

Meeting Minutes
Governance Committee

Wednesday, April 6, 2016

1:30 PM

6th Floor Boardroom

PRESENT:

Directors: J. Ranns (Chair), D. Blackwell, A. Finall, D. Howe, W. McIntyre, C. Plant, S. Price, G. Young, B. Desjardins (Board Chair, ex-officio)

Staff: K. Lorette, General Manager, Planning and Protective Services (A/Chief Administrative Officer); R. Sharma, Acting Chief Financial Officer; C. Nielson, Senior Manager, Human Resources; C. Culham, Senior Manager, Regional Housing; B. Reems, Corporate Officer; P. Perna, Committee Clerk (Recorder)

ABSENT: Director M. Alto (Vice Chair)

The meeting was called to order at 1:30 pm.

1. Approval of Agenda

MOVED by Director Price, **SECONDED** by Director Howe,
That the Agenda for the April 6, 2016 Governance Committee meeting be approved.
CARRIED

2. Adoption of Minutes

2.1. [16-482](#) Minutes of the March 2, 2016 Governance Committee Meeting

MOVED by Director Finall, **SECONDED** by Director McIntyre,
That the minutes of the March 2, 2016 Governance Committee meeting be adopted as circulated.
CARRIED

3. Chair's Remarks

The Chair remarked that after the committee adjourns there be a tour of the Regional Housing department. He spoke on the Service Review agenda item and the need for results, which can be acted upon. He advised that this will take time to work through with ongoing information, and would like the committee's input on what the end product should look like.

4. Presentations/Delegations

None.

5. Committee Business

5.1. [16-475](#) Service Review Information

The Chair opened this item up to the committee for general discussions.

Discussion ensued on the following:

- * inviting the Chief Administrative Officer for the District of Saanich to discuss a streamlined report of the main Regional District of Nanaimo Operational and Efficiency Review report
- * which services to be reviewed and any limitations
- * inability to address items until a problem arises and if they should be in-camera
- * the process of whether having an external firm or internal staff perform a review
- * whether the services are being performed effectively
- * status of where UBCM is regarding incorporating regional districts into the Community Charter
- * concern of the Ministry's study timeline not allowing for an in-depth study
- * importance of all members of the committee to bring forward matters they think need to be addressed

**MOVED by Director Finall, SECONDED by Director Blackwell,
That the Chief Administrative Officer for the District of Saanich be invited to the next Governance Committee meeting to explain the process in the Regional District of Nanaimo's Operational and Efficiency Review report.**

CARRIED

**MOVED by Director Finall, SECONDED by Director Howe,
That the Governance Committee recommend to the Capital Regional District Board:**

That the Board Chair be directed to write to the Minister of Community, Sport and Cultural Development regarding Capital Regional District participation and the required level of Capital Regional District participation in the Provincial Capital Integrated Services and Governance Initiative.

CARRIED

**MOVED by Board Chair Desjardins, SECONDED by Director Blackwell,
That the Governance Committee recommend to the Capital Regional District Board:**

That the Governance Committee review items in the "Governing Greater Victoria, Fraser Institute Report" with respect to the Capital Regional District recommendations and comments and invite Professor Robert L. Bish to make a presentation to the next Governance Committee meeting.

CARRIED

5.2. [16-476](#) Meeting Procedures - Amendments to Motions

B. Reems provided an overview of the report.

Discussion ensued on the following:

- * democratic rights to discuss items prior to a meeting
- * potential of weighing in by email motivating a change in the process
- * inequity in terms of who has or has not received the information
- * transparency and clarity
- * legal constraints and the regulations in the procedures bylaw

MOVED by Director Plant, **SECONDED** by Director Blackwell,
That the Governance Committee recommend to the Capital Regional District Board:

1. That, upon request by the Chair and where feasible, any amendments to recommendations/motions be displayed on the main screen;
2. That amendments to motions only be presented at a meeting.

CARRIED

OPPOSED: Director Young

5.3. [16-483](#) Capital Regional District Regional Housing Presentation

C. Culham, spoke to a PowerPoint presentation on CRD Regional Housing.

Questions on the presentation were discussed as follows:

- * of the staff in Regional Housing, how many are union and how many are non-union positions?
- * income testing and fairness of ensuring low income tenants are still low income and not using the housing as a form of inexpensive living
- * finding permanent housing for homeless individuals
- * new temporary shelters and whether they will be used permanently for low income housing

6. New Business

None.

7. Adjournment

MOVED by Director Blackwell, **SECONDED** by Director Finall,
That the April 6, 2016 Governance Committee meeting be adjourned at 3:00 pm.
CARRIED

Chair

Recorder