

Meeting Minutes

Governance and Finance Committee

Wednesday, June 5, 2019

10:00 AM

6th Floor Boardroom
625 Fisgard St.
Victoria, BC V8W 1R7

PRESENT:

Directors: S. Brice (Chair), J. Ranns (Vice Chair)(10:03), D. Blackwell, B. Desjardins, M. Alto (for B. Isitt), K. Murdoch, J. Bateman (for M. Tait), K. Williams, R. Windsor, C. Plant (Board Chair, ex-officio)

Staff: R. Lapham, Chief Administrative Officer; K. Morley, General Manager, Corporate Services; N. Chan, Chief Financial Officer; K. Lorette, General Manager, Planning and Protective Services; G. Harris, Senior Manager, Environmental Protection; S. Carey, Manager of Legal Services; E. Gorman, Deputy Corporate Officer; S. Closson, Committee Clerk (Recorder)

REGRETS: Director Howe

The meeting was called to order at 9:59 am.

Chair Brice provided the Territorial Acknowledgement.

1. Approval of Agenda

MOVED by Director Williams, **SECONDED** by Director Desjardins,
That the agenda for the June 05, 2019 Governance and Finance Committee meeting be approved as amended to add delegation 4.2.
CARRIED

2. Adoption of Minutes

2.1. [19-565](#) Minutes of the May 01, 2019 Governance and Finance Committee Meeting

MOVED by Board Chair Plant, **SECONDED** by Director Murdoch,
That the minutes of the Governance and Finance Committee meeting of May 01, 2019 be adopted as circulated.
CARRIED

3. Chair's Remarks

There were no Chair's remarks.

4. Presentations/Delegations

4.1. [19-582](#) Delegation - Harry Swain: Re: Agenda Item 5.6.: Facilitate a Discussion of the Region's Art Facilities Needs and Explore Partnerships to Support 100% Participation in the CRD Arts Function

Harry Swain spoke against deferring allocation of resources for a Select Committee to 2020.

- 4.2 Delegation - Ian Rye: Re: Agenda Item 5.6.: Facilitate a Discussion of the Region's Art Facilities Needs and Explore Partnerships to Support 100% Participation in the CRD Arts Function

Ian Rye spoke against deferring allocation of resources for a Select Committee to 2020.

5. Committee Business

- 5.1. [19-564](#) Corporate Climate Action - Annual Reporting

N. Chan introduced Corporate Climate Action Annual Reporting.

Dr. Glen Harris spoke to the Corporate Climate Action Report.

Discussion ensued on the following:

- Electric vehicle fleet conversion
- Hydrogen technology
- Buildings - energy and recovery, retrofitting
- CO₂ emissions and sequestration
- Sea Level Rise planning
- Purchasing of renewable natural gas
- Strategy for reducing emissions, reducing costs
- Natural asset management

**MOVED by Director Windsor, SECONDED by Director Blackwell,
That the Governance and Finance Committee recommend to the Capital
Regional District Board:
That the Capital Regional District's 2018 Climate Action Annual Report be
received for information.
CARRIED**

- 5.2. [19-507](#) CRD External Grants Update

N. Chan spoke to the CRD External Grants Update.

**MOVED by Director Blackwell, SECONDED by Alternate Director Alto,
That the Governance and Finance Committee recommend to the Capital
Regional District Board:
That the Capital Regional District External Grants Update be received for
information.
CARRIED**

- 5.3. [19-408](#) Bylaw No. 4295: Capital Regional District Delegation Bylaw No. 1, 2017, Amendment Bylaw No. 1, 2019

N. Chan spoke to Bylaw 4295: Capital Regional District Delegation Bylaw No. 1, 2017, Amendment Bylaw No. 1, 2019.

Discussion ensued on the following:

- Confirmation of Electoral Area Director support

- CRD Grants webpage and dashboard

**MOVED by Alternate Director Alto, SECONDED by Alternate Director Bateman,
That the Governance and Finance Committee recommend to the Capital
Regional District Board:**

**1. That Bylaw No. 4295, Capital Regional District Delegation Bylaw No. 1, 2017,
Amendment Bylaw No. 1, 2019, be introduced and read a first, second and third
time;**

2. That Bylaw No. 4295 be adopted.

CARRIED

5.4. [19-560](#)

Bylaw No. 4310: CRD Delegation Bylaw No. 1, 2017, Amendment Bylaw
No. 2, 2019

K. Lorette spoke to Bylaw No. 4310: CRD Delegation Bylaw No. 1, 2017,
Amendment Bylaw No. 2, 2019.

Discussion ensued on the following:

- Confirmation of Electoral Area Director support

**MOVED by Board Chair Plant, SECONDED by Director Desjardins,
That the Governance and Finance Committee recommend to the Capital
Regional District Board:**

**1. That Bylaw No. 4310, Capital Regional District Delegation Bylaw No. 1, 2017,
Amendment Bylaw No. 2, 2019, be introduced and read a first, second and third
time; and**

2. That Bylaw No. 4310 be adopted.

CARRIED

5.5. [19-508](#)

2020 Service and Financial Planning Guidelines

N. Chan spoke to 2020 Service and Financial Planning Guidelines.

**MOVED by Director Williams, SECONDED by Director Desjardins,
That the Governance and Finance Committee recommend to the Capital
Regional District Board:**

**That the financial plan guidelines be approved as presented and that staff be
directed to prepare the draft financial plan review based on the timeline
presented.**

CARRIED

5.6. [19-536](#)

Facilitate a Discussion of the Region's Art Facilities Needs and Explore
Partnerships to Support 100% Participation in the CRD Arts Function

N. Chan spoke to the option for the allocation of resources for a Select
Committee to be deferred to the 2020 service planning and budget process.

Discussion ensued on the following:

- Current facilities' capacity

- Alternative option to move forward in 2019

- 100% participation, municipal participation

- Steering Committee creation to address facility needs

Recommendation:

That the Governance and Finance Committee recommend to the Capital

Regional District Board:

That the Capital Regional District Board create and resource a Select Committee in 2019 to facilitate a discussion of the region's art facilities needs and partnerships that would support 100% participation in the CRD arts function using resources reallocated from the 2019 web pilot project.

MOVED by Director Murdoch, **SECONDED** by Board Chair Plant,
To refer the item back to staff to break out the information in the Terms of Reference in two parts:

1. Consideration of facilities
2. Increasing regional participation

CARRIED

5.7. [19-568](#) Procedures Bylaw Amendments for Notices of Motion

MOVED by Director Ranns, **SECONDED** by Director Windsor,
That the Governance and Finance Committee recommend to the Capital Regional District Board:

1. That Bylaw No. 4314, CRD Board Procedures Bylaw, 2012, Amendment Bylaw No. 9, 2019 be introduced and read a first, second and third time.
2. That Bylaw No. 4314 be adopted.

CARRIED

5.8. [19-458](#) Motion with Notice (Chair Plant)

Chair Plant withdrew motion as issue has been deemed resolved.

This Motion with Notice was withdrawn.

6. New Business

There was no new business.

7. Adjournment

MOVED by Alternate Director Alto, **SECONDED** by Director Windsor,
That the June 05, 2019 Governance and Finance Committee meeting be adjourned at 11:15 am.

CARRIED

Chair

Recorder