

**Meeting Minutes
Governance Committee**

Wednesday, October 7, 2015

11:00 AM

6th Floor Boardroom

PRESENT:

DIRECTORS: D. Blackwell (Chair), R. Windsor (Vice Chair), S. Brice, V. Derman,
B. Desjardins, D. Howe, B. Isitt (11:07 a.m.), C. Plant, N. Jensen (Board Chair, ex-officio)

STAFF: R. Lapham, Chief Administrative Officer; S. Santarossa, Corporate Officer; P.
Perna, Committee Clerk (Recorder)

ABSENT: Director D. Howe

The meeting was called to order at 11:05 a.m.

1. Approval of Agenda

MOVED by Director Derman, **SECONDED** by Director Desjardins
That the agenda for the October 7, 2015 Governance Committee meeting be
approved.
CARRIED

2. Adoption of Minutes

2.1. 15-1016 Minutes of the September 2, 2015 Governance Committee

MOVED by Director Desjardins, **SECONDED** by Director Brice,
That the minutes of the September 2, 2015 Governance Committee meeting be
adopted as circulated.
CARRIED

3. Chair's Remarks

Chair Blackwell advised of items that will be coming forward through the
Governance Committee over the next couple of months.

4. Presentations/Delegations

None.

5. Committee Business

5.1. 15-1067 Board Chair and Vice Chair Election Procedures

S. Santarossa provided an overview of the how the Board Chair and Vice
Chair election procedures, specifically of how the count is performed, the
confidentiality of the count, and having the procedures now specified in the
Procedures Bylaw.

Discussion ensued on whether the use of a scrutineer is necessary and the cost for legal counsel to act as a scrutineer.

MOVED by Director Derman, **SECONDED** by Director Windsor,
That the Governance Committee recommend to the Capital Regional District Board:

1. That Bylaw No. 4044, "Capital Regional District Board Procedures Bylaw, 2012, Amendment Bylaw No. 4, 2015" be introduced and read a first and second time;
2. That Bylaw No. 4044 be read a third time; and
3. That Bylaw No. 4044 be adopted.

CARRIED

6. New Business

Director Plant requested clarification on the CRD's role in amalgamation conversations as noted in the Executive Services Service Plan considered at the Finance Committee.

R. Lapham noted that the term amalgamation was included in error and that staff will review the wording in the service plan to ensure clarity. He also noted the Governance Committee will have a broader discussion regarding governance and advocacy issues at its upcoming meeting.

7. Adjournment

MOVED by Director Derman, **SECONDED** by Director Plant
That the October 7, 2015 Governance Committee meeting be adjourned at 11:28 a.m.
CARRIED

Chair

Recorder