



Making a difference...together

Minutes of the Maliview Sewer Service Commission
Held Tuesday November 28, 2017, in the Creekside Meeting Room, Suite 108- 121
McPhillips Ave, Salt Spring Island, BC

DRAFT

Present: **CRD Director:** Wayne McIntyre
Commission Members: Sharon Bywater; Carol Newmeyer
Staff: Karla Campbell, Senior Manager SSI Electoral Area; Dan Robson, Manager, Saanich Peninsula and Gulf Islands Operations; Peggy Dayton, Senior Financial Analyst; Tracey Shaver, Recording Secretary

Chair Bywater called the meeting to order at 12:20 pm.

1. Approval of Agenda

MOVED by Commissioner Bywater, **SECONDED** by Commissioner Newmeyer,
That the Maliview Sewer Service Commission agenda of November 28, 2017 be approved.

CARRIED

2. Adoption of Minutes of September 19, 2016

MOVED by Commissioner Bywater, **SECONDED** by Commissioner Newmeyer,
That the Maliview Sewer Service Commission Minutes of September 19, 2016 be approved.

CARRIED

3. Chair and Director Report

3.1 Chair Bywater

- Work on treatment plant building completed; new roof and siding
- Duplexes now charge each unit as single family dwelling
- Total number of connections is now 101; staff will review budget numbers

4. Reports

4.1 2018 Operating and Capital Budget

Staff reviewed various sections of the report

- Over budget by \$12,000 due to failures of the rotating biological contactor (equipment and supplies)
- Reduced planned capital reserve fund transfer to cover
- 5 open capital projects
- Keep the user charge at \$1,183.05 and continue to transfer funds to Capital reserve fund for future work.

MOVED By Commissioner Newmeyer, **SECONDED** by Commissioner Bywater,

That the Highland Water and Sewer (Maliview) Services Commission:

1. Approve the 2018 operating and capital budget as presented and recommend that the 2017 actual surplus or deficit be balanced on the 2017 transfer to the Capital Reserve Fund; and,
2. Recommend that the Electoral Area Services Committee recommend that the CRD Board approve the 2018 operating and capital budget and the five year Financial Plan for the Maliview Estates Sewerage Local Service

CARRIED

5. New Business- none

6. Outstanding Business- none

7. Adjournment

MOVED By Commissioner Newmeyer, **SECONDED** by Commissioner Bywater,
That the meeting adjourn at 12:48 pm.

CHAIR

SENIOR MANAGER