



Making a difference...together

**Minutes of the Ganges Sewer Local Service Commission
Held Tuesday, November 29, 2011
Salt Spring Island Baptist Church, Lower Auditorium
520 Lower Ganges Road, Salt Spring Island, BC**

Present: Gary Utter, Rod Scotvold, John Sprague, Louis Pepin
CRD Regional Director Garth Hendren
CRD: Ted Robbins, Senior Manager, Water Management, Tim Tanton, Senior Manager,
Infrastructure Engineering, Janice Poncelet, Senior Financial Analyst, Mark Harper,
Manager, Saanich Peninsula and Gulf Islands Operations, Lorrie Siemens, Recording
Secretary

Regrets: Tom Toynbee (Chair)

1. Call to Order

Director Hendren called the meeting to order at 10:55 a.m.

2. Approval of Agenda

The following changes were made to the agenda:

- Item No. 4 to be moved to Item No. 3
- Item No. 3 to be moved to Item No. 4
- Add New Business as Item No. 5 and include two items:
 1. Receipt of correspondence from David Grayson
 2. Verbal update on correspondence to the Ministry from CRD regarding compliance monitoring.
- Move Adjournment to Item No. 6

MOVED by Rod Scotvold, **SECONDED** by Louis Pepin,
that the agenda of the Ganges Sewer Local Service Commission meeting of November 29, 2011
be approved as amended.

CARRIED

3. 2012 Operating and Capital Budget

Staff presented a written report and the 2012 operating and capital budget documents.

Ted Robbins provided a verbal updated on the Ministry correspondence from CRD regarding the compliance monitoring requirement. CRD has not received a reply from the ministry to date. Staff will forward information to the commission when correspondence is received from the Ministry.

The Ganges Sewer Local Service Commission advised that they are opposed to funding a marine receiving environment compliance monitoring program.

The following changes were made to the budget:

- Reduce contingency from \$28,112 to \$19,634
- Set user fee at \$400 (3.09% increase)

MOVED by Gary Utter, **SECONDED** by John Sprague,
that the Ganges Sewer Local Service Commission recommend that the Capital Regional District Board approve the 2012 operating and capital budget for the Ganges Sewer Local Service as amended.

CARRIED

MOVED by Gary Utter, **SECONDED** by Rod Scotvold,
that the Ganges Sewer Local Service Commission recommend that the Capital Regional District Board authorize an increase in user charges for the Ganges Sewer Local Service as required to balance the 2012 budget.

CARRIED

MOVED by Rod Scotvold, **SECONDED** by Louis Pepin,
that the Ganges Sewer Local Service Commission recommend that the Capital Regional District Board balance the 2011 actual revenue and expense on the 2012 contingency.

CARRIED

4. Swanson Road Sewer Estimate

Staff presented a written report.

MOVED by Gary Utter, **SECONDED** by John Sprague,
that the Ganges Sewer Local Service Commission direct staff to advise the applicants of Swanson Road of the estimated cost for property inclusion to the sewer service area and construction of the sewer works, and request written confirmation of intent to proceed and fund the inclusion by way of letter to the CRD.

CARRIED

5. New Business

Receipt of Correspondence from David Grayson

Staff provided e-mail correspondence to T. Robbins from D. Grayson regarding sewer and water connections in the Ganges Sewer service area.

The Ganges Sewer Local Service Commission received the correspondence for information.

Verbal Update on Correspondence to the Ministry from CRD Regarding Compliance Monitoring

Addressed in Item No. 3.

6. Adjournment

The meeting was adjourned at 12:10 p.m.