



Making a difference...together

Minutes of the Maliview Sewer Service Commission
Held Monday October 15, 2018, in the Creekside Meeting Room, Suite 108- 121 McPhillips Ave, Salt Spring Island, BC

Present: **CRD Director:** Wayne McIntyre
 Commission Members: Sharon Bywater; Carol Newmeyer
 Staff: Karla Campbell, Senior Manager SSI Electoral Area; Dan Robson, Manager, Saanich Peninsula and Gulf Islands Operations; Peggy Dayton, Senior Financial Analyst; Chris Davidson, Manager Engineering, Salt Spring Electoral Area; Thea Clease, Financial Analyst II; Tracey Shaver, Recording Secretary

1. Approval of Agenda

MOVED by Commissioner Newmeyer, **SECONDED** by Commissioner Bywater, That the October 15, 2018 meeting agenda for Maliview Sewer Service Commission be amended and approved with the addition of item 5.1 Outfall Repair Project.

CARRIED

2. Adoption of Minutes of November 28, 2017

MOVED by Commissioner Newmeyer, **SECONDED** by Commissioner Bywater, That the Maliview Sewer Service Commission November 28, 2017 meeting minutes be approved.

CARRIED

3. Chair and Director Report

3.1 Chair Bywater briefly commented:

- Stepping down at end of this year after 14 years of volunteering
- Appreciations to staff and Director
- Commitment of CAO at July 30, 2018 meeting to support Maliview Service secure funding due to unique circumstances with original sewer development.

3.2 Director McIntyre briefly commented:

- Bike Park opening in Mouat Park successful with continuing excitement and use.
- SSIWPA Strategic Plan- reviewed responsibility & funding; potential for Water Authority
- CREST- Difficulties with connections in some places on SSI; working with Telecommunication companies to resolve
- CRD Board completed 49 out of 51 strategic priorities; notable for progress with climate action and 1st Nations communications

4. Reports

4.1 2019 Operating and Capital Budget

Staff reviewed report:

- Operating expenses over budget due to repairs
- Projects added to Capital Plan; safe work procedures, vehicle access and referendum funding
- Amend user fee to \$1183.05 for 2018 and 2019
- Amend transfer to Capital reserves
- Provide revised copy of budget documents

MOVED by Commissioner Bywater, **SECONDED** by Commissioner Newmeyer,
That the Highland Water and Sewer (Maliview) Service Commission

1. Approve the 2019 operating and capital budget as amended and recommend that the 2018 actual surplus or deficit be balanced on the 2018 transfer to the Capital Reserve Fund; and,
2. Recommend that the Electoral Area Services Committee recommend that the CRD Board approve the amended 2019 operating and capital budget and the five year Financial Plan for the Maliview Estates Sewerage Local Service.

CARRIED

5. New Business

5.1 Outfall Repair Project

Staff provided brief update:

- Outfall investigations were better than expected; less of a priority.
- Section under road is stable
- Outfall pipe was unburied from ocean floor and is intact; no public or environmental risks.
- Sanitary sewer system repairs are urgent; preparing to combine work the work of sewer line repairs with several of the inflow and infiltration leaks.

6. Outstanding Business

7. Adjournment

MOVED by Commissioner Newmeyer, **SECONDED** by Commissioner Bywater,
That the Maliview Sewer Service Commission meeting be adjourned at 11:49 am.

CARRIED

CHAIR

SENIOR MANAGER