



Making a difference...together

**Minutes of the of the Ganges Sewer Local Service Commission  
Held November 21, 2019 at 108 121 McPhillips Ave, Salt Spring Island, BC**

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**PRESENT:**

**Commission Members:** Gary Utter, Rod Scotvold, Mike de Carle (via telephone)

**Staff:** Karla Campbell, Senior Manager, SSI Administration; Dan Robson, Manager, Saanich Peninsula and Gulf Islands Operations; All Xu, Manager of Engineering; Lia Xu, Manager Finance Services; Tracey Shaver, Recording Secretary.

**Absent:** David Toynbee, Director Holman

Chair Utter called the meeting to order at 1:02 pm.

**1. Approval of Agenda**

**MOVED** by Commissioner Scotvold, **SECONDED** by Commissioner de Carle, That the Ganges Sewer Local Service Commission agenda for November 21, 2019 be approved.

**CARRIED**

**2. Approval of Minutes – August 29, 2019**

**MOVED** by Commissioner de Carle, **SECONDED** by Commissioner Scotvold, That the Ganges Sewer Local Service Commission Minutes for August 29, 2019 be approved.

**CARRIED**

**3. Delegations/Presentations - none**

**4. Chair and Director Reports - none**

**5. Outstanding Business**

**6. New Business**

**6.1 2020 OPERATING AND CAPITAL BUDGET**

- Operating costs increased with commissioning of refurbished treatment plant.
- Water, labour and sludge hauling costs increased
- New addition of local operations staff at .5 FTE; salary to be shared across water/sewer utilities
- Details of debt amortization to budget report
- Continue to build reserve funds in preparation for replacement if MBR membranes

**MOVED** by Commissioner de Carle, **SECONDED** by Commissioner Scotvold, That the Ganges Sewer Local Service Commission:

1. Approve the 2020 operating and capital budget as presented, and recommend that the 2019 actual surplus or deficit be balanced on the 2019 transfer to the Operating Reserve Fund and the Capital Reserve Fund;

2. Recommend that the Electoral Area Services Committee recommend that the CRD Board approve the 2020 operating and capital budget and the five year Financial Plan for the Ganges Sewer Local Service as presented; and,
3. Approve funding for the emergency outfall repairs in the amount of \$75,000 from the Capital Reserves.

**CARRIED**

7. **Next Meeting** – as necessary

8. **Adjournment**

**MOVED** by Commissioner Scotvold, **SECONDED** by Director Holman,  
That the Ganges Sewer Local Service Commission meeting adjourn at 1:47 pm.

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**CHAIR**

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**SENIOR MANAGER**