

- Present:** Commissioners Charlene Dishaw (Chair), Barry New, Paul Brent, Gerald Longson, Jim Henshall, Andrew Simon(EP), Lorne Byzyna(EP) Murray Scadeng, Keith Erickson(EP)
- Guest(s):** Lorne Byzyna
- Staff:** Lori Seay-Potter(Recording Secretary) Emma Davis (Galiano Liaison for the CRD),  
*EP=Electronic Participation*
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The meeting was called to order at 9:05 a.m.

**1. TERRITORIAL ACKNOWLEDGEMENT**

Commission Chair Dishaw provided a territorial acknowledgement.

**2. APPROVAL OF AGENDA**

**MOVED** by Commissioner Brent, Seconded by Commissioner Longson that the 04 January 2024 agenda be approved. **CARRIED.**

**3. ADOPTION OF MINUTES**

**MOVED** by Commissioner Brent Seconded by Commissioner Longson that the 07 Dec. 2023 minutes be approved. **CARRIED.**

**4. CHAIR'S REPORT**

- 4.1 Map/Brochure:** 6000 brochures have been printed and will be distributed via the Visitor Information Centers and Kiosks, South Hall and Chamber as requested.
- 4.2 New Commissioners Welcome:** Chair Dishaw welcomed new Commissioners Murray Scadeng and Keith Erikson. Sonia Baker has withdrawn from the Commission.
- 4.3 Business Arising and Action Items Review:** Covered under administrative reports.
- 4.4 Nomination of Table Officers:** Chair Dishaw accepted a nomination for another year as Chair. Jim Henshall accepted a nomination for Vice-Chair. Treasurer election was deferred to February with Commissioner Scadeng considering the role. Candidate(s) will meet with the outgoing Treasurer to explore the position.

**ACTION:** Chair and Lori will arrange brochure distribution.

5. **PRESENTATIONS/DELEGATIONS:** None.

6. **CORRESPONDENCE:** None other than invoices.

7. **ADMINISTRATION REPORTS**

7.1 **Maintenance Contractor's Report:** Maintenance report was circulated prior to the meeting. Commission discussed the loss of some mature Arbutus at the Matthew Point Trail and a possible assessment by Geotech. The need for geotech study will be considered in Spring 2024.

7.2 **Parks, Trails and Shore Access Report:** Washout at Dewinetz is under repair. Chair reviewed the upgrade done by MOTI at the washout site at Sturdies Bay Trail. Commission discussed the need for enhanced pedestrian safety measures at the site.

ACTION: Chair will reach out to MOTI about possible options to address pedestrian safety at Sturdies Bay Road washout.

7.3 **Recreation Report:** A reporting reminder and invitation to an information session will be sent to 2023 grantees in mid January. \$48 000 has been budgeted for Recreation Grants for 2024. Barry will develop an ad for the Active Page. The Commission thanked Commissioner New for his leadership in the Recreation Grants process.

7.4 **Volunteer Report:** Thank yous have been sent to Shore Stewards in appreciation for their work in 2023.

7.5 **Betty's Place Operations Subcommittee Report:** Commissioner Henshall reported on water storage tank repair.. Stove in house has been WETT inspected - connection to flue needs repair but stove is fine. Commissioners Dishaw and Clinton recently cleaned algae off deck glass. December's Open House was postponed due to poor weather.

7.6 **Betty's Place Master Planning Subcommittee:** With Commission terms ending, a new Commissioner needs to join the SubCommittee and Chair Dishaw agreed to fill the vacancy. Plan is close to ready for GIPRC review. A public consultation process is in development. The proposed lease agreement with St. Margaret's has been sent to CRD Real Estate for review. Commissioner Longson noted that the Committee supports moving forward with the lease. CRD is also arranging for wifi at the property to support meetings at the space.

ACTION: Chair agreed to pass along wifi provider preference to CRD.

8. **TREASURER’S REPORT**

Outgoing Treasurer Byzyna reviewed the December Financial Statements circulated prior to the meeting. CRD Budget Request has been submitted and includes additional funds for Recreation Grants and meeting expenses. Director Brent noted that any unspent Recreation Funds can be rolled into the following fiscal year. GIPRC should hear from CRD on Budget request in mid-March 2024.

**MOVED** by Commissioner Erickson, Seconded by Commissioner New to approve the December 2023 GIPRC Financial statements and Treasurer’s Report. **CARRIED.**

The Commission thanked outgoing Commissioner Byzyna for his excellent support as Treasurer.

9. **UPDATE STATUS OF CAPITAL PROJECTS**

9.1 **Silú Park Completion:** Signage arrangements are underway with Galiano Conservancy. The Story will be completed by February.

9.2 **Zuker-Georgeson Bay Shore Access Restoration:** Commissioner Simon oriented the Commission on the history of the restoration project, including 3 rounds of University of Victoria students and a partnership with the Conservancy. A new 2025 Commission project lead will need to be identified as Commissioner Simon’s term ends. Michael Carrothers will be completing some planned work at the site and Jeanine Georgeson will be recommending infrastructure to honour Indigenous people and the Georgeson family. The neighbouring property owner has not addressed his commitment to manage Daphne invasives on the property border. Chair has reached out to the neighbour.

10. **UNADDRESSED THOUGHTS AND CONCERNS**

10.1 **February Operations:** Commissioner Henshall will be away and Chair Dishaw agreed to be the Maintenance Contractor contact in his absence. February reimbursements and invoices will be handled by outgoing Treasurer Byzyna.

**ACTION:** Commissioner Henshall will inform Contractors about invoice and contact for February.

**Adjournment at 10:40**

**Approved at the 04 March 2024 GIPRC meeting:**



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CHAIR

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COMMITTEE CLERK