



Making a difference...together

**Minutes of the of the Ganges Sewer Local Service Commission  
Held October 4, 2018 at 108 121 McPhillips Ave, Salt Spring Island, BC**

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**PRESENT:**

**Director:** Wayne McIntyre

**Commission Members:** Gary Utter, David Toynbee, Mike de Carle via telephone conference.

**Staff:** Karla Campbell, Senior Manager SSI Electoral Area; Dan Robson, Manager, Saanich Peninsula and Gulf Islands Operations; Chris Davidson, Manager Engineering; Peggy Dayton, Senior Finance Analyst; Thea Cleave, Financial Analyst 2; Tracey Shaver, Recording Secretary

**Absent:** Rod Scotvold.

Chair Utter called the meeting to order at 1:00 pm.

**1. Approval of Agenda**

**MOVED** by Director McIntyre, **SECONDED** by Commissioner Toynbee,  
That the Ganges Sewer Local Service Commission agenda for October 4, 2018  
be approved.

**CARRIED**

**2. Adoption of Minutes of the August 30, 2018**

**MOVED** by Commissioner de Carle, **SECONDED** by Commissioner Toynbee,  
That the Ganges Sewer Local Service Commission meeting minutes of August 30,  
2018 be approved as submitted.

**CARRIED**

**3. Delegation/Presentation: Tom Toynbee**

Mr. Toynbee provide historical information on the Ganges wastewater treatment plant. World class membrane bioreactor system (MBR) installed in middle of village and still using relevant technology today.

**4. Director and Chair Reports**

**4.1 Director McIntyre** briefly reported on:

- Bike park opened; great to see continuing use
- Second Indoor tennis court opened
- SSIWPA Strategic Plan- reviewed responsibility & funding; potential for Water Authority
- CRD Grants in Aid- Marine Search and rescue "beacon"; Wagon Wheel Emergency Housing aid; Farmland Trust-Root Cellar fire suppression
- CREST- Difficulties with connections in some places on SSI; working with Telus to resolve
- Capital Regional Housing Corporation: Michigan Square affordable housing project; new federal building code increasing construction costs by 20%, will be felt across region

- Destination Management and Marketing Organization approved by CRD Board; Supported by SGI & SSI accommodation sector; 2% tax to be used to promote off season tourism
- Water Collection: Working with CRD Building inspection to develop a simple guide and design for rain water harvesting for tanks up to 3,000 gallons. Potential for bulk buying of tanks
- CRD Board completed 49 out of 51 strategic priorities; notable for progress with climate action and 1<sup>st</sup> Nations communications

**4.2 Chair Utter** briefly commented:

- Good news that project on time and budget
- Like to see the reclaimed water used to supplement community shortages
- Small service running well; allows development of commercial and residential properties in service area

**5. Report**

**5.1 2019 Operating And Capital Budget**

- Put aside funds for the eventual replacement of the MBR versus additional borrowing (+/- \$500,000)
- Parcel Tax charges stable from 2015
- Watch balance between surplus and reserve funds.
- Connection costs are flat; no development charges in bylaw

**MOVED** by Commissioner Toynbee, **SECONDED** by Director McIntyre,  
That the Ganges Sewer Local Service Commission:

1. Approve the 2019 operating and capital budget as presented, and recommend that the 2018 actual surplus or deficit be balanced on the 2018 transfer to the Capital Reserve Fund; and
2. Recommend that the Electoral Area Services Committee recommend that the CRD Board approve the 2019 operating and capital budget and the five year Financial Plan for the Ganges Sewer Local Service as presented.

**CARRIED**

**6. New Business**

Ron Howkins requested a delegation and was invited by the Commission to speak:

- Difficulty finding information on projects
- Little available to public
- Basic reporting on what's happening

**7. Outstanding Business**

**7.1 Ganges Sanitary System-info SWMM Model Creation- May 22, 2018**

**MOVED** by Director McIntyre, **SECONDED** by Commissioner Toynbee,  
That the Ganges Sewer Local Service Commission receive the Ganges  
Sanitary System info SWMM Model Creation report dated May 22, 2018 for  
information.

**CARRIED**

**8. Adjournment**

**MOVED** by Commissioner Toynbee, **SECONDED** by Director McIntyre,  
That the meeting adjourn at 2:00 pm.

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**CHAIR**

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**SENIOR MANAGER**