



Making a difference...together

**Minutes of the 2016 Annual General Meeting of the Maliview Sewer Service Commission  
Held Tuesday November 28, 2017, in the Creekside Meeting Room, Suite 108- 121  
McPhillips Ave, Salt Spring Island, BC**

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**DRAFT**

**Present:**      **CRD Director:** Wayne McIntyre (12:10)  
                  **Commission Members:** Sharon Bywater; Carol Newmeyer  
                  **Staff:** Karla Campbell, Senior Manager SSI Electoral Area; Dan Robson,  
                  Manager, Saanich Peninsula and Gulf Islands Operations; Peggy Dayton, Senior  
                  Financial Analyst; Tracey Shaver, Recording Secretary

**1. Call to Order**

Chair Bywater called the meeting to order at 12:00 pm.

**2. Approval of Agenda**

**MOVED** by Commissioner Bywater, **SECONDED** by Commissioner Newmeyer,  
That the Maliview Sewer Service Commission 2016 Annual General agenda of  
November 28, 2017 be approved.

**CARRIED**

**3. Adoption of Minutes of the 2015 Annual General Meeting held on June 14, 2016.**

**MOVED** by Commissioner Bywater, **SECONDED** by Commissioner Newmeyer,  
That the Maliview Sewer Service Commission Minutes of 2015 Annual General Meeting  
be approved.

**CARRIED**

**4. Chair's Report**

Chair Bywater looking forward to a completed SAMP.

**5. Report**

**5.1 Annual Report for 2016 Fiscal Year**

Staff presented the various section of the AGM report for 2016 Fiscal Year.

- I&I still an issue
- Land portion of outfall replacement project designs at 90%
- Emergency event-mechanical gear box on the rotating biological contactor
- Gas Tax funds (\$195,000) for two projects: replacement of land portion of outfall and repair sewer mains by priority with I&I information.

**6. Election of Officers**

Carol Newmeyer agreed to extend her term as a commissioner. Sharon Bywater will continue as Chair.

7. **New Business-** none

8. **Adjournment**

**MOVED** By Commissioner Newmeyer, **SECONDED** by Commissioner Bywater,  
That the meeting adjourn at 12:18 pm.

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**CHAIR**

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**SENIOR MANAGER**