

**Present:** Commissioners Charlene Dishaw (Chair), Lorne Byzyna, Barry New, Gerald Longson, Jim Henshall, Cathy Clinton, Lorne Byzyna, Stephen Rybak

**Staff:** Lori Seay-Potter(Recording Secretary) Emma Davis (Galiano Liaison for the CRD, Recorder) Kristian Sigvardsen (Maintenance Contractor)

**Regrets:** Andrew Simon, Paul Brent

*EP=Electronic Participation*

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The meeting was called to order at 9:00 a.m.

**1. TERRITORIAL ACKNOWLEDGEMENT**

Commission Chair Dishaw provided a territorial acknowledgement.

**2. APPROVAL OF AGENDA**

**MOVED** by Commissioner Clinton, Seconded by Commissioner Longson that the August 10, 2023 agenda be approved. **CARRIED.**

**3. ADOPTION OF MINUTES**

**MOVED** by Commissioner Clinton, Seconded by Commissioner Longson that the July 6, 2023 minutes be approved as amended. **CARRIED.**

**4. CHAIR'S REPORT**

**4.1 Map Updates:** Designer is integrating updates from Trails Society, Galiano Club and Galiano Conservancy for reprinting.

**4.2 Commission Appointments 2023:** A call for Commissioners will be posted in September, and GIPRC will discuss it at the October meeting.

**4.3 Shared Drive:** CRD is getting closer to creating a shared drive to improve organizational memory/storage for Commissions.

**5. PRESENTATIONS/DELEGATIONS**

Brittany Claeys shared a presentation on the collaborative Georgeson Bay Restoration project. The Commission thanked Brittany for her restoration work and presentation.

**6. CORRESPONDENCE: Covered in Parks, Trails, and Shore Access Report.**

## 7. ADMINISTRATION REPORTS

**7.1 Maintenance Contractor's Report:** Report was circulated prior to the meeting. Kristian reported graffiti and theft of garbage bin lock at Montague, and increased seasonal garbage dumping at several sites. Morning Beach bike rack is slated for a move to address access issues. Commission noted positive feedback from the community for recent work on the Bell Trail. Maintenance Contractor will be away September 8-24.

**ACTION:** Kristian will replace the garbage lock at Montague.  
Commissioner Henshall will work with Kristian on moving the bike rack at Morning Beach.

**7.2 Parks, Trails and Shore Access Report:** Correspondence has been received regarding logs impeding foot access to Morning Beach. The Commission reiterated that they do not relocate beached logs as it is outside GIPRC jurisdiction. Correspondence was also received regarding parking congestion at Morning Beach. Maintenance Contractor reported 2 downed trees on the Tricia Way trail which will be managed by Reimer Tree Service. A memorial bench has been vandalized at the site. The Commission discussed maintenance responsibilities for benches post-installation. Signage is faded at several shore access points. Vent pipe has been added to the Activity Center vault toilet, concluding that project. Two bench requests for 1-Bellhouse and 2-Overlooking Active Pass have been received.

**ACTION:** Lori will follow up on Bellhouse bench request.  
Commissioner Henshall will follow up on Active Pass bench request.  
Commissioner Henshall and Chair Dishaw will follow up on signage replacement with ATS signs.

**7.3 Recreation Report:** Commissioner New reported that all grantees have acknowledged funding in public materials for their projects.

**7.4 Volunteer Report:** Chair Dishaw will ask Lori to provide tech support to Commissioner Clinton regarding reporting from stewards.

**ACTION:** Lori will meet with Commissioner Clinton for tech support.

**7.5 Betty's Place Operations Subcommittee Report:** Committee confirmed that no phone or internet are in place. A request for internet service has been submitted to GAIA. CRD payment for utilities will be arranged.

Historically pond has been used in winter to top up storage tanks for summer irrigation. Currently using around 65 000 gallons annually, primarily non-potable water, to maintain the extensive gardens. The Master Planning Committee will discuss how to move forward and consider downsizing the garden and fencing a smaller area.

Committee will monitor rainwater collection over the winter and assess the budget/water demands of garden maintenance. Inventory is completed except the crawlspace contents

ACTION: Chair Dishaw will connect with Stephen Henderson from CRD regarding phone/internet at Betty's Place.

- 7.6 Betty's Place Master Planning Subcommittee:** No commercial tenant has been secured for a rental. The Betty's Place Master plan process is under development by the committee and will come to the Commission for review.

A water license for the pond is in discussion. Regular water monitoring will be conducted by the Operating Committee. CRD confirmed that hydrological testing would need to be done for a license to be issued.

ACTION: Stephen Henderson will attend the next Master Planning Committee meeting.

## **8. TREASURER REPORT**

Treasurer Byzyna's report was circulated prior to the meeting. 2024 budget proposal will be reviewed at the September Commission meeting. Purchase order book has been received and will expedite the contracting process.

**MOTION** by Commissioner Byzyna, Seconded by Commissioner Clinton to approve Treasurer's report for July 2023. **CARRIED.**

ACTION: Emma will confirm maximum value for Purchase Orders. Treasurer Byzyna will inform CRD that the Activity Center vault toilet project is complete.

## **9. UPDATE STATUS OF CAPITAL PROJECTS**

- 9.1 Silú Park Completion:** Second draft of map received. Site story and site map will be posted under protective glass. Story under review by CRD archeology/Cultural Services.

ACTION: Commissioner Longson will organize protective display

**9.2 Zuker-Georgeson Bay Shore Access Restoration:** A new UVIC student is working at the site. A Daphne removal party is planned.

**9.3 Matthew Beach Access Trail Improvements:** Kristian and Commissioner Benton visited the site and are planning work for fall 2023. The Commission will review events policy at a future meeting.

**10. NEW BUSINESS**

**10.1 Fiesta:** Lots of interest in print copies of the brochure which will be available soon.

ACTION: Commissioner Rybak will explore purchase of a branded banner.

**ADJOURNMENT: 11:24 a.m.**

Minutes approved at the 07 September 2023 GIPRC Meeting:



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CHAIR

(signature block)

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COMMITTEE CLERK "