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**Minutes of the Regular Meeting of the Ganges Sewer Local Service Commission  
Held August 18, 2015 at the Salt Spring Public Library, 129 McPhillips Avenue, Salt  
Spring Island, BC**

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**PRESENT:** **Commission Members:** Gary Utter (Chair), Louis Pepin, Rod Scotvold, John Sprague (10:24am)  
**Staff:** Karla Campbell, Senior Manager, Keith Wahlstrom, Engineer; Peter Sparanese, IWS Senior Manager; Malcolm Cowley, Manager Regional Wastewater, Dan Robson, IWS Operations Manager, Dale Puskas, Project Engineer, Erin Jory, Recording Secretary  
**Absent:** Wayne McIntyre, CRD Director

Chair Utter called the meeting to order at 10:22 am.

**1. Approval of Agenda**

**MOVED** by Commissioner Pepin, **SECONDED** by Commissioner Scotvold,  
That the Ganges Sewer Local Service Commission agenda of August 18, 2015 be approved.

**CARRIED**

**2. Approval of Minutes June 12, 2015**

**MOVED** by Commissioner Scotvold, **SECONDED** by Commissioner Pepin,  
That the Ganges Sewer Local Service Commission minutes of June 12, 2015 be approved.

**CARRIED**

**3. Chair and Director Reports**

No reports presented.

**4. Reports**

**4.1 Ganges Wastewater Infrastructure Renewal Project Referendum Results and Next steps**

**MOVED** by Commissioner Scotvold, **SECONDED** by Commissioner Sprague,  
That the Ganges Sewer Local Service Commission:

A. Receive the results of the Referendum for information;

B. Direct staff to continue with advancing the project by:

- i. Prepare a project plan for the commission's approval at the November meeting;
- ii. Utilize a design-bid-build procurement model to deliver the project works with consideration of design-build (i.e. pump stations); and

iii. Approve \$30,000 from Capital Reserves to fund staff time required to prepare an initial RFP and gather information required for design contracted services to be project ready;

C. Direct staff to wait until November 1, 2015 for potential announcements on the New Building Canada Fund – Small Communities Fund grant before conducting works eligible for grant funding.

**5. New Business**

No items.

**6. Outstanding Business**

No items.

**7. Adjournment**

**MOVED** by Commissioner Pepin, **SECONDED** by Commissioner Scotvold,  
That the meeting be adjourned at 11:04 am.

**CARRIED**

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**CHAIR**

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**SENIOR MANAGER**