audit Plan developed by KPMG be approved.
CARRIED**

6.3. [21-009](#) Capital Region Housing Corporation 2020 Audit Planning Discussion

MOVED by Director Blackwell, **SECONDED** by Director Screech,
The Hospitals and Housing Committee recommends to the Capital Region
Housing Corporation Board:
That the Capital Region Housing Corporation 2020 Audit Plan developed by
KPMG be approved.
CARRIED

6.4. [21-012](#) Summit Noise Concerns Update

K. Lorette spoke to Item 6.4.

Discussion ensued on the following:

- staff follow-up with residents once the work is completed and temperatures rise
- available funds for additional testing in the warmer months
- whether mitigation measures taken will satisfy residents
- thanks to staff for taking steps to deal with this frustrating noise

MOVED by Director Blackwell, **SECONDED** by Director Murdoch,
The Hospitals and Housing Committee recommends to the Capital Regional
Hospital District Board:

That the Chief Administrative Officer be authorized to approve up to \$30,000 in
expenditures related to resolving noise concerns at the Summit.

MOVED by Director Loveday, **SECONDED** by Director Blackwell,
That the motion be amended to add the words "And that staff monitor the
effectiveness of these mitigation measures, continue to engage with the
neighbourhood, and report back to the committee with any further action that is
required to mitigate these noise concerns." after the words "...noise concerns at
the Summit."

CARRIED

MOVED by Director Blackwell, **SECONDED** by Director Murdoch,
The Hospitals and Housing Committee recommends to the Capital Regional
Hospital District Board:

That the Chief Administrative Officer be authorized to approve up to \$30,000 in
expenditures related to resolving noise concerns at the Summit.

And that staff monitor the effectiveness of these mitigation measures, continue to
engage with the neighbourhood, and report back to the committee with any
further action that is required to mitigate these noise concerns.

CARRIED

6.5. [21-019](#) Previous Minutes of Other CRD Committees and Commissions for
Information

MOVED by Director Murdoch, **SECONDED** by Director Screech,
That the following minutes be received for information:

- a) Regional Housing Advisory Committee minutes - September 24, 2020

CARRIED

7. Notice(s) of Motion

There were no Notice(s) of Motion.

8. New Business

There was no new business.

9. Motion to Close

9.1. [21-028](#) Motion to Close the Meeting

**MOVED by Director Blackwell, SECONDED by Director Murdoch,
That the meeting be closed for Land Acquisition in accordance with Section 90(1)
(e) of the Community Charter.
CARRIED**

**MOVED by Director Blackwell, SECONDED by Director Murdoch,
That such disclosures could reasonably be expected to harm the interests of the
Regional District.
CARRIED**

**MOVED by Director Blackwell, SECONDED by Director Murdoch,
That the meeting be closed for Appointments in accordance with Section 90(1)(a)
of the Community Charter.
CARRIED**

**MOVED by Director Blackwell, SECONDED by Director Murdoch,
That the meeting be closed for Intergovernmental Negotiations in accordance
with Section 90(2)(b) of the Community Charter.
CARRIED**

The meeting went into closed session at 2:27 pm and rose without report at 2:57 pm.

10. Adjournment

**MOVED by Director Brice, SECONDED by Director Screech,
That the January 6, 2021 Hospitals and Housing Committee meeting be adjourned
at 2:57 pm.
CARRIED**

Chair

Recorder