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**Minutes of the Maliview Sewer Service Commission
Held Monday January 14, 2019, in the Creekside Meeting Room, Suite 108- 121 McPhillips
Ave, Salt Spring Island, BC**

Present: **CRD Director:** Gary Holman
Commission Members: Laura Travelbea, Brian Travelbea
Staff: Karla Campbell, Senior Manager SSI Electoral Area; Chris Davidson,
Manager Engineering, Salt Spring Electoral Area; Tracey Shaver, Recording
Secretary
Participant: Sharon Bywater

Senior Manager Campbell called the meeting to order at 10:00 am with a request to hold an election of Chair of the Commission and seek any nominations.

Laura Travelbea agreed to stand as chair and as there were no other nominations was appointed by acclamation.

1. Approval of Agenda

MOVED by Commissioner L Travelbea, **SECONDED** by Director Holman,
That the January 14, 2019 meeting agenda for Maliview Sewer Service Commission be approved.

CARRIED

2. Adoption of Minutes of October 15, 2018

MOVED by Director Holman, **SECONDED** by Commissioner L Travelbea,
That the Maliview Sewer Service Commission October 15, 2018 meeting minutes be approved.

CARRIED

3. Chair and Director Report

3.1 Chair L Travelbea

New to system and area; learning about water and sewer.

4. Reports

**4.1 TRANSFER FROM OPERATING RESERVE TO MALIVIEW SANITARY
SERVICE AND I&I PROJECT FUND**

Staff report reviewed.

MOVED by Director Holman, **SECONDED** by Commissioner L Travelbea, That the Maliview Sewer Service Commission recommends that the Capital Regional District Board amend the Five Year Financial Plan to include additional funding for the Maliview Sanitary Service and I&I project; and

- 1) that the planned 2018 year end transfer to the Operating Reserve Fund be reduced from \$18,150 to zero; and
- 2) that the 2018 year end transfer to the Capital Reserve Fund be increased by \$18,150; and
- 3) that the amount of \$20,875 be transferred from the Capital Reserve Fund to the Maliview Sanitary Service and I&I project Capital Project fund.

CARRIED

5. New Business

5.1 General State of Infrastructure – Maliview Sewer

Staff provided historical and background information on the treatment and collection system. The treatment plant has been experiencing difficulty in meeting the permitted treatment quality regulations. Recommended upgrades will be required in the future.

6. Outstanding Business-none

7. Adjournment

MOVED by Commissioner L Travelbea, **SECONDED** by Commissioner B Travelbea, That the Maliview Sewer Service Commission meeting be adjourned at 11:05 am.

CARRIED

CHAIR

SENIOR MANAGER