

MINUTES: GALIANO ISLAND PARKS AND RECREATION COMMISSION  
April 6, 2023 Galiano Library Meeting Room/Zoom

Present: Commissioners Charlene Dishaw (Chair), Stephen Rybak, Cathy Clinton,  
Lorne Byzyna, Barry New(EP), Gerald Longson, Andrew Simon  
Commissioner Henshall, CRD Director Paul Brent(EP)  
Staff: Emma Davis(EP) Galiano Liaison for the CRD) Lori Seay (Recorder)  
Justine Stark(CRD SGI Director) *EP=Electronic Participation*

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The meeting was called to order at 9:04 a.m.

1. TERRITORIAL ACKNOWLEDGEMENT

Commission Chair Dishaw provided a territorial acknowledgement.

2. APPROVAL OF AGENDA

MOVED by Commissioner Byzyna, Seconded by Commissioner Rybak  
that the April 6, 2023 agenda be approved. CARRIED.

3. ADOPTION OF MINUTES

MOVED by Commissioner Longson, Seconded by Commissioner Clinton  
that the Feb 2, 2023 minutes be approved as circulated. CARRIED.

4. CORRESPONDENCE

GIPRC has received new bench requests.

ACTION: Commissioner Henshall will follow up on bench requests. .

5. PRESENTATIONS/DELEGATIONS

Chair Dishaw welcomed Justine Starke from CRD to the meeting to discuss issues  
regarding resources and use(s) of the Kennedy property. Discussion:

- implications of assembly use vs individual use of the building.
- need for a thorough inspection and assessment of the condition of building(s).
- limiting number of people on the deck.
- Galiano Short Term Vacation Rental limitations.
- need for proposed occupancy loads to be determined by an architect/assessor.

Commission agreed that once a suitable use is determined, a third party assessment  
would be the next step regarding any changes needed. CRD sent a real estate  
appraisal but no inspection was conducted at the time of the property transfer.

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CRD agreed to provide recommendations for inspectors. Inspection will be paid from the Kennedy fund or GIPRC budget but CRD is willing to handle contract management. Commissioner Rybak asked how much the Kennedy trust is earning inside of CRD investments. Justine committed to follow up with a firm number. Trust was originally set up outside the CRD, and GIPRC is interested in exploring any advantages of pulling those funds outside of CRD investments. CRD responded that there is no opportunity to clawback the trust from the larger CRD investments and that operating costs can only be managed through only estate revenue.

ACTION: CRD will contact Galiano LTC regarding usage permit options, and recommend inspector(s).  
GIPRC will identify short term use options for Kennedy property.  
GIPRC will organize Kennedy inspection with contract support from CRD.

6. CHAIR'S REPORT

Planning is underway for the June 21 Commonality Meeting of SGI PR Commissions. Emma will circulate the draft agenda and Babes will cater. Individual commissions will cover travel costs for Commissioners and Emma/Justine are exploring if CRD Corporate Services can cover food costs.

7. ADMINISTRATION REPORTS

- 7.1 Maintenance Contractor's Report : A full report was circulated prior to the meeting. Overnight parking prohibitions need further discussion. GIPRIC will be assuming a new management role with the Millard Centre Trail and needs to review for maintenance/signage costing. GIPRC will seek to balance maintenance responsibilities between GIPRC and Galiano Conservancy.. The new trail will be added to the next brochure printing.

MOVED by Commissioner Henshall, seconded by Commissioner Clinton to approve the purchase of a battery powered brush cutter up to \$2000.  
CARRIED.

ACTION: Michael will ask Good as Wood to provide a quote to deal with the danger tree near the skate park.  
Commissioner Henshall will follow up with GCA to develop a Letter of Agreement on maintenance for this new trail.  
Commissioner Henshal will notify Michael about brush cutter.

- 7.2 Parks, Trails and Shore Access Report: Report circulated prior to meeting.

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- 7.3 Recreation Report: All 2022 reports have been submitted and 2023 applications have started arriving. Commissioner New has received some feedback from applicants who don't like the online application and have submitted Word documents.
- ACTION: Commissioner New will send Word-format recreation grant submissions to Lori.
- 7.4 Volunteer Report: A volunteer job description has been developed for Betty's Place stewards. Alan Forget will assist the Commission in monitoring Betty's Place.
- 7.5 Betty's Place Operations Subcommittee Report : The roof has been patched. Galiano Septic has built up the ground level around the water line to protect it from freezing and assessed the septic system. Septic tank is in good condition but the lid needs replacement. Large freezer is not working well and may require repair/replacement depending on house use plans.. Pumping to larger storage tanks is underway. Honeysuckle/blackberry incursion onto fences will be dealt with. Longer term fence maintenance needs to be decided. The Garden Club has expressed an interest in hosting a May garden tour. Deck stairs./railing need attention. Drywall repair in workshop will be postponed until inspection. "Kennedy" sign has been stolen but the house number is in place. Chain is working to dissuade onsite parking. Paul's binder has been digitized and has been circulated to Commissioner's. There has been no interest in community management of berry cage.
- 7.6 Betty's Place Master Planning Subcommittee: Legal and site surveys just received. The insurance appraisal provides market value only. A full property assessment is the next step. Stephen Henderson from CRD has agreed to join the Committee. An updated inventory of remaining artwork, moveables and furnishings is needed.

8. TREASURER REPORT

A full report including February and March 2023 statements were circulated prior to the meeting. Treasurer Byzyna noted proposed codes for Betty's Place costs. Capital spending is on track with Galiano Septic coming in under budget. CRD has signed off on GIPRC operating and capital budgets.

MOVED by Commissioner Byzyna, Seconded by Commissioner Longson to approve the financial report to March 31, 2023. CARRIED.

## 9. UPDATE STATUS OF CAPITAL PROJECTS

- 9.1 Silú Park Completion: Bike rack installed and a road sign is erected. Interpretation panel needs to be written. A safety barrier is needed and could be resourced from Parks Improvement.

ACTION: Chair Dishaw will draft Silu "story" for the interpretation panel from the Master Plan.

- 9.2 #17 Zuker-Georgeson Bay Shore Access Restoration: Another bulb planting day is planned for April 10. The students will present the project at the May Commission meeting. A new UVIC Restoration of Natural Systems student with a hydrology background will be joining the project. Daphne removal at Morgan side of property still being pursued. Commissioner Byzyna raised the need to encourage all GIPRC neighbors to remove invasives along shared property lines. Cultural services proposal has been received and Jeannine Georgeson will be developing a plan for cultural services and some onsite signage.

MOVED by Commissioner Simon, Seconded by Commissioner Clinton to spend \$500 on cultural services planning for Georgeson Bay Shore Access. CARRIED.

ACTION: Commissioner Simon will arrange a presentation with BB. Chair Dishaw will pick up a small recognition token for BB.

- 9.3 #15-Matthew's Beach Trail Improvement: Work continues with \$1800 from the last budget and \$1500 from 2023 funds.

ACTION: Chair Dishaw will connect with Commissioner Henshall and Michael about project/budget plan for Matthew's Point.

- 9.4 Activity Centre Vault Toilet: Awaiting arrival of the final piece of pipe.

## 9. NEW BUSINESS

The Commission discussed the need for tech infrastructure as Commission meetings are largely hybrid. Currently Chair provides their own speaker and mic.

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ACTION: Chair Dishaw will cost online meeting support tech and add online meeting hardware to the commonality meeting agenda.

10. ADJOURNMENT: 11:55 a.m.

Approved at the May 10, 2023 GIPRC Meeting:

A handwritten signature in black ink, appearing to read "Charlene Dishaw". The signature is written in a cursive, flowing style.

Chair Charlene Dishaw