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**Minutes of the Regular Meeting of the Ganges Sewer Local Service Commission  
Held September 19, 2016 at the Portlock Park Meeting Room, 145 Vesuvius Bay Road, Salt  
Spring Island, BC**

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**PRESENT:**     **Director:** Wayne McIntyre  
                  **Commission Members:** Gary Utter, David Toynbee, Mike de Carle  
                  **Staff:** Karla Campbell, Senior Manager SSI Electoral Area; Keith Wahlstrom,  
                          Manager, Engineering SSI Electoral Area; Dan Robson, Manager, Saanich  
                          Peninsula and Gulf Islands Operations, Peggy Dayton, Senior Financial Analyst;  
                          Tracey Shaver, Recording Secretary  
                  **Absent:** Rod Scotvold

Chair Utter called the meeting to order at 1:05 pm.

**1. Approval of Agenda**

**MOVED** by Commissioner Toynbee, **SECONDED** by Commissioner de Carle,  
That the Ganges Sewer Local Service Commission meeting agenda for September 19, 2016  
be approved.

**CARRIED**

**2. Approval of Minutes – June 14, 2016**

**MOVED** by Commissioner Toynbee, **SECONDED** by Commissioner de Carle,  
That the Ganges Sewer Local Service Commission meeting minutes of June 14, 2016 be  
approved as amended by fixing the word “Area” on page 2 item 5.6 under “Electoral Area  
Services”.

**CARRIED**

**3. Chair and Director Reports**

**3.1 No Chair report**

**3.2 Director McIntyre briefly reported on the following:**

- CRD is still watching for any available grants for the Ganges Waste Water Rehabilitation project.
- Incorporation Study-The Provincial Government to announce the amount of compensation available to the community should a referendum for incorporation pass.
- Union of British Columbia Municipalities Conference – Municipalities to vote on whether or not to change the status of 3 CRD Electoral Areas from “Urban” to “Rural”.
- Transitions Salt Spring is being considered for an energy award for their electric car initiatives.
- Economic Development Commission was given an exception and included in the grant applications for “rural” communities with their Rural Accelerator Program.
- Request for Community Works Funding to be considered by the Electoral Area Services Committee for Peck’s Cove Park and Boardwalk Structures

- CRD Board approves Independent Project Board Recommendation for Core Area Wastewater Treatment-part of the project will be to develop an integrated resource management for the region's waste.
- CRD Integrated Solid Waste and Resource Management Plan to begin a local public engagement process in October for solid waste.

**4. Reports**

**4.1 Operating and Capital Budget**

**MOVED** by Commissioner Toynbee, **SECONDED** by Commissioner de Carle,  
That the Ganges Sewer Local Service Commission recommends that the Capital Regional District Board:

1. Approve the 2017 operating and capital budget for the Ganges Sewer Service as presented;
2. Approve the 2017 Parcel Tax of \$135.97 for the Ganges Sewer Service;
3. Approve the projected 2017 Average Residential User Charge of \$591.47; and
4. Balance the 2016 actual revenue and expense on the 2016 transfer to the capital reserve fund.

**DEFEATED**

Karla Campbell leaves the room 1:42 pm

Karla Campbell returns to the meeting at 1:46 pm

Staff reviewed the 2017 Operating and Capital Budget with discussion relating to further disclosure of budget process in future documents.

Request that budget packages include: the % per year of residential, business and institutional users; per gallon rate per and square foot rate.

**MOVED** by Commissioner Toynbee, **SECONDED** by Commissioner de Carle,  
That the Ganges Sewer Local Service Commission recommends that the Capital Regional District Board:

1. Approve the 2017 operating and capital budget for the Ganges Sewer Service as presented;
2. Approve the 2017 Parcel Tax of \$135.97 for the Ganges Sewer Service;
3. Approve the projected 2017 Average Residential User Charge of \$591.47; and
4. Balance the 2016 actual revenue and expense on the 2016 transfer to the capital reserve fund.

**CARRIED**

**5. New Business**

**5.1** Staff provided a brief update on the status of the Ganges Waste Water Rehabilitation project.

**5.2** Staff provided details on the replacement of the UV Treatment System.

**6. Outstanding Business**

Nothing to report

**7. Adjournment**

**MOVED** by Director McIntyre, **SECONDED** by Commissioner de Carle,  
That the meeting be adjourned at 2:18 pm.

**CARRIED**

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**CHAIR**

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**SENIOR MANAGER**