



Making a difference...together

**Minutes of the of the Ganges Sewer Local Service Commission  
Held October 27, 2020 at Lions Hall 103 Bonnet Ave, Salt Spring Island, BC**

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**DRAFT**

**PRESENT:**

**Commission Members:** Rod Scotvold, David Toynbee, Director Holman  
**Staff:** Karla Campbell, Senior Manager, SSI Administration; Dan Robson, Manager, Saanich Peninsula and Gulf Islands Operations; All Xu, Manager of Engineering; Lia Xu, Manager Finance Services; Tracey Shaver, Recording Secretary.

**Absent:** Gary Utter, Mike de Carle

David Toynbee acting as Chair called the meeting to order at 10:28 am.

1. **Territorial Acknowledgement was provided.**
2. **Limited Space Meeting Resolution**

**MOVED** by Commissioner Scotvold, **SECONDED** by Director Holman,  
That this resolution applies to the Ganges Sewer Local Service Commission for the meeting being held on October 27, 2020, and that the attendance of the public at the place of the meeting will be limited in accordance with the applicable requirements or recommendations under the Public Health Act, despite the best efforts of the Ganges Sewer Commission, because:

- a. The available meeting facilities cannot accommodate more than (30) people in person, including members of Ganges Sewer Commission and staff, and
- b. There are no other facilities presently available that will allow physical attendance of the Ganges Sewer Commission and the public in sufficient numbers; and

That the Ganges Sewer Commission is ensuring openness, transparency, accessibility and accountability in respect of the open meeting by the following means:

- a. By making the meeting agenda, as well as the other relevant documents, available on the CRD website, and directing interested persons to the website by means of the notices provided in respect of the meeting,
- b. By making the minutes of the meeting available on the CRD website following the meeting.

**CARRIED**

3. **Approval of Agenda**

**MOVED** by Commissioner Scotvold, **SECONDED** by Director Holman,  
That the October 27, 2020, agenda of the Ganges Sewer Local Service Commission be approved and amended by adding item 8.2 Rate Review.

**CARRIED**

4. **Approval of Minutes – November 21, 2019**

**MOVED** by Commissioner Scotvold, **SECONDED** by Director Holman,  
That the November 21, 2019 meeting minutes of the Ganges Sewer Local Service Commission be approved.

**CARRIED**

5. Delegations/Presentations- none

6. Chair and Director Reports

Director Holman briefly reported:

- Capital Regional Hospital District's hospitals and housing committee gave its support to contributing \$3 million to the Lady Minto Hospital Emergency Room project.
- Climate Action Plan Update to be released by the end of November.

7. Outstanding Business

8. New Business

8.1 2021 OPERATING AND CAPITAL BUDGET

- 2020 operating budget will be over budget by about \$46,000; covered by transfer from operating reserves.
- Operating deficit primarily caused by emergency response and corrective maintenance.
- Reclaimed water study to be funded by Community Works Funds
- Ongoing transfer to operating reserve fund to be prepared for replacement of treatment membranes which have a life expectancy of 8-10 years.
- Work Safe BC identified need for separate building for lab work, chemical storage and break room.
- Difficulties with aeration system; requires study

**MOVED** by Commissioner Scotvold, **SECONDED** by Director Holman,

That the Ganges Sewer Local Service Commission:

1. Approve the 2021 operating and capital budget as presented, and recommend that the 2020 actual deficit be balanced on the transfer from the Operating Reserve Fund to the operating budget; and
2. Recommend that the Electoral Area Services Committee recommend that the CRD Board approve the 2021 operating and capital budget and the five year Financial Plan for the Ganges Sewer Local Service as presented;

**CARRIED**

8.2 Rate Review

- User fee is based on 50% square footage + water consumption
- Originally set up to create equality and curb water use; modeled on Friday Harbour's rates
- Now square foot of building doesn't necessarily relate to consumption
- Spaces could be restaurant, hair dresser, laundromat or bookstore

**MOVED** by Commissioner Scotvold, **SECONDED** by Director Holman,

That the Ganges Sewer Local Service Commission request staff prepare a review of user rate structures for consideration.

**CARRIED**

9. **Next Meeting:** TBA

10. **Adjournment**

**MOVED** by Commissioner Scotvold, **SECONDED** by Director Holman,  
That the Ganges Sewer Local Service Commission meeting adjourn at 11:14 am.

**CARRIED**

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CHAIR

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SENIOR MANAGER