

Meeting Minutes

Governance and Finance Committee

Wednesday, October 7, 2020

10:00 AM

6th Floor Boardroom
625 Fisgard St.
Victoria, BC V8W 1R7

PRESENT

Directors: S. Brice (Chair), D. Howe (Vice Chair), L. Szpak (for D. Blackwell), B. Desjardins, B. Isitt (10:10 am), K. Murdoch, G. Orr, J. Ranns, M. Tait (EP), K. Williams, R. Windsor, C. Plant (Board Chair, ex-officio)

Staff: N. Chan, Chief Financial Officer; K. Morley, General Manager, Corporate Services; R. Lachance, Senior Manager, Financial Services; S. Carey, Manager of Legal Services; M. Lagoa, Acting Deputy Corporate Officer; S. Closson, Committee Clerk (Recorder)

Guest: Director McNeil-Smith

Regrets: Director Blackwell

EP - Electronic Participation

The meeting was called to order at 10:00 am.

1. Territorial Acknowledgement

Chair Brice provided a Territorial Acknowledgement.

2. Approval of Agenda

MOVED by Director Desjardins, **SECONDED** by Director Howe,
That the agenda be amended to consider item 6.3. before item 6.1.
That the agenda be approved as amended.
CARRIED

3. Adoption of Minutes

3.1. [20-561](#) Minutes of the September 2, 2020 Governance and Finance Meeting

MOVED by Director Plant, **SECONDED** by Director Murdoch,
That the minutes of the Governance and Finance Committee meeting of
September 2, 2020 be adopted as circulated.
CARRIED

4. Chair's Remarks

Chair Brice noted that service plans are making their way through committees. Much work has been done by staff over the preceding year and we are now

working towards the Committee of the Whole meeting on October 28. There is still an opportunity for this committee to provide additions, deletions and changes that can be recommended to the Committee of the Whole giving the document proper consideration and deliberation today.

5. Presentations/Delegations

- 5.1. [20-609](#) Delegation - Cynthia Day; Representing the Victoria Family Court and Youth Justice Committee: Re: Agenda Item 6.3. Review of the Victoria Family Court and Youth Justice Committee

C. Day spoke to item 6.3., the review of the Victoria Family Court and Youth Justice Committee.

- 5.2. [20-610](#) Delegation - Marie-Térèse Little; Representing the Victoria Family Court and Youth Justice Committee (Vice Chair): Re: Agenda Item 6.3. Review of the Victoria Family Court and Youth Justice Committee

M. Little spoke to item 6.3., the review of the Victoria Family Court and Youth Justice Committee.

6. Committee Business

- 6.3. [20-599](#) Review of the Victoria Family Court and Youth Justice Committee

K. Morley provided an overview and history on the Review of the Victoria Family Court and Youth Justice Committee.

Discussion ensued on the following:

- municipal participation
- bylaw amendments
- terms of reference
- current mandate and legal status
- current budget
- grant application process
- general commission review
- youth justice work
- future options for committee governance and membership
- CRD administration assistance

**MOVED by Director Isitt, SECONDED by Alternate Director Szpak,
The Governance and Finance Committee recommends to the Capital Regional
District Board:**

**That staff be directed to report back on the process to restructure the Committee
in accordance with the recommendations set out in Appendix H.**

**MOVED by Director Murdoch, SECONDED by Director Desjardins,
That the motion be amended to add the words "...or as a new society outside the
CRD." after the words "...set out in Appendix H."
The amendment was withdrawn.**

MOVED by Director Windsor, **SECONDED** by Director Williams,
That the report be referred out to all member municipalities.
CARRIED

MOVED by Director Isitt, **SECONDED** by Alternate Director Szpak,
The Governance and Finance Committee recommends to the Capital Regional
District Board:
That staff be directed to report back on the process to restructure the Committee
in accordance with the recommendations set out in Appendix H.
CARRIED
OPPOSED: Windsor

6.1. [20-532](#) 2019-2022 Accountability Service Planning

MOVED by Director Plant, **SECONDED** by Director Windsor,
That this matter be referred to the Capital Regional District Board meeting on
October 14, 2020.
CARRIED

6.2. [20-565](#) 2019-2022 Arts & Culture Service Planning

MOVED by Director Plant, **SECONDED** by Director Windsor,
That this matter be referred to the Capital Regional District Board meeting on
October 14, 2020.
CARRIED

6.4. [20-567](#) Capital Regional District External Grants Update

MOVED by Director Plant, **SECONDED** by Director Windsor,
That this matter be referred to the Capital Regional District Board meeting on
October 14, 2020.
CARRIED

6.5. [20-574](#) Investing in Canada Infrastructure Program (ICIP); Green Infrastructure -
Climate Change Mitigation - CleanBC Communities Fund Stream

MOVED by Director Plant, **SECONDED** by Director Windsor,
That this matter be referred to the Capital Regional District Board meeting on
October 14, 2020.
CARRIED

6.6. [20-533](#) Bylaw No. 4365: Tax Exemption (Permissive) Bylaw, 2020

N. Chan introduced Bylaw No. 4365: Tax Exemption (Permissive) Bylaw, 2020.

MOVED by Director Plant, **SECONDED** by Director Desjardins,
The Governance and Finance Committee and the Electoral Areas Committee
recommends to the Capital Regional District Board:
1. That Bylaw No. 4365, "Tax Exemption (Permissive) Bylaw, 2020" be introduced
and read a first, second and third time;
2. That Bylaw No. 4365 be adopted.
CARRIED

7. Notice(s) of Motion

7.1. [20-553](#) Motion with Notice: CRD External Appointments (C. Plant)

MOVED by Director Plant, **SECONDED** by Director Windsor,
That this matter be referred to the Capital Regional District Board meeting on
October 14, 2020.
CARRIED

7.2. Notice of Motion - Policy Addendum to Procedures (Directors Tait and Windsor)

Whereas during board and committee meetings, Directors are often moving motions, making amendments, asking questions and offering discussion in a somewhat disorganized fashion.

Whereas this can create some confusion from Directors as well as members of the public following the meeting virtually or viewing the recorded meeting.

Therefore be it resolved that staff develop a policy to guide board discussion and that the policy be referred to as an addendum in the Board Procedures Bylaw.

8. New Business

There was no new business.

9. Adjournment

MOVED by Director Desjardins, **SECONDED** by Director Windsor,
That the October 7, 2020 Governance and Finance Committee meeting be
adjourned at 11:31 am.
CARRIED

Chair

Recorder