

Meeting Minutes

Governance and Finance Committee

Wednesday, September 2, 2020

10:00 AM

6th Floor Boardroom
625 Fisgard St.
Victoria, BC V8W 1R7

PRESENT

Directors: S. Brice (Chair), D. Howe (Vice Chair)(EP), D. Blackwell, B. Desjardins (EP), K. Murdoch, G. Orr, K. Kahakauwila (for J. Ranns), J. Bateman (for M. Tait), K. Williams, R. Windsor, C. Plant (Board Chair, ex-officio)

Staff: R. Lapham, Chief Administrative Officer; N. Chan, Chief Financial Officer; S. May, Acting General Manager, Parks and Environmental Services (for L. Hutcheson); K. Morley, General Manager, Corporate Services; T. Robbins, General Manager, Integrated Water Services; M. Lagoa, Acting Deputy Corporate Officer; S. Closson, Committee Clerk (Recorder)

EP - Electronic Participation

Guest: Director N. Taylor

Regrets: Director B. Isitt

The meeting was called to order at 10:00 am.

1. Territorial Acknowledgement

Chair Brice provided a Territorial Acknowledgement.

2. Approval of Agenda

MOVED by Director Williams, **SECONDED** by Director Windsor,
That the agenda for the September 2, 2020 Governance and Finance Committee meeting be approved.
CARRIED

3. Adoption of Minutes

3.1. [20-484](#) Minutes of the February 5, 2020 and July 29, 2020 Governance and Finance Committee Meetings

MOVED by Director Blackwell, **SECONDED** by Director Orr,
That the minutes of the Governance and Finance Committee meetings of February 5, 2020 and July 29, 2020 be adopted as circulated.
CARRIED

4. Chair's Remarks

There were no Chair's remarks.

5. Presentations/Delegations

There were no presentations or delegations.

6. Committee Business

6.1. [20-480](#)

CRD External Grants Update

N. Chan provided an update of the CRD External Grants report.

Discussion ensued on the landfill gas utilization grant application and new grant opportunities.

**MOVED by Alternate Director Kahakauwila, SECONDED by Director Murdoch,
That the CRD External Grants Update be received for information.
CARRIED**

6.2. [20-483](#)

Minutes for Information: Royal & McPherson Theatres Society Advisory Committee, July 29, 2020

**MOVED by Director Murdoch, SECONDED by Director Windsor,
That the July 29, 2020, minutes of the Royal & McPherson Theatres Society
Advisory Committee be received for information.
CARRIED**

6.3. [20-464](#)

Cancellation of the Consent Process for Bylaw Nos. 4299 and 4300

N. Chan spoke to the cancellation of Bylaws 4299 and 4300.

Discussion ensued on required support and future options.

**MOVED by Director Murdoch, SECONDED by Director Windsor,
The Governance and Finance Committee recommends to the Capital Regional
District Board:
That the CRD Board not proceed with Bylaw No. 4299, Royal Theatre Local
Service Area Establishment Bylaw No. 1, 1988, Amendment Bylaw No. 1, 2019;
and Bylaw No. 4300, McPherson Playhouse Local Service Area Establishment
Bylaw No. 1, 1999, Amendment Bylaw No. 1, 2019.
CARRIED**

6.4. [20-505](#)

Bylaw No. 4366: 2020 to 2024 Financial Plan Bylaw, 2020, Amendment Bylaw No. 3, 2020

N. Chan spoke to the overall Bylaw process and amendments for Bylaw 4366.

**MOVED by Director Windsor, SECONDED by Director Williams,
The Governance and Finance Committee recommends to the Capital Regional
District Board:
1. That Bylaw No. 4366, "2020 to 2024 Financial Plan Bylaw, 2020, Amendment
Bylaw No. 3, 2020" be introduced and read a first, second, and third time; and
2. That Bylaw No. 4366 be adopted.
CARRIED**

7. Notice(s) of Motion

- 7.1. [20-463](#) Motion with Notice: Youth Engagement Opportunities within the Capital Regional District (Directors Taylor, Orr, Helps)

**MOVED by Director Plant, SECONDED by Director Windsor,
That Director Taylor be permitted to participate (without vote) in the September 2,
2020 session of the Governance and Finance Committee.
CARRIED**

Director Taylor spoke to the Notice of Motion - Youth Engagement Opportunities within the Capital Regional District.

Discussion ensued on the following:

- youth education opportunities
- job shadowing
- estimated budget requirements and resources
- current program delivery areas
- equity of opportunity for all youth
- current Indigenous models

**MOVED by Director Orr, SECONDED by Director Alternate Bateman,
That staff be directed to explore new youth engagement opportunities within the
CRD, including consideration of collaboration with public secondary and
post-secondary education institutions and municipalities.**

**MOVED by Director Orr, SECONDED by Director Alternate Bateman,
That the word "public" be removed before the words "...secondary and
post-secondary...".
CARRIED**

**MOVED by Director Orr, SECONDED by Director Alternate Bateman,
That staff be directed to explore new youth engagement opportunities within the
CRD, including consideration of collaboration with secondary and post-secondary
education institutions and municipalities.
CARRIED**

7.2. Notice of Motion (C. Plant)

The Governance and Finance Committee recommends to the Capital Regional District Board:

That staff report back on developing and implementing a standardized process for CRD appointments to external boards.

8. New Business

There was no new business.

9. Motion to Close the Meeting

- 9.1. [20-516](#) Motion to Close the Meeting

MOVED by Director Blackwell, **SECONDED** by Director Windsor,
That the meeting be closed under Section 21 of FOIPPA in accordance with
Section 90(1)(j) of the Community Charter.
CARRIED

The Governance and Finance Committee moved into closed session at 10:34 am.

10. Adjournment

MOVED by Director Windsor, **SECONDED** by Director Blackwell,
That the September 2, 2020 Governance and Finance Committee meeting be
adjourned at 11:56 am.
CARRIED

Chair

Recorder