

- Present:** Commissioners Charlene Dishaw (Chair), Barry New, Cathy Clinton, Keith Erickson, Paul Brent(EP), Gerald Longson, Jim Henshall.
- Regrets:** Commissioners Andrew Simon, Murray Scadeng
- Staff:** Lori Seay-Potter(Recording Secretary) Emma Davis (Galiano Liaison for the CRD)
- Present:** Stephen Rybak(EP)
- EP=Electronic Participation*
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The meeting was called to order at 9:08 a.m.

1. TERRITORIAL ACKNOWLEDGEMENT

Commission Chair Dishaw provided a territorial acknowledgement.

2. APPROVAL OF AGENDA

MOVED by Commissioner Longson , Seconded by Commissioner Clinton that the 04 April 2024 agenda be approved. **CARRIED.**

3. ADOPTION OF MINUTES

MOVED by Commissioner Clinton, Seconded by Commissioner Erickson that the 07 March 2024 minutes be approved. **CARRIED.**

4. CHAIR'S REPORT

Addressed in Capital and Administrative Reports.

5. PRESENTATIONS/DELEGATIONS: None.

6. CORRESPONDENCE: Addressed in reports.

7. ADMINISTRATION REPORTS

7.1 Maintenance Contractor's Report: Report was circulated before the meeting. Skate Park graffiti continues to be an issue on signage and benches - Contractor will remove. Condition of privacy screen and toilet at Skate Park were discussed and privacy screen will be replaced in 2024. Mowing and blackberry management season has begun. Kennedy deer-proofing is done. Outhouses will be painted in 2024.

7.2 **Parks, Trails and Shore Access Report:** Member of public requested that the Commission take action on drainage issues at Scorpion Beach path and access issues at Morning Beach. Scorpion drainage will be addressed in 2024. Michael Carrothers and Commissioner Henshall will work on erosion on both sides of the Morning Beach stairs. Matthew's Beach improvements continue with the lower trail currently under repair.

7.3 **Recreation Report:** Deadline for 2023 reports has passed and most grantees have submitted their reports. 2024 application deadline is April 15. The Commission will recommend approval of grants in May 2024.

7.4 **Volunteer Report:** Commission reviewed the Shore Steward program and volunteer engagement strategies.

7.5 **Betty's Place Operations Subcommittee Report:** Another prospective tenant has been identified- final lease offer is pending from CRD Real Estate.

MOTION that GIPRC enter into a lease agreement for the Kennedy property with the Galiano Health Care Society for a duration of six months at \$1800/month plus utilities. **CARRIED.** Unanimously.

Prospective tenants have been made aware of public access requirements.

Summer watering plans were reviewed. Tractor maintenance will be arranged by Maintenance Contractor and a replacement battery for the mower will be purchased for the 2024 season.

7.6 **Betty's Place Master Planning Subcommittee:** Draft Master Plan is near completion. CRD staff are supporting Communications/Community Engagement strategies. Rezoning opportunities are being discussed with the appropriate parties. Bio-physical Assessment contract was awarded to Keith Erickson. Garden Club is planning another open house, date to be determined.

8. **TREASURER'S REPORT**

March 2024 Treasurer's report was circulated prior to the meeting.

MOVED by Commissioner Henshall , Seconded by Commissioner Clinton to approve the March 2024 GIPRC Financial statements and Treasurer's Report. **CARRIED.**

Asset management planning will be led by Maintenance Contractor and Commissioner Henshall. Funds are available for asset replacement/renewal in the annual budget from CRD.

9. **UPDATE STATUS OF CAPITAL PROJECTS**

9.1 **Silú Park Completion:** GCA will be given an April 30 deadline to reply to the signage contract.

9.2 **Zuker-Georgeson Bay Shore Access Restoration:** UVic student has been leading the continued restoration with cultural services from Jeannine Georgeson. Commissioner Erickson will provide project support to Commissioner Simon.

10. **UNADDRESSED THOUGHTS AND CONCERNS**

10.1 **Master Plan:** Current master plan ends in 2024. Commissioners Dishaw, Erickson, and Clinton will meet to begin a draft plan. Community engagement will be developed following internal work.

10.2 **Committee Role Descriptions:** In the interest of succession planning and sharing the volunteer workload, the Commission agreed to develop proposed new Commissioner leadership roles.

10.3 **Community Access:** Wifi in the meeting room is making it challenging for members of the public to join the Commission via Zoom. Library has been contacted to request improved service. .

Adjournment at 11:15 a.m.

NEXT MEETING: 9:00 A.M. Thursday May 02 , 2024.

Approved at the 02 May 2024 GIPRC Meeting

Charlene Dishaw, Chair