



Making a difference...together

Minutes of the Fiscal Year 2019 Annual General Meeting for Ganges Sewer Local Service Commission
Held October 27, 2020 at Lions Hall 103 Bonnet Ave, Salt Spring Island, BC

DRAFT

PRESENT:

Commission Members: Rod Scotvold, David Toynbee, Director Holman
Staff: Karla Campbell, Senior Manager, SSI Administration; Dan Robson, Manager, Saanich Peninsula and Gulf Islands Operations; All Xu, Manager of Engineering; Lia Xu, Manager Finance Services; Tracey Shaver, Recording Secretary.

Absent: Gary Utter, Mike de Carle

David Toynbee acting as Chair called the meeting to order at 10:03 am.

1. Territorial Acknowledgement was provided.

2. Limited Space Meeting Resolution

MOVED by Commissioner Scotvold, **SECONDED** by Director Holman,
That this resolution applies to the Ganges Sewer Local Service Commission for the meeting being held on October 27, 2020, and that the attendance of the public at the place of the meeting will be limited in accordance with the applicable requirements or recommendations under the Public Health Act, despite the best efforts of the Ganges Sewer Commission, because:

- a. The available meeting facilities cannot accommodate more than (30) people in person, including members of Ganges Sewer Commission and staff, and
- b. There are no other facilities presently available that will allow physical attendance of the Ganges Sewer Commission and the public in sufficient numbers; and

That the Ganges Sewer Commission is ensuring openness, transparency, accessibility and accountability in respect of the open meeting by the following means:

- a. By making the meeting agenda, as well as the other relevant documents, available on the CRD website, and directing interested persons to the website by means of the notices provided in respect of the meeting,
- b. By making the minutes of the meeting available on the CRD website following the meeting.

CARRIED

3. Approval of Agenda

MOVED by Commissioner Scotvold, **SECONDED** by Director Holman,
That the October 27, 2020, Annual General Meeting Agenda of the 2019 Fiscal Year for the Ganges Sewer Local Service Commission be approved.

CARRIED

4. Adoption of Minutes of the 2018 Annual General Meeting held on April 18, 2019

MOVED by Commissioner Scotvold, **SECONDED** by Director Holman,
That the April 18, 2019 minutes of the 2018 Fiscal Year Annual General Meeting for the Ganges Sewer Local Service Commission be approved.

CARRIED

5. **Chair's Report** – no report

6. **Report**

6.1 **Annual Report for 2019 Fiscal Year**

Brief review of report which was received for information.

7. **Election of Officers**

Request for volunteers was advertised as directed by legislation and having received no nominations, Commissioner Utter will be asked if he is interested in continuing with another term. Commissioner Scotvold disclosed that he is not returning.

Staff will directly seek a volunteer from the Health Authority or the School District to match the structure of the Ganges Sewer Commission Membership.

8. **New Business** - none

9. **Adjournment**

MOVED by Commissioner Scotvold, **SECONDED** by Director Holman,
That the Ganges Sewer Local Service Commission meeting adjourn at 10:23 am.

CARRIED

CHAIR

SENIOR MANAGER