

MINUTES - GALIANO ISLAND PARKS AND RECREATION COMMISSION  
February 2, 2023 Galiano Library Meeting Room/Zoom

Present: Commissioners Charlene Dishaw (Chair), Stephen Rybak, Cathy Clinton,  
Lorne Byzyna, Barry New(EP), Gerald Longson, Andrew Simon(EP)  
Regrets: Commissioner Henshall, Michael Corrothers, CRD Director Paul Brent  
Staff: Emma Davis Galiano Liaison for the CRD) Lori Seay (Recorder)

*EP=Electronic Participation*

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The meeting was called to order at 9:04 a.m.

1. TERRITORIAL ACKNOWLEDGEMENT

Commission Chair Dishaw provided a territorial acknowledgement.

2. APPROVAL OF AGENDA

MOVED by Commissioner Longson, Seconded by Commissioner Rybak  
that the Feb 2, 2023 agenda be approved. CARRIED.

3. ADOPTION OF MINUTES

MOVED by Commissioner Rybak, Seconded by Commissioner Clinton  
that the January 5, 2023 minutes be approved as circulated. CARRIED.

4. CORRESPONDENCE

- Request from resident for list of GIPRC toilets. Chair Dishaw followed up.
- Reporting form request from Yellow House Society. Commissioner New followed up.

Chair reported that a new contract has been signed with Michael Carrothers.

5. PRESENTATIONS/DELEGATIONS

Lori Seay-Potter addressed the Commission and shared that a group of island residents are interested in developing an off-leash dog area/run and requested information about other CRD off leash dog areas in the SGI.

ACTION: Emma Davis will share any CRD info on dog use areas with Lori.

6. ADMINISTRATION REPORTS

- 6.1 Maintenance Contractor's Report : A full report was circulated prior to the meeting. Commissioner New inquired about alternative uses of GIPRC's metal shed which is no longer needed behind the current CRD office. Keyholders for the Kennedy property will be Chair Dishaw and Commissioner Henshall in addition to Maintenance Contractor.

ACTION: Chair Dishaw will follow up with CRD regarding asset disposal.

- 6.2 Parks, Trails and Shore Access Report: Report circulated prior to meeting.

- 6.3 Recreation Report: Commissioner New is organizing an Information session for applicants in advance of the April 15, 2023.. 2022 funding reports are due on March 31/2023. 2023 Funding applications must be received by April 15, 2023.

ACTION: Lori will update and post Recreation grants form.

- 6.4 Volunteer Report: Currently there is not a volunteer coordinator in place. Chair Dishaw reviewed the role of the coordinator and Commissioner Clinton agreed to fill the position.

- 6.5 Betty's Place Operations Subcommittee Report : An article on Betty's Place was submitted to the Active Page to update the community on the donation. Chair Dishaw reported that she and Michael Carrothers have been visiting the property regularly. Commissioners have been provided with the access code, and were encouraged to note their visits on the shared GIPRC calendar to track any issues arising. Non-commissioner volunteers for the property will need to complete a CRD Volunteer Application form. The shop roof is in disrepair and CRD has suggested that GIPRC conduct a full property and asset inspection prior to any significant repair.

ACTION: -Chair will send original Active Page article to Lori  
-Lori will post Kennedy info to Facebook page  
-Chair will arrange for an Operations meeting after Commissioner Henshall returns.  
-Treasurer will develop a chart of accounts for the Kennedy property.

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- 6.6 Betty's Place Master Planning Subcommittee: Commissioner Longson reviewed the report and recommendations to the Operations Committee circulated prior to the meeting. Sustainability of property management, retaining endowment earnings and the value of public engagement in planning were discussed. Committee will continue to focus on long term property management and recommendations to the Operations Committee and the Commission.

ACTION: Treasurer Byzyna will inquire with CRD regarding endowments.

7. TREASURER REPORT

A full report including Dec. 2022 and January 2023 statements and final drafts of the 2023 Operating and Capital Budgets was circulated prior to the meeting.

On behalf of the Commission, Chair Dishaw thanked Treasurer Byzyna for his work on the new Maintenance Contract.

MOVED by Treasurer Byzyna, Seconded by Commissioner Longson to approve the revised 2023 Operating and Capital budgets. CARRIED.

MOVED by Commissioner Rybak, Seconded by Commissioner Clinton to approve the December 2022 financial report. CARRIED.

MOVED by Commissioner Rybak, Seconded by Commissioner Longson to approve the January 2023 financial report. CARRIED.

8. UPDATE STATUS OF CAPITAL PROJECTS

- 8.1 Silú Park Completion: Signage request has been sent to Richard Dewinetz for trails. Galiano Septic will move the kiosk in the spring. Mechele Crocker has approved the text for main signage. The Commission hopes to hold an opening event in Spring 2023.
- 8.2 #17 Zuker-Georgeson Bay Shore Access Restoration: Commissioner Slmon encouraged Commissioners to visit the site in spring and see the progress made by students from U Vic's Restoration and Natural Systems program. Reports will be received soon from the students. Financial reconciliation for 2022 is underway with Treasurer Byzyna. Commissioner Simon has discussed cultural services with CRD is moving forward with Jennine Georgeson related to the Restoration at Georgeson Bay. Chair

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Dishaw thanked Commissioner Simon for his continued commitment to the Restoration at Georgeson Bay.

ACTION: Commissioner Simon will:  
→ circulate the Zuker report to all Commissioners.  
→ arrange payment for cultural services  
→ circulate cultural services email with CRD to Commission  
Chair Dishaw will send Brittney Boyd a thank you email.

- 8.3 #15-Matthew's Beach Trail Improvement: Chair reported that she and Michael Carrothers visited Matthews Point to survey post-king tide impacts. Michael plans to remediate damage at the beach. Commissioner Rybak asked that the Commission explore stairs as an alternative to rerouting the trail across sand.

ACTION: Chair Dishaw will connect with Commissioner Henshall and Michael Carrothers about project/budget plan for Matthew's Point.

- 8.4 Activity Centre Vault Toilet: Project will be closed following final siting of pathway in spring. Commission thanked Commissioner Rybak for his work on this project.

The Commission agreed that all capital projects will be reviewed for active/dormant status and that discrete budgets and plans be developed for each capital project.

## 9. NEW BUSINESS

- 9.1 #50 Dewinetz Port a Potty: The unit at Dewinetz Access is no longer needed at the site. Commission agreed to retain it for use at an alternate site to be determined at the March meeting. Commissioner Rybak agreed to coordinate this project.
- 9.2 Community Scavenger Hunt: Chair Dishaw proposed a summer-long Shore Access scavenger hunt as a community building activity. Commissioner Clinton agreed to assist.
- 9.3 Parks and Recreation SGI Commonality Meeting: GIPRC will host in June 2023. Options for the day include a lunch at Betty's Place and a visit to the Georgeson Bay restoration. Other options could include hot topic tables, volunteer management workshops, sharing Indigenous consultation on. Silú Emma and Justine from CRD are coordinating but no funding from CRD.

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9.4 Kennedy Motion

MOVED by Chair Dishaw, seconded by Commissioner Clinton that The GIPRC Commission recommends the funds from the Kennedy Trust, that will be received in December 2022, to be temporarily be deposited into the GIPRC Capital Reserve Fund (CRF). Subsequently, in 2023 that a separate Operating Reserve Fund (ORF) be established by Bylaw approved by CRD Board and the funds along with earned interests to be transferred from CRF to ORF accordingly.

Discussion:

-Commission should retain earnings on principal for property maintenance.

CARRIED. Commissioners Longson and Rybak Opposed.

ACTION: Chair Dishaw will seek more information on the Kennedy endowment accounting from CRD.

9.5 Commissioner Handbook refresher: Chair Dishaw reviewed key governance practices from the Commissioner Handbook.

10. Unaddressed Thoughts and Concerns:

None.

11. ADJOURNMENT

MOVED by Commissioner Clinton that the meeting be adjourned at 11:20 a.m.  
CARRIED.

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Approved at the 06 April 2023 meeting



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CHAIR

(signature block)

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COMMITTEE CLERK "