



Making a difference...together

**Minutes of the 2017 Annual General Meeting of the Maliview Sewer Service Commission  
Held Monday June 11, 2018, in the Creekside Meeting Room, Suite 108- 121 McPhillips  
Ave, Salt Spring Island, BC**

---

**Present:**       **CRD Director:** Wayne McIntyre  
                  **Commission Members:** Sharon Bywater; Carol Newmeyer  
                  **Staff:** Karla Campbell, Senior Manager SSI Electoral Area; Dan Robson,  
                  Manager, Saanich Peninsula and Gulf Islands Operations; Chris Davidson,  
                  Manager Engineering, Salt Spring Electoral Area; Tracey Shaver, Recording  
                  Secretary

**1. Call to Order**

Chair Bywater called the meeting to order at 3:00 pm.

**2. Approval of Agenda**

**MOVED** by Commissioner Newmeyer, **SECONDED** by Commissioner Bywater,  
That the Maliview Sewer Service Commission 2017 Annual General agenda of June 11,  
2018 be approved with the addition of item 7.1 Engineering Assessment

**CARRIED**

**3. Adoption of Minutes of the 2016 Annual General Meeting held on November 28,  
2017.**

**MOVED** by Commissioner Bywater, **SECONDED** by Commissioner Newmeyer,  
That the Maliview Sewer Service Commission Minutes of 2016 Annual General Meeting  
be approved.

**CARRIED**

**4. Chair's Report-** no report

**5. Report**

**5.1 Annual Report for 2017 Fiscal Year**

Staff presented the various sections of the AGM report for 2017 Fiscal Year which  
covers regulatory compliance, annual flow, operations, capital projects and  
financials.

- Concerns raised with land use planning and the pressure to increase density in the Maliview sewer area.
- Need to review plant capacity not just the availability of water before legalizing suites in the area
- Already many creative housing situations

- Consumption fees would be used to identify households not in compliance with bylaws
- Reviewed design and options for outfall repair

**6. Election of Officers**

Nominations for volunteers were called for. There are no interested volunteers for terms that begin in 2019.

Carol Newmeyer will be stepping down at the end of 2018 and Sharon Bywater will not be returning to the commission. Both were thanked for the many years of service and commitment to their community.

CRD is considering an amalgamation of local utility service commissions to have a more coordinated view of water and sewer services on island.

**7. New Business**

**7.1 Engineering Assessment**

**MOVED** by Commissioner Bywater, **SECONDED** by Commissioner Newmeyer,  
That the Maliview Sewer Commission approve staff recommendation to transfer up to \$5,000 from capital reserves to fund the engineering assessment of options to address the Maliview Treatment system upgrade.

**CARRIED**

**8. Adjournment**

**MOVED** By Commissioner Bywater, **SECONDED** by Commissioner Newmeyer,  
That the meeting adjourn at 4:00 pm.

---

**CHAIR**

---

**SENIOR MANAGER**