



Making a difference...together

Minutes of the 2018 Annual General Meeting of the Highland/Fernwood, Highland and Fernwood Local Water Service Commissions
Held Wednesday April 17, 2019, in the Creekside Meeting Room, Suite 108- 121
McPhillips Ave, Salt Spring Island, BC

Present: **CRD Director:** Gary Holman
 Commission Members: Eli Trory, Lorrie Hunt, Laura Travelbea
 Staff: Karla Campbell, Senior Manager SSI Electoral Area; Dan Robson, Manager, Saanich Peninsula and Gulf Islands Operations; Amber Donaldson, Manager, Financial Planning and Performance Financial; Jeremy Rilkoff, Financial Analyst; Tracey Shaver, Recording Secretary
 Absent: Brian Travelbea

1. Call to Order

Chair Hunt called the meeting to order at 10:05 am

2. Approval of Agenda

MOVED by Director Holman, **SECONDED** by Commissioner Travelbea,
That the combined Highland/Fernwood Water Service Commission 2018 Annual General agenda of April 17, 2019 be approved.

CARRIED

3. Adoption of Minutes from the 2017 Annual General Meeting held on June 11, 2018

MOVED by Commissioner Trory, **SECONDED** by Commissioner Travelbea,
That the combined Highland/Fernwood Water Service Commission Minutes of 2017 Annual General Meeting be approved.

CARRIED

4. Chair's Report

Chair Hunt briefly commented:

- Lots of leaks, large and small
- Age of the treatment plant; repairs and increase in maintenance
- Raw water intake needs fixing
- Need to demolish the old water treatment plant

5. Report

5.1 Annual Report for 2018 Fiscal Year

Staff reviewed the various sections of the annual report which included water production/demand, water quality, operations, capital projects and financial information.

- water leaks influencing the production graft; loss estimated at 35%
- water demand stable over several years
- storm damage; leak caused reservoir tank to be drained and access was not possible for immediate repair

6. Election of Officers

Eli Trory will be stepping down at the end of this year. No new nominations were brought forward.

7. New Business - none

8. Adjournment

MOVED By Commissioner Trory, **SECONDED** by Commissioner Travelbea,
That the meeting adjourn at 10:57 am.

CARRIED

CHAIR

SENIOR MANAGER