

Meeting Minutes

Governance Committee

Wednesday, October 5, 2016

1:30 PM

Boardroom, Integrated Water Services,
479 Island Highway

Due to the location of this meeting, no audio/video was provided

PRESENT:

Directors: J. Ranns (Chair), D. Blackwell, C. Stock (for A. Finall), D. Howe, W. McIntyre,
G. Young, B. Desjardins (Board Chair, ex-officio)

Staff: R. Lapham, Chief Administrative Officer; N. Chan, Chief Financial Officer; T. Robbins, General
Manager, Integrated Water Services; G. Harris, Senior Manager, Environmental Protection;
M. McCrank, Senior Manager, Infrastructure Operations; A. Constabel, Senior Manager, Watershed
Protection; M. Cowley, Manager, Regional Wastewater, Core Area, SPWWC, Small Sewer;
D. Goddard, Manager Corporate Fleet; T. Scaber, Manager, Water System Operations; B. Reems,
Corporate Officer; P. Perna, Committee Clerk (Recorder)

Others: Alternate Director B. Gramigna

ABSENT: Directors: M. Alto (Vice Chair), C. Plant, S. Price

The meeting was called to order at 1:30 pm.

1. Approval of Agenda

**MOVED by Director Blackwell, SECONDED by Alternate Director Stock,
That the agenda for the October 5, 2016 Governance Committee meeting be
approved as circulated.**

CARRIED

2. Adoption of Minutes

2.1. [16-955](#) Minutes of the September 7, 2016 Governance Committee Meeting

**MOVED by Director Blackwell, SECONDED by Director Howe,
That the minutes of the September 7, 2016 Governance Committee meeting be
adopted as circulated.**

CARRIED

3. Chair's Remarks

The Chair remarked that it was a pleasure to chair a meeting at the Integrated Water Services location and he thanked Ted Robbins for accommodating the committee. He advised that the the purpose of meeting at this location was to enable the committee to get beyond the service review process and talk with the people in the organization.

4. Presentations/Delegations

4.1. [16-964](#) Presentation: Integrated Water Services

Integrated Water Services staff spoke to a PowerPoint presentation on the duties and functions of the department.

Discussion ensued on the following:

- * number of full-time employees
- * treatment of water and water psi
- * wastewater projects
- * water conservation and recovering of water
- * ensuring proper piping for use in potable and non-potable water
- * coordination of work with other municipalities
- * training programs employees take including the EOCP certifications
- * Capital Regional District fleet and which vehicles require regulating
- * fleet disposal methods
- * climate action goals
- * electric operation stations and locations
- * organism testing

5. New Business - None

6. Adjournment - By consensus, the meeting adjourned at 2:33 pm.

Tour of Integrated Water Services Facility

The committee adjourned the meeting and were provided a tour of the Integrated Water Services Facility.

Chair

Recorder