

Present: Commissioners Charlene Dishaw (Chair), Lorne Byzyna, Barry New, Gerald Longson, Jim Henshall, Cathy Clinton, Lorne Byzyna, Stephen Rybak

Staff: Lori Seay-Potter(Recording Secretary) Emma Davis* (Galiano Liaison for the CRD, Recorder) Kristian Sigvardsen (Maintenance Contractor)

Regrets: Andrew Simon, Paul Brent **EP=Electronic Participation*

The meeting was called to order at 9:00 a.m.

1. TERRITORIAL ACKNOWLEDGEMENT

Commission Chair Dishaw provided a territorial acknowledgement.

2. APPROVAL OF AGENDA

MOVED by Commissioner Clinton, Seconded by Commissioner Rybak that the 07 Sep. 2023 agenda as amended. **CARRIED.**

3. ADOPTION OF MINUTES

MOVED by Commissioner Clinton, Seconded by Commissioner Longson that the 10 Aug. 2023 minutes be approved as amended. **CARRIED.**

4. CHAIR'S REPORT

4.1 Map Updates: Clarification is pending from Galiano Conservancy Association about trails at Millard Learning Center. Map cover photos will be selected next month. A QR poster for the current map has been developed and will be distributed to key island sites.

4.2 Business Arising

Greig Creek: MOTI has requested photos of the culvert and the trail to include with the License of Occupation application. Red -Legged Frog Trail status is

Mystic Woods Trail: Private trail builders have approached GIPRC seeking information on trails that cross BC Parks. GIPRC referred them to BC Parks.

ACTION: Chair will follow up on map photos with Kristian.
Chair will distribute QR map signage.
Commissioner Henshall will photograph Greig Creek and send photos to the Chair.

5. **PRESENTATIONS/DELEGATIONS:** None.

6. **CORRESPONDENCE:** Covered in Parks, Trails, and Shore Access Reports.

7. **ADMINISTRATION REPORTS**

7.1 Maintenance Contractor's Report: Report was circulated prior to the meeting. All toilets were pumped out in early September. Rainwater is getting into the Silu toilet vault. Kristian asked to use and store his woodworking tools at the Kennedy property woodshop. The Commission referred the woodshop question to the Kennedy Operations Committee. Zuker access is deteriorating and Kristian will proceed with improved traction. A new broom puller is required and will be purchased. Morning Beach toilet lid requires repair and bike rack also needs to be moved. Recent vandalism at Skate Park toilet needs repair.

ACTION: Kristian and Commissioner Longson will pursue solutions for rainwater incursion at Silu outhouse.
Kristian will resubmit his report with correction regarding Skate Park Toilet.

7.2 Parks, Trails and Shore Access Report: Commission received feedback from community members regarding beached logs impeding access to Morning Beach. The Commission discussed the issue and clarified that the Commission cannot take action on the foreshore.

7.3 Recreation Report: Increased coordination and electronic applications are planned for 2024 recreation grants.

ACTION: Chair, Commissioner New and Lori will meet regarding 2024 Rec. Grants.

7.4 Volunteer Report: Commissioner Clinton will work with Lori on sending communications to shore stewards.

7.5 Betty's Place Operations Subcommittee Report: Exterior water use is at 60,000 gallons for the year expected. Operations will share water data with Master Planning Committee to assist with future garden management. Water testing continues with support from Commissioner Clinton. A residential water treatment system will be installed prior to residential rental. Photo inventory of interior assets has been completed by Chair Dishaw has been shared with Stephen Henderson at CRD.

- 7.6 Betty's Place Master Planning Subcommittee:** Report was circulated prior to the meeting. Committee is seeking a 2 year rental. St. Margaret's Church and IMERSS are both in rental discussion with the Master Planning Committee. Next meeting is scheduled for September 14. Another Commissioner will be needed on the Committee when Commissioner Rybak's term ends.

8. TREASURER REPORT

Treasurer Byzyna's report was circulated prior to the meeting. Year to Date projections are under budget for Operations and Capital projects. New AV equipment has been purchased to facilitate online meeting participation.

MOVED by Commissioner Rybak, Seconded by Commissioner Clinton to approve Treasurer's report for July 2023. **CARRIED.**

9. UPDATE STATUS OF CAPITAL PROJECTS

- 9.1 Silú Park Completion:** Photos were circulated. Project complete. Keys will be held by Commissioner Longson and Kristian. Project story and signage is pending. An opening event will be held in Fall.
- 9.2 Zuker-Georgeson Bay Shore Access Restoration:** Jeannine Georgeson is continuing cultural planning for the site. Naming options limited by existence of an already-named Georgeson Bay Access. New UVic student has begun work at the site with support from Andrew and Chair Dishaw. Work party is also being planned.
- 9.3 Matthew Beach Access Trail Improvements:** Kristian and Commissioner Henshall visited the site and are planning work for fall 2023. A post has been ripped out at the site. Michael Carrothers is moving back to Galiano and is available to do some project work on the trail if the current contractor declines.

ACTION: Commissioner Henshall will follow up project interest with Kristian and follow up with Michael where appropriate.

10. NEW BUSINESS

- 10.1 Budget 2024 Submission:** Kristian left the meeting. Treasurer circulated a draft 2024 budget for both Operating and Capital Budgets. Final draft budget by GIPRC will be submitted to CRD by the end of October. CRD funds anticipated to increase 3.5%. Commission

discussed possible increase to Recreation Funds for 2024.

ACTION: Commissioner Byzna will follow up with CRD regarding reallocation of funds from Capital to Recreation.
All Commissioners will review the draft budget in preparation for the October submission to CRD.

10.2 Recording Secretary Contract: Lori left the meeting.

MOVED by Commissioner, Seconded by Commissioner that the Galiano Islands Parks and Recreation Commission shall close the public meeting to enter an In Camera session under Community Charter s.90(1)(e), 90(1)(a) for discussion of property and contract matters. **CARRIED.**

At 11:10 am Chair Dishaw closed the public meeting. At 11:20 am Chair Dishaw re-opened the public meeting and the following Rise and Report was provided: The Commission agreed to increase the Recording Secretary's contracted hourly rate as proposed effective September 7, 2023.

11. UNADDRESSED THOUGHTS AND CONCERNS: None.

12. Adjournment 11:31 a.m.

Approved at the 05 October 2023 Meeting:



CHAIR

(signature block)

COMMITTEE CLERK "